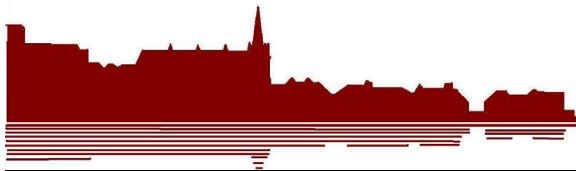
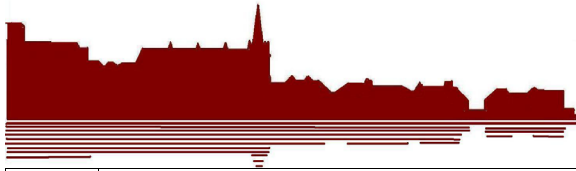


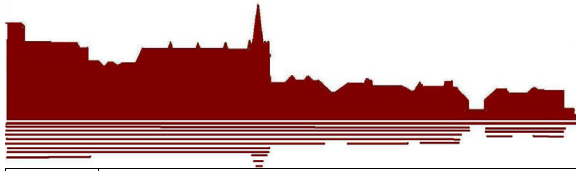
Minutes of the Meeting of Council	
Held at Penclawdd Community Centre	
On Thursday, 16th April 2026 at 7.00pm.	
Present:	Councillor Paul Tucker (Chair) presided
Councillors:	Huw Davies, Russell Garrington, Sarah Hughes, Melissa Roberts, Andrew Williams and Adam Woolliscroft.
Officers:	Jeremy Parkhouse - Clerk to the Community Council
Also Present:	Matthew Tucker – Penclawdd AFC
115.	Condolences
	The Chair referred with sadness to the recent deaths of Councillor Paxton Hood-Williams, a former Chair of the Community Council and Jamie Collins, a local student who had passed away in tragic circumstances in Bristol. All present stood as a mark of sympathy and respect.
116.	Apologies for Absence
	Apologies for absence were received from Councillors Leanne Davies, James Matthews and Mike Sheehan.
117.	Declarations of Interest
	In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, the following interests were declared: -
	Councillors Melissa Roberts and Paul Tucker declared personal and prejudicial interests in Minute No.121 – Public Question Time and left the meeting during consideration of the item.
	Councillor Paul Tucker also declared a personal interest in Minute No.123 a) Accounts for Payment.
118.	Minutes
	Resolved that the Minutes of the meeting held on 19th March 2026 be approved and signed as a correct record.



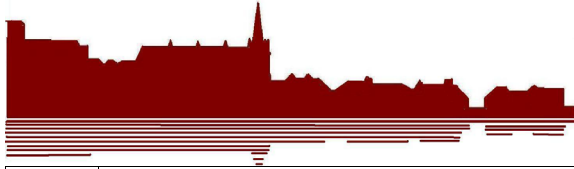
119.	Chair's Announcements
	None.
	(*Noted – Councillors Melissa Roberts, Paul Tucker and Andrew Williams left the meeting)
120.	Election of Chair Pro-tem
	Resolved that Councillor Adam Woolliscroft be elected Chair Pro-tem for Minute No.121 – Public Question Time.
	(Councillor Adam Woolliscroft presided)
121.	Public Question Time
	Matthew Tucker, Penclawdd AFC asked the Community Council for financial support towards the final grant submission in respect of improvements to facilities at Parc Dan Y Graig.
	The Council debated the options available in detail.
	Resolved that: -
	1) The Council proceeds with the option for a 50-metre path on the Graig side of the pitch (previously agreed), with the addition of 53 metres path on the roadside, plus 13 metre join to the concrete behind the posts (nearest the changing rooms).
	2) The Council submits a grant application with a 20% contribution (£11,801.79) (£7,500 – Community Council and £4,301.79 – Penclawdd AFC) and 80% Football Association of Wales contribution (£47,207.16)
	3) The grant be submitted prior to the deadline of 30 th April 2026.
	(*Noted - Councillors Melissa Roberts, Paul Tucker and Andrew Williams returned to the meeting)
	(Councillor Paul Tucker presided)
122.	Community Reports – South Wales Police
	There were no South Wales Police officers present. The Council discussed the following: -



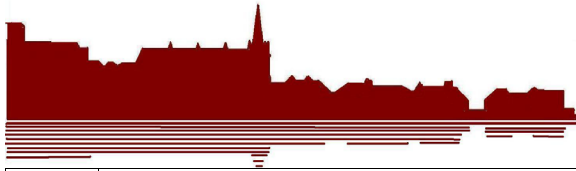
	<ul style="list-style-type: none"> • Parking around Parc Dan Y Graig – Residents had highlighted parking issues on match days, particularly parking on pavements, double-parking and parking across residents’ driveways.
	<ul style="list-style-type: none"> • Machete Incident outside CK’s Supermarket – It was reported that an incident had recently occurred where threats were made with a machete. The incident had been filmed and it was hoped that the Police would act accordingly.
	Resolved that: -
	1) The Clerk contacts South Wales Police to discuss the issues highlighted by residents and look for solutions.
	2) Councillor Andrew Williams investigates the cost of installing double yellow lines along a section of Hendy Road.
	3) The Clerk obtains quotation / proceeds with the installation of a H-bar at the entrance to Parc Dan Y Graig from Swansea Council.
123.	Reports of the Clerk
	a) Accounts for Payment / Quotations
	The accounts for payment were provided at Appendix A of the report.
	The following were also discussed: -
	<u>Additional Expenditure</u>
	<ul style="list-style-type: none"> • £504 – Penclawdd Community Centre – Room Hire. • £4,836 – Swansea Council – Trade waste for bins at Foreshore Car Park.
	<u>Additional Income</u>
	<ul style="list-style-type: none"> • £5,846.34 – VAT Refund – 1st January to 31st March 2026. • £2.14 – Project Account - Interest. • £22.62 – Reserve Account - Interest. • £250 – Additional inscription (non-resident) at Parc Hendy Cemetery.
	<u>Quotations</u>
	A list of quotations / outstanding issues was provided. It was noted that there were no quotations to approve and added that the quotations in respect of the additional sections of path at Parc Dan Y Graig would have to be approved.



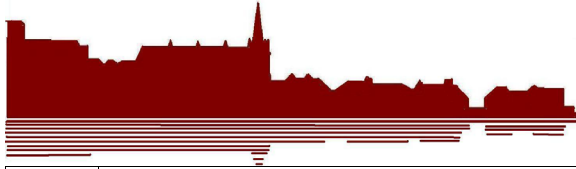
	1) The payments / additional payments / amendments be approved.
	2) The payments paid since 19th March 2026 meeting be noted and agreed.
	3) The income / additional income be noted.
	4) The bank reconciliation, bank transfers and bank account balances be noted and agreed.
	5) The CCLA investment income be noted.
	6) The Clerk queries the amount of the trade waste bill at the Foreshore Car Park.
	7) The Clerk writes to businesses in the vicinity of the Foreshore Car Park for donations towards the car park maintenance.
	b) To Monitor the Council Budget 2025-2026 and to Note the Council Budget 2026-2027
	The Clerk presented the end of year budget spend for 2025-26 and the Council budget for 2026-2027.
	He added that he was in the process of finalising the paperwork in respect of the audit of the accounts for the year ended 31 st March 2026.
	Resolved that the report be approved.
	c) Correspondence
	The correspondence reported by the Clerk was provided at Appendix C of the report. All correspondence was noted and actions / comments were made in respect of the following: -
	1) Transfer of St Gwynour's Cemetery – The progress update provided by the Church in Wales was noted. Resolved that the Cemetery be named St Gwynour's Cemetery.
	2) Welsh Government – Burry Inlet Cockle Fishery – The Council expressed concern regarding the health and safety of car park users, particularly the children using the playground, due to heavy machinery being required to offload the cockle catches. The lack of input from Somerset Trust, who own the slip, was noted. It was also noted that Welsh Government officers would be attending a meeting with the Council at 10 a.m. on 17 th April 2026.
	It was also highlighted that the Community Council supported the local cockle pickers in carrying out their business.



	3) D Rees – Parc Hendy Cemetery – The Clerk stated that he would write to Jamie Hitchins requesting payment of the permit fee which he had charged Mr Rees for but had not paid the Council or completed the relevant forms.
	<u>Additional Correspondence</u>
	<ul style="list-style-type: none"> J Ratti – Thanks for the work being undertaken by the Community Council and highlighted that another leaflet would be expected in the summer. Mrs Reynolds – Comments regarding the Planning Application at Parc Dan Y Graig. The Clerk stated that he had already responded. Ursula Jones, Swansea Council – Graig Y Coed Community Woodland Biodiversity Improvement Plan – Resolved that Ursula Jones be invited to attend the Finance Committee meeting in June 2026.
	d) Work Plan 2025/2026
	The report was provided for information.
	e) Community Council Action Tracker
	The report was provided for information.
	f) Draft Annual Report 2025-2026
	Resolved that the Draft Annual Report 2025-2026 be agreed and presented to the Annual Meeting with a recommendation of approval
	g) Draft Annual Plan 2026-2027
	Resolved that the Draft Annual Plan 2026-2027 be agreed and presented to the Annual Meeting with a recommendation of approval.
124.	Committee / Working Group Reports
	None.
125.	Council Property / Community Projects / Burial Grounds
	The Clerk presented a report regarding Community Council property, community projects and burial grounds. The following were discussed: -



	1) Parc Hendy Cemetery – A tree had fallen and damaged the fencing to a neighbouring field which allowed sheep to enter the Cemetery and cause some damage. The fence had been repaired.
	2) Memorial Gardens – The need for a new plinth to house the wreaths was highlighted. The Clerk would progress the issue.
	3) Mount Hermon Chapel – Councillor Andrew Williams reported that he had been approached by a resident regarding returning the Chapel to its former state. It was noted that the Council had other priorities at present. Resolved that the request be noted.
	4) Defibrillators – The possibility of adding a new defibrillator at Llotrog was highlighted. Resolved that the Clerk investigates the land ownership and reports back to a future meeting.
	5) Dunraven – Resolved that 2 uncut areas be left at Dunraven to encourage biodiversity and the issue be highlighted to the Ground Maintenance Contractor.
126.	Swansea Council Issues
	a) Report of the Penclawdd Ward Member
	Councillor Andrew Williams (AW) provided a written report regarding the issues he had been involved with during the previous month. The following were also discussed: -
	1) The road defects on the B4295 Llanmorlais to Llanrhidian should have been repaired by contractors.
	2) Blaencedi Cottage – The works had been completed and the building would shortly be in use.
	c) Footpaths
	The Clerk confirmed that Swansea Council had put the work to maintain the footpaths in the Ward out to tender.
	Councillor Melissa Roberts highlighted that there was Himalayan Balsam found on the footpath and riverbank of the Morlais River. She added that the land belonged to Sketty Park Estate and requested that the Clerk contacts the Estate to highlight the issue. She also added that the Balsam found on the riverbank had grave implications for the bank going forward. Resolved that the Clerk contacts Sketty Park Estate to highlight the issue.
127.	Outside Bodies
	One Voice Wales – Swansea Area Committee – 13 th April 2026 – Councillor Russell Garrington attended.



Llanrhidian Higher Community Council
Cyngor Cymuned Llanrhidian Uchaf

	The meeting ended at 8.57 p.m.
	Chair