



Minutes of the Meeting of Council

Held at Penclawdd Community Centre

On Thursday, 18th September 2025 at 7.00pm.

Present: Councillor Paul Tucker (Chair) presided

Councillors: Russell Garrington, James Matthews, Mike Sheehan,
Andrew Williams and Adam Woolliscroft

Officers: Jeremy Parkhouse - Clerk to the Community Council

Also Present: Matthew Tucker – Penclawdd AFC

47. Apologies for Absence

Apologies for absence were received from Councillors Huw Davies, Leanne Davies, Sarah Hughes and Melissa Roberts.

48. Disclosures of Personal and Prejudicial Interests

In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, no interests were declared.

49. Minutes

Resolved that the Minutes of the meeting held on 17th July 2025 be approved and signed as a correct record.

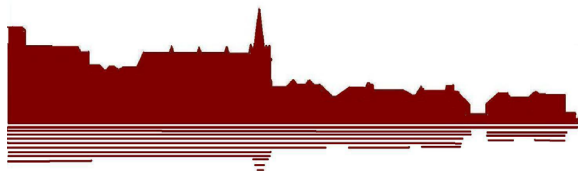
50. Chairs Announcements

The following announcements were made: -

- Community Shed / Woodland Project – The formal opening of the Shed by Councillor Rob Stewart, Leader of Swansea Council, was scheduled for 2 p.m. on Friday, 26th September 2025. Rebecca Evans MS would also be in attendance. The Chair would present Terry Snell with a gift he had purchased himself, as an appreciation of all the work he had completed in delivering the project.

51. Public Question Time

Matthew Tucker informed the Community Council of the progress being made by Penclawdd AFC, particularly in respect of the crowdfunding project at Parc Dan Y Graig, which would improve the facilities to Football Association of Wales (FAW) requirements. The proposed additions to the facilities were outlined. He added that



the crowdfunding was progressing well and asked for the support of the Community Council if the target was not met.

The Council would consider the matter towards the end of the crowdfunding window.

52. Community Reports

a) Police Report

The Clerk stated that the Police would be present at the next scheduled meeting.

53. Reports of the Clerk

The Clerk reported the following:

a) Accounts for Payment

- The accounts for payment were provided at Appendix A.1 of the report. Appendix A.2 provided details of the payments made in August 2025.

The following were also highlighted:

Additional Payments

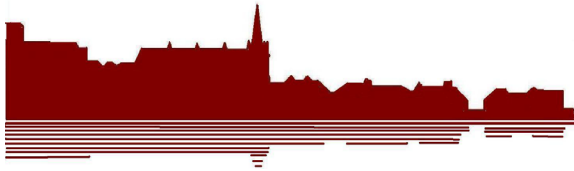
- £164.97 – Currys – Fridge and insurance for Community Shed
- £386.85 – Screwfix – Tools for the Community Shed
- £60.00 – Sign for Community Shed
- £99.96 – SSE Energy Solutions – Quarterly Electricity Bill at Llanmorlais Changing Rooms
- £25.20 – Crofty Supermarket & Post Office – Postage

Quotations

	Quotation Details
1.	Finishing shower area at disabled toilet at Parc Dan Y Graig.
2.	Shutters at Graig Y Coed Pavilion.
3.	Double gates / single gate at Graig Y Coed Woodland entrance and kissing gate at Graig Y Coed leading to path up the Graig.
4.	Repair work at Rugby Pavilion.
5.	Tarmac to be laid in front of Graig Y Coed Community Shed.
6.	Printing Order of Service for Remembrance Sunday.
7.	Fan to be installed at Rugby Pavilion.

Resolved that:

- The payments / additional payments / amendments be approved.
- The payments paid since 17th July 2025 meeting be noted and agreed.
- The income / additional income be noted.



- 4) The bank reconciliation, bank transfers and bank account balances be noted and agreed.
- 5) The CCLA investment income be noted.
- 6) Quotation 1 – Quotations be sought in respect of painting only.
- 7) Quotation 2 – An additional quotation be obtained.
- 8) Quotation 3 – The Clerk seeks grant funding to cover the costs.
- 9) Quotation 4 – Awaiting quotation.
- 10) Quotation 5 – Tarmac to be laid in front of Graig Y Coed Community Shed - 3 quotations were received: - Quotation A - £3,228.00 (Including VAT); Quotation B - £3,372.60 (Including VAT); Quotation C - £2,652.00 (Including VAT). Quotation C for £2,652.00 provided by Jonathan Davis was approved.
- 11) Quotation 6 – Printing Order of Service for Remembrance Sunday – the quotation for £110.00 provided by Kingsbridge Print was approved.
- 12) Quotation 7 - Fan to be purchased and installed at Rugby Pavilion – the quotation for £756.00 (Including VAT) provided by RAWELEC was approved.

b) To Monitor the Council Budget 2025-2026

The Clerk presented the up-to-date budget spend for 2025-26.

Resolved that the Council Budget 2025-2026 be approved.

c) Correspondence

The correspondence reported by the Clerk was provided at Appendix C of the report. All correspondence was noted, and actions / comments were made in respect of the following:

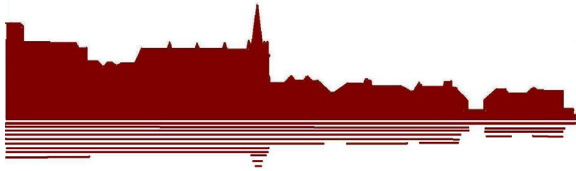
	Details	Action / Comments
11.	D Evans – Hedgerow damage at Penclawdd Recreation Ground.	The correspondence was noted. Any future requests would be dealt with on an individual basis, with specific responses.
15.	One Voice Wales – Welsh Government Consultation on extending the duty on local authorities to broadcast meetings.	WIFI at Penclawdd Community Centre – Councillor James Matthews would investigate the potential costs involved.

Resolved that:

- 1) All correspondence be noted.
- 2) The actions outlined in the list of correspondence be completed.

d) Work Plan 2025/26

The Clerk reported the up-to-date Work Programme 2025-26 'for information'.



It was requested that the meeting scheduled for Thursday, 19th February 2025 be brought forward to Thursday, 12th February 2025.

Resolved that the request be approved and new meeting requests be circulated.

e) Community Council Action Tracker

The Community Council Action Tracker was provided 'for information'. All completed actions would be deleted. The following were discussed: -

- 8 – BT Boxes – It was agreed to delete the item from the tracker. It could be a possible future project.
- 9 – Cockle Women Sculpture - It was agreed to delete the item from the tracker. It could be a possible future project.
- 5 – The item should be deleted as the signs at Station Road and Riverside had been renewed.
- 16 – Table Tennis Tables - It was agreed to delete the item from the tracker. It could be a possible future project.
- 20 – Social Gathering – Further discussions would take place at the next meeting. One suggestion was to meet in January to avoid Christmas functions.
- 26 – K Knoedl request for rear access to his property – the item should be deleted as the work had been completed.
- 27 – Newsletter – The Clerk to seek quotes for printing copies with a budget of approximately £150.
- 33 – Grant funding information on the Council's Facebook page - the item should be deleted as the request had been completed.

54. Committee Reports

1) Finance Committee – Annual Fees / Pitch Hire Costs 2025-2026.

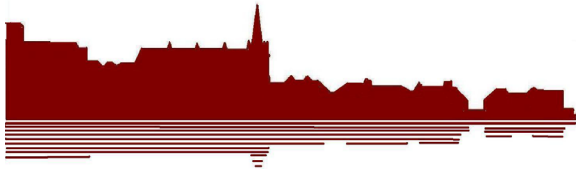
The Clerk presented the report of the Finance Committee which recommended approval of the fees / pitch hire costs provided at Appendix B.

Resolved that the Annual Fees / Pitch Hire Costs for 2025-2026 be approved.

55. Council Property / Community Projects / Burial Grounds

The Clerk presented a report regarding Community Council property, community projects and burial grounds. The following were discussed:

- Roses at Memorial Gardens – Clerk to organise a plaque.
- St. Gwynour's, Llanyrnewydd Cemetery – The Clerk reported that he had met with Father Tim Ardouin and Alex Glanville, Church in Wales regarding the proposed take-over of the Cemetery by the Community Council.



It was added that the requests made by the Council in respect of the clearance of the overgrown section of the cemetery, a tree survey, boundary wall repair and the future management of the Church were discussed. The Church were not in favour of using goats to clear the overgrown section due to health and safety concerns relating to the use of an electric fence and potential damage to graves by the goats.

The Church Council were scheduled to meet in mid-October and a response would be forwarded to the Community Council following the meeting.

- Pen.com – The Clerk was requested to obtain prices in respect of purchasing pens with Community Council logo's.

56. Swansea Council Matters

a) Report of the Penclawdd Ward Member

Councillor Andrew Williams (AW) provided a written report regarding the issues he had been involved with during the previous month. The following were also discussed:

- Toddler Group at Tabernacle – A donation had been made to the group.
- New bin – A new bin had been installed at Llanmorlais.

b) Planning – No discussions.

c) Footpaths – No discussions.

57. Outside Bodies

- Gower National Landscapes Advisory Group – 22nd September 2025.

Councillor Paul Tucker to attend.

The meeting ended at 8.46 p.m.

Chair