

Llanrhidian Higher Community Council
Minutes of the Finance Committee Meeting
Held at Penclawdd Community Centre
on Tuesday, 3rd March 2026 at 7.15 p.m.

Present: Councillor Paul Tucker (Chair) presided

Councillors: Russell Garrington, Sarah Hughes, Melissa Roberts,
and Adam Woolliscroft.

Officers: Jeremy Parkhouse – Clerk to the Community Council

Also Present: Jonathan Davis – Ground Maintenance Contractor

48. Apology for Absence

None.

49. Disclosures of Personal and Prejudicial Interests

In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, the following interests were declared: -

Councillors Russell Garrington, Paul Tucker and the Clerk declared personal interests in Minute No. 52 - Quarterly Discussion with the Grounds Maintenance Contractor – Quarter 4 2025-26.

50. Minutes

Resolved that the Minutes of the Finance Committee meeting held on 5th January 2026 be approved and signed as a correct record.

51. Public Question Time

None.

52. Quarterly Discussion with the Grounds Maintenance Contractor – Quarter 3 2025-26.

Jonathan Davis (JD), Ground Maintenance Contractor attended the meeting to discuss the Ground Maintenance Contract (GMC) 2024-2027 and any ground maintenance issues. He updated the meeting on the work completed under the terms of the GMC.



The Chair and Committee thanked JD for his ongoing work on the current Community Council projects. The meeting discussed the following: -

- Bowls Green – Pre-season work was progressing well. The Committee discussed the request received from Dunvant Bowls Club to use the green on a Wednesday, throughout the forthcoming season. It was added that Blue Anchor Ladies were happy with the request, but that Blue Anchor Men wanted further information.
- Llanmorlais Recreation Ground – All hedges had been cut, along with the area at the western end of the ground. A resident of Trem Y Mor had requested that a run-off ditch be cleared, which would not take place before May.

Action: JD to provide a quotation to clear the run-off ditch.

- Parc Hendy Cemetery – A fallen limb had to be removed and fencing would have to be repaired as a result.
- Fly-tipping – This was a regular occurrence at the Foreshore Car Park, Mount Hermon and Parc Hendy Cemeteries, with black bags being placed in bins, along with a variety of items.

Action: The Clerk requests that a second bin is reinstalled at the Foreshore Car Park, which is lockable, with a small opening for litter only.

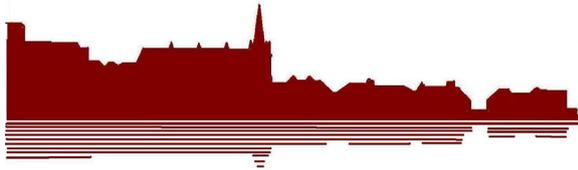
- Pitch Management – It was highlighted that the pitches at Penclawdd Recreation Ground, Llanmorlais Recreation Ground and Graig Y Coed had been used continuously for over two years and had not had the opportunity to recover. Additional work was required during the summer months to ensure the recovery of the pitches, which would also mean there would be no usage between May and August.

It was added that JD had tried to reseed Penclawdd Recreation Ground and Llanmorlais Recreation Ground on two occasions last summer, at a cost of over £900 per pitch, per attempt. The work had unfortunately failed and had impacted the pitches.

- Foreshore Car Park – The area where the boating equipment had been removed from required weed / grass clearance and redressing. The main access into the car park also required redressing.

Actions:

- 1) JD to provide a quotation for redressing the areas of the car park discussed and for clearing the western end of the car park.
- 2) The Clerk is to place notices on the remaining equipment asking for it to be removed.



3) The Clerk contacts local businesses requesting that they make contributions towards redressing the car park.

- St Gwynour's Cemetery – It was noted that the graveyard had not been transferred to the Community Council, so the Church were still responsible for the ground maintenance. JD suggested that wildflowers be seeded in the fenced off area in the centre of the graveyard.

Action: JD to provide a quotation to prepare the ground to seed wildflowers.

- Penclawdd Playground – JD would be reseeding areas of wear in the next few weeks.
- Memorial Gardens – A new plinth was required to hold the wreaths on the Memorial stone.

Action: The Clerk to investigate the options available.

- Metal door at Bowls Pavilion – This would require repair, which JD would organize.

Action: JD to provide quotation in respect of the repair.

53. To Monitor the Biodiversity and Environment Development Action Plan

The Clerk presented the updated Biodiversity and Environment Development Action Plan. The Clerk stated that Swansea Council were supposed to be undertaking a survey of Graig Y Coed Woodland Project. A report was awaited.

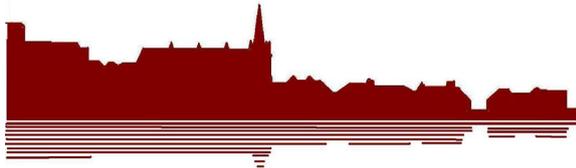
Resolved that the updated Action Plan be approved.

54. Financial Report

The Clerk presented a report which detailed the up-to-date budget spend for 2025-26 and the agreed Council budget for 2026-2027.

The following quotations were also discussed: -

- a) Emergency repair at Rugby Pavilion – The quotation was previously approved, but the work remained outstanding.
- b) Hanging Baskets 2026 – An amended quote was received.
- c) New rugby posts at Graig Y Coed – Quotations had been provided in respect of the different sets of posts available / cost of fitting.
- d) Base of dugouts at Parc Dan Y Graig – 3 quotations were received.
- e) Base of spectator stand at Parc Dan Y Graig – 3 quotations were received.
- f) Installation of concrete path at Parc Dan Y Graig – 3 quotations were received.



Resolved that: -

- 1) Councillor Paul Tucker would contact Penclawdd Forge regarding the required work at Penclawdd Rugby Pavilion.
- 2) The amended quotation for £7,075.00 including VAT was agreed and will be reported to Council with a recommendation of approval.
- 3) Quotation A for 5m aluminium socketed posts for £1,512.00 plus £1,343.20 plus VAT for fitting new rugby posts at Graig Y Coed, be recommended to Council for approval.
- 4) The quotations for the base of dugouts, base of spectator stand and installation of concrete path at Parc Dan Y Graig be presented in a table format to the Council meeting on 19th March 2026.
- 5) The Council budget for 2025-26 and 2026-27 be noted.

55. Items Referred to the Finance Committee by Council

- 1) Duvant Bowls Club – The club had requested to use the bowls green on a Wednesday evening. Blue Anchor Ladies had no objections to the request. Blue Anchor Men had asked for more information.

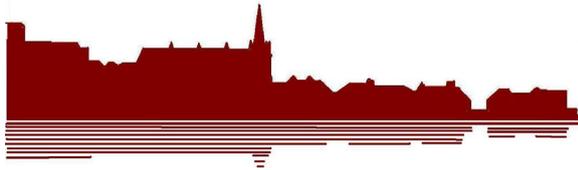
Resolved that the Clerk requests that Blue Anchor Men provide their feedback before the Council meeting on 19th March 2026.

- 2) Swansea Rams Rugby League – The Club had requested use of Community Council facilities from April to August 2026. It was reported that Penclawdd RFC had no objections to the request. The required additional maintenance to Penclawdd Recreation Ground, Graig Y Coed and Llanmorlais Recreation Ground were highlighted, along with the need for the pitches to be able to recover following two years of continuous use.

The Committee discussed the issue at length.

Resolved that: -

- 1) the Clerk informs Swansea Rams that the Council facilities were not available this summer due to additional costs to maintain all of the Councils grounds, which will cost approximately £4,000, that it would not be economical for the Rams to use the facilities this season. Furthermore, the impact of these additional costs would not be covered by the fees the Council charges for the period.
- 2) the impact of these additional costs would not be covered by the fees the Council charges for the period.
- 3) the Council is fully prepared to consider an application from Swansea Rams to use the facilities in 2027.



56. Grants & Donations

The Clerk presented a report which sought to consider requests for grants and donations.

It was reported that despite the Clerk informing all organisations regarding the deadline for receipt of applications, only one application for funding had been received from North Gower Food Bank.

Providing Wi-Fi at Penclawdd Community Centre was also discussed. It was noted that this would assist the Council in achieving Welsh Government requirements.

Resolved that: -

- 1) the request made by North Gower Food Bank for £500 be agreed and forwarded to Council for approval.
- 2) the Clerk investigates prices for the cost of installation / supply of Wi-Fi at Penclawdd Community Centre.

57. To Monitor the Risk Management Schedule

The Clerk presented a report which sought the approval of the updated Risk Management Schedule.

Resolved that the Risk Management Schedule be approved.

58. Property Maintenance Schedule, Capital Works Programme and Health & Safety Action Plan

The Clerk presented the updated Council property maintenance schedule, 5-year capital works programme and Health & Safety Action Plan for discussion. The progress made since the previous meeting in respect of the action plan was noted.

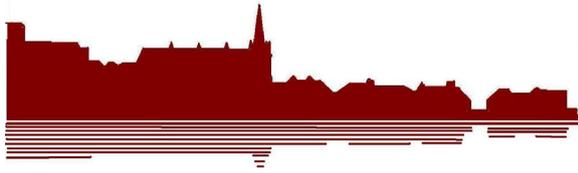
It was noted that an emersion heater at Penclawdd Recreation Ground was faulty. The Clerk would also discuss with Swansea Council the options in respect of fly-tipping at Mount Hermon Car Park.

Resolved that: - the contents of the report be noted.

- 1) the contents of the report be noted.
- 2) the Clerk arranges for an electrician to investigate the faulty emersion heater at Penclawdd Recreation Ground.
- 3) the Clerk discusses with Swansea Council the options in respect of fly-tipping at Mount Hermon Car Park.

59. Finance Committee Work Plan

The Clerk presented the Finance Committee Work Plan 'for information'.



The meeting ended at 8.48 p.m.

Chair