



**Minutes of the Meeting of Council**

**Held at Penclawdd Community Centre**

**On Thursday, 15<sup>th</sup> January 2026 at 7.00pm.**

**Present:** Councillor Paul Tucker (Chair) presided

**Councillors:** Huw Davies, Leanne Davies, Russell Garrington, James Matthews, Melissa Roberts, Mike Sheehan, Andrew Williams and Adam Woolliscroft.

**Officers:** Jeremy Parkhouse - Clerk to the Community Council

**80. Apology for Absence**

An apology for absence was received from Councillor Sarah Hughes.

**81. Disclosures of Personal and Prejudicial Interests**

In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, no interests were declared.

**82. Minutes**

**Resolved** that the Minutes of the meeting held on 20<sup>th</sup> November 2025 be approved and signed as a correct record.

**83. Chairs Announcements**

The following announcements were made: -

- Penclawdd Community Centre – The Chair stated that the volunteers on the Community Centre Committee were coming under pressure from the increasing demands being made by Swansea Council regarding the ongoing management of the Community Centre. He added that the Community Centre Committee may be requesting future support from the Community Council. The issue would be discussed further at the next Community Council meeting.

**84. Public Question Time**

There were no public present.

**85. Community Reports - Police**

Criminal Gang – Councillor Andrew Williams highlighted that there had been a criminal gang from Middlesbrough operating in the area. The gang, which included ex-



servicemen were targeting affluent areas and had been spotted in Bryn Hir in the morning and had visited Crofty, Wernffrwd and Llanrhidian.

Councillors were asked to inform residents as much as possible and to advise them not to answer the door.

## **86. Budget Report 2026/27.**

The Clerk presented a detailed Budget Report 2026.27.

Appendix A provided the Financial Budget Comparison for the remainder of 2025/26 and provided the Budget for 2026/27, including the increase of 3% in the precept. It was noted that the Council meeting on 20<sup>th</sup> November 2025 had recommended a 3% increase. The Clerk noted that the number of Band D properties had increased from 1,608 to 1,653 properties.

It was added that as part of the budget monitoring process, reports had been provided to all Community Council / Finance Committee meetings, where income and expenditure had been monitored. The Clerk outlined the budget information in detail, highlighting the income / expenditure, the level of Reserves, potential project spends, future management of St Gwynour's Cemetery and increased future salary costs.

It was further noted that the Finance Committee had approved the draft budget with a 3% increase on 5<sup>th</sup> January 2026.

Councillors fully considered the figures provided.

**Resolved** that: -

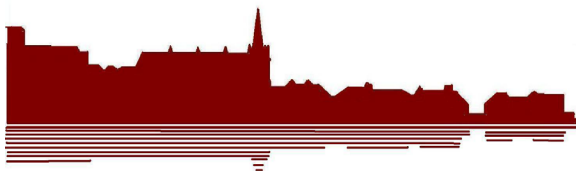
- 1) The Budget figures for the remainder of 2025/26 be noted.
- 2) The levels of Reserves / Projects / CCLA accounts be noted.
- 3) The minimum level of Reserves be agreed at £50,000 for 2026/2027.
- 4) The Budget for 2026/2027 provided at Appendix A, be approved.
- 5) The Precept for 2026/2027 be increased by 3% to £117.89 per Band D Property, £194,872.17.
- 6) £5,000 is held in earmarked reserves in respect of election costs.
- 7) The City and County of Swansea be informed of the Precept figures by 31st January 2026.

## **87. Reports of the Clerk**

The Clerk reported the following:

### **a) Accounts for Payment**

- The accounts for payment were provided at Appendix A of the report. The accounts paid in respect of December 2025 were also provided.



The following were also highlighted:

Additional Income

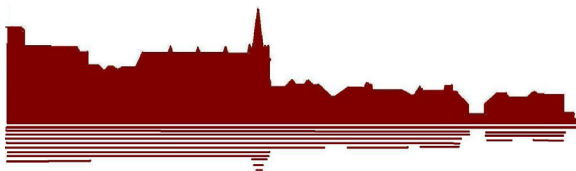
- a) £6,586.72 – HMRC VAT Refund.
- b) £200 – Llŵchwr Schools Under 11's – Fee for training on Monday evenings.

Quotations

	Quotation Details
1.	Emergency repair work at Rugby Pavilion.
2.	Plumbing works required following annual inspection.
3.	Hanging Baskets 2026 (Additional Planter)
4.	Supply & Fitting of Pitch Barriers at Parc Dan Y Graig.
5.	Drainage options at Llanmorlais Car Park.
6.	Storage Container for Community Shed.
7.	Sound Provision at Remembrance Sunday 2026.
8.	Removal of vegetation from fence at Parc Dan Y Graig.
9.	Repair of grave at Parc Hendy Cemetery.
10.	Removal / replacement of trees at Graig Y Coed.
11.	Edge IT – Increase to software package due to additional income.
12.	Fly-tipping at Hermon Car Park.

**Resolved** that:

- 1) The payments / additional payments / amendments be approved.
- 2) The payments paid since 20<sup>th</sup> November 2025 meeting be noted and agreed.
- 3) The income / additional income be noted.
- 4) The bank reconciliation, bank transfers and bank account balances be noted and agreed.
- 5) The CCLA investment income be noted.
- 6) Quotation 1 – the verbal quotation for emergency repair work at Penclawdd Rugby Pavilion for £100 provided to the Chair by Penclawdd Forge, be approved.
- 7) Quotation 2 – It was noted that no quotation had been received.
- 8) Quotation 3 – the quotation for £471.70 plus VAT provided by Swansea Council and the proposal to consult with residents at Riverside, Llanmorlais regarding the installation of the three-tier planter, be approved.
- 9) Quotation 4 – the quotation for £12,387.52 provided by Jonathan Davis, recommended for approval by the Finance Committee, for the Supply & Fitting of Pitch Barriers at Parc Dan Y Graig, be approved (Noted that Penclawdd AFC would also be contributing towards the costs).
- 10) Quotation 5 – the quotation for £897.87 plus VAT provided by Jonathan Davis for the installation of ACO drainage channels to Llanmorlais Hall Car Park, be approved.
- 11) Quotation 6 – the request by the Community Shed to use the storage shutters within Graig Y Coed Pavilion to store the woodland tools, be approved.



- 12) Quotation 7 – the quotation for £769 plus VAT provided by Total Sound Solutions, recommended for approval by the Finance Committee, for Sound Provision at Remembrance Sunday 2026, be approved.
- 13) Quotation 8 – the quotation received in respect of clearing vegetation from the fence at Parc Dan Y Graig, be placed on hold.
- 14) Quotation 9 – the Clerk be requested to obtain 3 quotations in respect of repairing a grave at Parc Hendy Cemetery, where no family members can be traced.
- 15) Quotation 10 – the quotation for ££1,380 plus VAT provided by Jonathan Davis for the removal / replacement of trees at Graig Y Coed, be approved.
- 16) Quotation 11 – the quotation for £160 plus VAT provided by Edge IT to increase the finance band from band 4 to band 5, allowing up to £500k of income per annum, be approved.
- 17) Quotation 12 – the Clerk / Chair be given authority to negotiate a price to clear fly-tipping at Hermon Car Park.

**b) Correspondence**

The correspondence reported by the Clerk was provided at Appendix C of the report. All correspondence was noted, and actions / comments were made in respect of the following:

	Details	Action / Comments
Additional Correspondence		
14.	Wales Air Ambulance – Thank you letter for £250 donation.	Noted.

**c) Work Plan 2025/26**

The Clerk reported the up-to-date Work Programme 2025-26 'for information'.

**d) Community Council Action Tracker**

The Community Council Action Tracker was provided 'for information'. All completed actions would be deleted.

**Councillor Paul Tucker (Chair) left the meeting**

**Councillor Mike Sheehan (Vice-Chair) presided**

**88. Committee Reports**

No reports.



## 89. Council Property / Community Projects / Burial Grounds

The Clerk presented a report regarding Community Council property, community projects and burial grounds. The following were discussed:

- Foreshore Car Park – The Clerk updated the Council regarding the ongoing legal action and added that there would be a court hearing on 3<sup>rd</sup> March 2026.
- Additional Parking on Benson Estates Land – The options in respect of additional parking when the cockle beds open in May 2026 were discussed. It was confirmed that planning permission and a lease of the land from Benson Estates were required. It was also noted that Welsh Government would not contribute to any costs.

It was also suggested that a new slip be established off the Benson Estates land.

**Resolved** that the Clerk be given authority to negotiate a lease / planning permission / progress with Benson Estates.

- Memorial Gardens – Councillor Leanne Davies proposed that the Council considers installing a bandstand within the Memorial Gardens to allow events to be held.

Councillor Melissa Roberts also proposed that a flagpole also installed at the Memorial Gardens.

**Resolved** that the items be included on the 5-year capital programme managed by the Finance Committee.

- Station Platform – Councillor James Matthews proposed that the Council considers installing some form of ceramic style tiles depicting a historical scene relating to the area.

**Resolved** that further research be undertaken and the issue be discussed at a future meeting.

## 90. Swansea Council Matters

### a) Report of the Penclawdd Ward Member

Councillor Andrew Williams (AW) provided a written report regarding the issues he had been involved with during the previous month. The following were also discussed:

- Flooding at Gowerton Road – It was hoped that the drainage work undertaken had cured the flooding issues.
- Flooding at New Road – Work had been undertaken to clear the blocked drains on New Road. The Ward Member had requested additional work to prevent a recurrence of the flooding.



- New LAC – Had commenced her role and would be meeting regularly with the Ward Member.
- Litter picking – New volunteers had started and had picked on Victoria Road, Penclawdd.
- New village signs – These had been installed. However, there was an issue with the Penclawdd sign at Berthlwyd, which was being addressed by Highways.
- Blocked gulleys – Councillor Leanne Davies highlighted blocked gulleys and the poor road surface at the Rhallt, Llanmorlais. The Ward Member would report the gulleys to Highways.

b) Planning – the following applications were discussed: -

- Councillor Melissa Roberts requested an update regarding the bricked-up windows at the Bellevue Studios, Bellevue, Penclawdd. The Ward Member would seek a progress update.

c) Footpaths – No report.

## **91. Outside Bodies**

One Voice Wales Swansea Area Committee – Councillor Russell Garrington attended the meeting on Monday 12<sup>th</sup> January 2026.

The meeting ended at 8.33 p.m.

**Chair**