

Minutes of the Meeting of Council

Held at Penclawdd Community Centre

On Thursday, 10th April 2025 at 7.00pm.

Present: Councillor Paul Tucker (Chair) presided

Councillors: Huw Davies, Russell Garrington, Sarah Hughes, James Matthews, and Andrew Williams

Officers: Jeremy Parkhouse - Clerk to the Community Council

Also Present: Ursula Jones, Tom Young, Rachel Carter, Mark Barber, Christine Jeffreys, Barry Stewart and Sandra Stewart

115. Apologies for Absence

Apologies for absence were received from Councillors Leanne Davies, Melissa Roberts, Mike Sheehan and Adam Woolliscroft.

116. Disclosures of Personal and Prejudicial Interests

In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, the following interests were declared: -

Councillors Huw Davies, Paul Tucker, Andrew Williams and the Clerk declared personal interests in Minute No. 118 – Reports of the Clerk – Correspondence.

117. Minutes

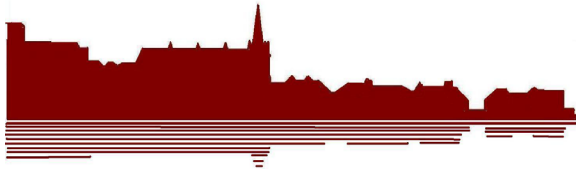
Resolved that the Minutes of the Council meeting held on 20th March 2025 be approved and signed as a correct record.

118. Chairs Announcements

The following announcements were made: -

- Wildflowers at the Foreshore Car Park

The Clerk read out a statement on behalf of the Community Council in relation to the recent spraying of the flower bed by the Community Council as preparation to plant wildflowers. The actions had caused concern and anger within the community and a full apology was issued. The Council recognised the need to consult with the community and expertise available prior to acting in future.



- Swansea Rams Rugby League

The Chair referred to the recent request by Swansea Rams to use the Community Council facilities between April and August 2025. The Clerk had met with their representative and had discussed the options available. Jonathan Davis, Ground Maintenance Contractor had also been widely consulted regarding the summer maintenance of Penclawdd Recreation Ground and Graig Y Coed Playing Fields.

Resolved that: -

- 1) The request by Swansea Rams Rugby League team be approved.
- 2) The team uses Graig Y Coed Playing Fields from April until 31st May 2025 and Penclawdd Recreation Ground from 1st June until the end of July 2025.
- 3) The fee of £700 be charged for the use of Community Council facilities.

119. Public Question Time

Questions were asked by Ursula Jones, Barry Stewart and Sandra Stewart in relation to the wildflower bed at the Foreshore Car Park, Penclawdd. A lengthy discussion followed surrounding the actions of the Community Council, the need to re-establish the bed, the uniqueness of the flower bed, the need for improved future communications, training opportunities available to Councillors via One Voice Wales and the need to work together in a positive manner in the future.

The Chair thanked all those who had attended to discuss the issue. Celtic Wildflowers were requested to monitor the flower bed, to inform the Clerk regarding progress and to forward a quotation in respect of future maintenance.

(Noted - Councillor Paul Tucker left the meeting)

120. Election of Chair Pro-tem

Resolved that Councillor Sarah Hughes be elected Chair Pro-tem.

(Councillor Sarah Hughes presided)

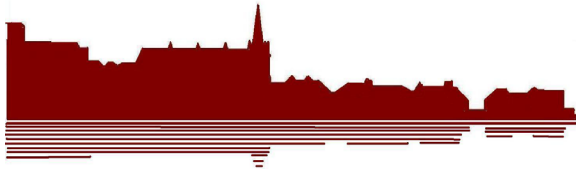
121. Community Reports

a) Police Report

There were no representatives from the Police present.

The Clerk referred to the results of the Go Safe Wales speed camera results provided by the Police. He also referred to a recent robbery in Crofty where tools to the value of £7,000 were stolen from a local tradesman.

Resolved that the contents of the report be noted.



122. Reports of the Clerk

The Clerk reported the following:

a) Accounts for Payment

- The accounts for payment were provided at Appendix A of the report.

The following were also highlighted:

Additional Payments

- a) £31.50 – Post Office – Postage.
- b) £2,950.00 – New defibrillators and boxes at the Memorial Gardens and Llanmorlais Hall. (Quotation previously agreed)

Additional Income

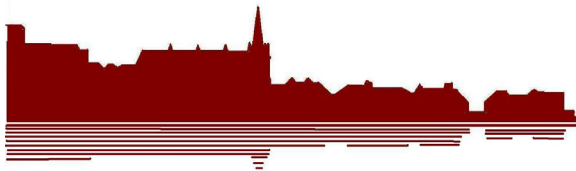
- a) £600 – Residents reopener at Mount Hermon Cemetery.
- b) £600 – Residents reopener at Mount Hermon Cemetery.
- c) £5,207.27 – HMRC VAT refund.
- d) £95.54 – CCLA interest.

Quotations

- a) Finishing shower area at disabled toilet at Parc Dany Y Graig.
- b) Flooring at skateboard ramp.
- c) CCTV – Graig Y Coed Pavilion.
- d) Shutters at Graig Y Coed Pavilion.
- e) Clear Insurance – additional requirements at Graig Y Coed.
- f) Double gates / single gate at Graig Y Coed Woodland entrance.
- g) Kissing gate at Graig Y Coed leading to path up the Graig.
- h) Playground Inspections – Crofty and Penclawdd Playgrounds
- i) Sunken area / post and rail fencing collapse at Graig Y Coed Football Pitch.
- j) Survey of land at Graig Y Coed Football pitch.
- k) Xerox Printer – Renewal of contract.

Resolved that:

- 1) The payments / additional payments / amendments be approved.
- 2) The payments paid since 20th March 2025 meeting be noted and agreed.
- 3) The income / additional income be noted.
- 4) The bank reconciliation, bank transfers and bank account balances be noted and agreed.
- 5) The CCLA investment income be noted.
- 6) Quotation a - a site visit be arranged to view the shower area once the evenings become lighter.
- 7) Quotation b – had been added to the 5-year capital programme and would be removed from the quotations list.



- 8) Quotation c – The CCTV was scheduled to be installed on 14th April 2025.
- 9) Quotation d – an additional quotation be obtained.
- 10) Quotation e – The Clerk finalises matters once the containers are in place / CCTV installed.
- 11) Quotation f – The Clerk seeks grant funding to cover the costs.
- 12) Quotation g – The Clerk seeks grant funding to cover the costs.
- 13) Quotation h – The quotation for £362 for both playgrounds provided by the Play Inspection Company, be approved.
- 14) Quotation i – The quotation be placed on hold, the Clerk progresses having the area surveyed.
- 15) Quotation j – The Clerk will contact the Coal Board regarding a survey.
- 16) Quotation k – The Xerox printer renewal be approved.

b) To Monitor the Council Budget 2024-2025 and to Note the Council Budget 2025-2026

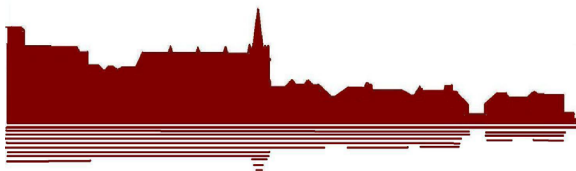
The Clerk presented the up-to-date budget spend for 2024-25. The Council noted the budget overspend for 2024-2025 and the deficit that had been created due to the Penclawdd Playground grant funding and payment being in different financial years. It was added that explanations of the overspend would have to be provided to the internal and external auditors.

It was added that the end of year procedures had commenced and the files would be forwarded to the Internal Auditor at the end of April 2025.

c) Correspondence

The correspondence reported by the Clerk was provided at Appendix C of the report. All correspondence was noted, and actions / comments were made in respect of the following:

	Details	Action / Comments
4.	Robert Visintainer – UK Men's Shed Association.	The Clerk purchases annual membership.
Additional Correspondence		
17.	Mike Scott, Swansea Council – Complaint regarding wildflowers at Foreshore Car Park.	Noted.
18.	Rachel Carter, One Voice Wales – Complaint regarding wildflowers at Foreshore Car Park.	Noted.
19.	Mark Barber, Swansea Council – Complaint regarding wildflowers at Foreshore Car Park.	Noted.
20.	ARAG Law – Legal advice regarding Foreshore Car Park.	Agreed to proceed with legal action as advised.



21.	New Local Area Co-ordinator – Donna Kendall.	New LAC to be invited to attend a future meeting.
22.	R Murray - Complaint regarding wildflowers at Foreshore Car Park	Noted.
23.	P Llewellyn - Complaint regarding wildflowers at Foreshore Car Park	Noted.
24.	B Lloyd - Complaint regarding wildflowers at Foreshore Car Park	Noted.

Resolved that:

- 1) All correspondence be noted.
- 2) The actions outlined in the list of correspondence be completed.

d) Work Plan 2024/25

The Clerk reported the up-to-date Work Programme 2024-25 'for information'.

e) Community Council Action Tracker

The Community Council Action Tracker was provided 'for information'. All completed actions would be deleted. The following items were discussed: -

- No.27 – Flagpole at Memorial Gardens – Councillor Andrew Williams stated that planning permission was required. **Resolved** that the item is not pursued and deleted.
- No.40 – Bowls Car Park – The Clerk reported that the issue concerned the roadway. The Clerk was asked to request a quotation to redress the roadway from the Grounds Maintenance Contractor.

f) Annual Report 2024/25

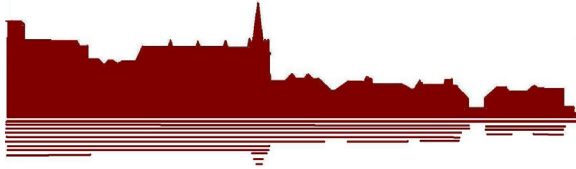
Resolved that the Annual Report 2024/25, is approved and published on the Community Council website.

g) Annual Plan 2025/26

Resolved that the Annual Plan 2025/26, is approved and published on the Community Council website.

123. Committee Reports

None.



124. Council Property / Community Projects / Burial Grounds

The Clerk presented a report regarding Community Council property, community projects and burial grounds. The following were discussed:

- Land at Victoria Road – The Clerk was requested to wait until the Land Registry had updated their records and Community Council ownership was confirmed.
- Community Shed, Graig Y Coed – It was reported that Mostyn Roberts had agreed to paint the café container as a volunteer. **Resolved** that a letter of thanks be forwarded to Mostyn Roberts.

125. Swansea Council Matters

a) Report of the Penclawdd Ward Member

Councillor Andrew Williams (AW) provided a written report regarding the issues he had been involved with during the previous month. The following were also discussed:

- Community Shed – It was reported that the project was progressing well. The Swansea Council Officer overseeing the project had met the Ward Member, Grounds Maintenance Contractor and Clerk on site on 9th April 2025 and was very please with the progress being made. She made reference to the external look of the containers and suggested that cladding could be installed. Further investigation was required in this respect.
- Facebook – It was proposed that the Community Council has a Facebook page to improve communication with residents. Councillors Sarah Hughes and James Matthews volunteered to manage the site.

b) Planning.

None.

c) Footpaths.

None.

126. Outside Bodies

- Gower National Landscapes Advisory Group Meeting – 24th March 2025.

The Clerk reported that both he and the Chair attended the meeting.

The meeting ended at 8.50 p.m.

Chair