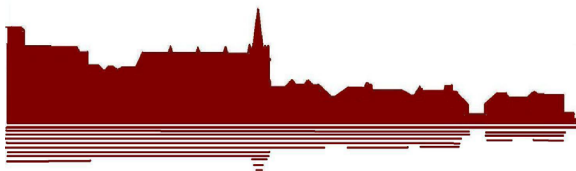
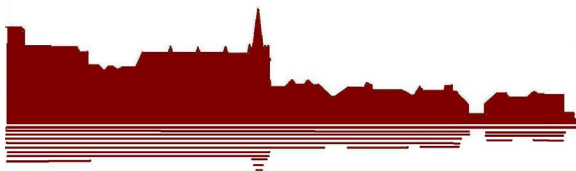


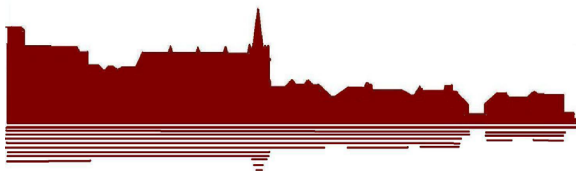
Minutes of the Meeting of Council	
Held at Penclawdd Community Centre	
On Thursday, 10th September 2026 at 7.00pm.	
Present:	Councillor Paul Tucker (Chair) presided
Councillors: Russell Garrington, James Matthews, Melissa Roberts, Mike Sheehan, Andrew Williams and Adam Woolliscroft.	
Officers:	Jeremy Parkhouse - Clerk to the Community Council
46. Apologies for Absence	
	Apologies for absence were received from Councillors Huw Davies, Leanne Davies and Sarah Hughes.
47. To Receive Disclosures of Personal and Prejudicial Interests	
	In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, the following interests were declared: -
	Councillor Melissa Roberts declared a personal and prejudicial interest in Minute No.54 - Council Property / Community Projects / Burial Grounds – Land at Llanmorlais Cross and left the meeting prior to discussions on the item.
	The Clerk declared a personal and prejudicial interest in Minute No.52 – Reports of the Clerk – Accounts for Payment and left the meeting prior to any discussions on the item.
48. Minutes	
	Resolved that the Minutes of the Meeting of Council held on 16 th July 2026, be approved and signed as a correct record, subject to Councillor Adam Woolliscroft being added to the list of attendees.
49. Chair's Announcements	
	The Chair announced the following: -
	Graig Y Coed Community Shed – The Chair had attended the recent open day, which was a big success. A number of people attended the event and the Shed received quite a few orders.



	Penclawdd AFC – The Chair attended the first game of the season and commented on how good the Parc Dan Y Graig pitch looked, considering the drought conditions during the summer months.
	Penclawdd Community Centre – The Community Centre had received 3 swift boxes from Swansea Council.
50. Public Question Time	
	None.
51. Community Reports – South Wales Police	
	There were no South Wales Police officers present.
52. Reports of the Clerk	
	a) Accounts for Payment / Quotations
	The accounts for payment were provided at Appendix A.1 of the report. Payments made during August 2026 were provided at Appendix A.2.
	The following were also discussed: -
	<u>Additional Expenditure</u>
	£70 – One Voice Wales – Clerk’s attendance at Innovative Practice Conference.
	£25.20 – Crofty Supermarket & Post Office - postage.
	<u>Additional Income</u>
	£24.88 – Reserve Account Interest.
	£2.08 – Projects Account Interest.
	£700 – New Cremated Remains Plot and Permit at Mount Hermon Ceremony (Non-Resident).
	<u>Quotations</u>
	A list of quotations was provided at Appendix A.3.
	Resolved that: -
	1) The payments / additional payments / amendments / payments made in August 2026, be approved.

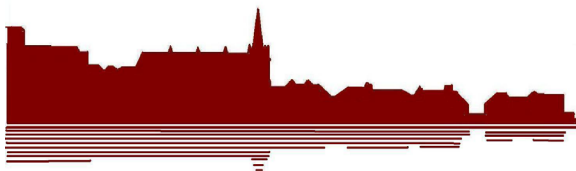


	2) The payments paid since 16 th July 2026 meeting be noted and agreed.																															
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	4) The bank reconciliation, bank transfers and bank account balances be noted and agreed.																															
	5) The CCLA investment income be noted.																															
	6) The actions in respect of the following quotations be approved / noted: -																															
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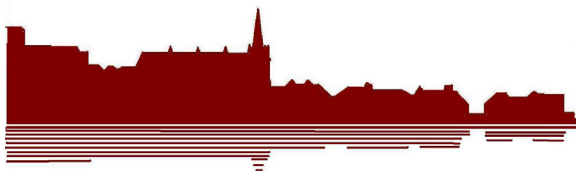


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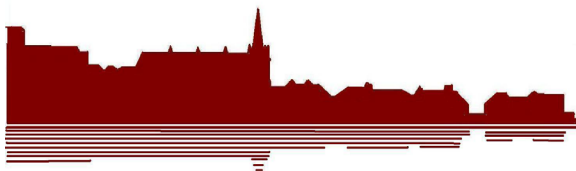
10.	Printing of the Remembrance Sunday Order of Service.	Resolved that the quotation provided by Kingsbridge Print for £105.00, be approved.	
b) To Monitor the Council Budget 2026-2027			
The Clerk presented the up-to-date Council budget spends for 2026-2027.			
He added that the 2025-2026 files had been transported to Audit Wales in Cardiff early in August 2026. Audit Wales had been in contact with the Clerk and their questions had been answered.			
Resolved that the report be approved.			
c) Correspondence			
The correspondence reported by the Clerk was provided at Appendix C of the report. All correspondence was noted and actions / comments were made in respect of the following: -			
1) National Association of Local Councils 2026/27 – National Salary Award. Resolved that the 3.3% increase be approved and back pay be applied from 1 st April 2026.			
2) Penclawdd AFC – Parc Dan Y Graig Project. Resolved that the Clerk forwards the request for additional parking along Gowerton Road, to Swansea Council.			
<u>Additional Correspondence</u>			
One Voice Wales – Community Boundary Reviews.			
d) Work Plan 2026/2027			
The report was provided for information.			
It was noted that reference to the extension of the ground maintenance contract be amended to renewal of the ground maintenance contract.			
The Clerk added that he would work out the timescales for the tender contract renewal process.			



	e) Community Council Action Tracker
	The report was provided for information. The following were discussed: -
	• Penclawdd Primary School attendance at Remembrance Service – The Clerk stated that Councillor Huw Davies had confirmed that the school would attend and had asked to sing two songs as in previous years.
	• Disabled Parking Spaces at Llanmorlais Hall – Councillor Melissa Roberts asked when the spaces would be installed.
	• WIFI at Penclawdd Community Centre – Councillor James Matthews stated that progress was being made regarding the installation of WIFI. A contract would be forwarded to the Clerk shortly.
	53. Committee / Working Group Reports
	a) Finance & Events Committee – Grants & Donations
	The Finance & Events Committee presented a report which sought approval of grants and donations previously agreed by the Committee.
	Resolved that grants be made to the following under the Power of Well-being (Local Government Act 2000): -
	1) Graig Y Coed Community Shed - £.868.34.
	54. Council Property / Community Projects / Burial Grounds
	The Clerk presented a report regarding Community Council property, community projects and burial grounds. The following were discussed: -
	• Land at Llanmorlais Cross – The Clerk reported that the landowner had offered the Community Council ownership of the area of land up to the woodland and the road up to No.7, Riverside. There would also be a restrictive covenant on the land. Councillors discussed the offer and the options available.
	Resolved that: -
	1) The offer be approved.
	2) The Clerk, in conjunction with the Chair / Vice-Chair, proceeds with appointing solicitors to representative the Community Council in this matter.



	Wildflowers at Seawall – The Clerk would contact Celtic Wildflowers regarding maintenance of the bed going forward.
	Gower / SA4 Magazines – Councillor Mike Sheehan referred to an article in the Gower Magazine regarding a neighbouring Community Council and the opportunity for the Council to highlight some of its work.
	Bench at Foreshore Car Park – The Clerk stated that the Ground Maintenance Contractor had removed a rusted bench due to its condition. A quotation was requested to purchase a recycled plastic bench.
	- Memorial Safety Testing – The Clerk outlined the situation regarding available training, which would only inform of the process and would not allow the trainee to undertake the testing. Resolved that: - 1) The Clerk proceeds with organizing a tender process for Memorial Safety Testing at Community Council cemeteries. 2) A site visit to Parc Hendy Cemetery be arranged to observe the condition of the gravestones. 3) The Clerk obtains a quotation from Edge IT in respect of the iPad to manage memorial safety testing. 4) The Clerk contacts Swansea Council for advice regarding memorial safety testing.
	55. Swansea Council Issues
	a) Report of the Penclawdd Ward Member
	Councillor Andrew Williams (AW) provided a written report regarding the issues he had been involved with during the previous month. The following were also discussed: -
	Double-yellow lines – would be installed shortly on Hendy Road and the entrance to Cae Folland, Penclawdd.
	Cycle track – Gradual progress had been made on the missing link and proposals for the cycle track
	Estuary Pickers – All the volunteer litter pickers were thanked for their work and commitment, which was making a difference.
	Band Room Lease – A 32-year lease had been confirmed, which would allow the Brass Band to access more funding options.
	Layby opposite Graig Y Coed – It was confirmed that the CWOTS Team had been requested to cut the overgrowth. They had also been asked to cut remove weeds on Beach Road and at the top of Victoria Road, Penclawdd.



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	c) Footpaths
	No report.
56.	Outside Bodies
	No reports.
	The meeting ended at 8.46 p.m.
	Chair