

**Minutes of the Meeting of Council**

**Held at Penclawdd Community Centre**

**On Thursday, 16<sup>th</sup> January 2025 at 7.00pm.**

**Present:** Councillor Paul Tucker (Chair) presided

**Councillors:** Huw Davies, Leanne Davies, Sarah Hughes, Melissa Roberts, Mike Sheehan, Andrew Williams and Adam Woolliscroft

**Officers:** Huw Evans - Acting Temporary Clerk to the Community Council

**80. Apologies for Absence**

Apologies for absence were received from Councillor Russell Garrington and also from Jeremy Parkhouse (Clerk).

**81. Disclosures of Personal and Prejudicial Interests**

In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, no interests were declared.

**82. Minutes**

**Resolved** that the Minutes of the Council meeting held on 21<sup>st</sup> November 2024 be approved and signed as a correct record.

**83. Chairs Announcements**

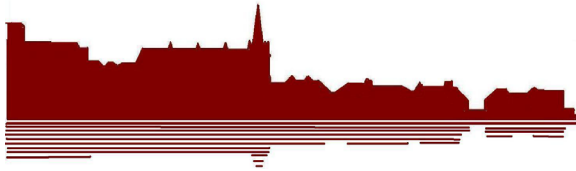
The Chair made the following announcements:

- Condolences - Dave Williams. The Chair referred to the recent death of Dave Williams. Dave had been the Booking Secretary for Penclawdd Community Centre for many years and a lead person in several of the area's events such as Festival of the Tides and the Produce Market. The Clerk was asked to write a letter to the family, expressing the Council's sorrow and its thanks for Dave's tireless work over the years.

All present stood for a minutes silence as a mark of sympathy and respect.

**84. Public Question Time**

None.



**85. Community Reports**

**a) Police Report**

None.

**86. Budget Report**

The Clerk presented the Budget Report 2025/26.

Appendix A provided the Financial Budget Comparison for the remainder of 2024/25 and provided the Budget for 2025/26 including the increase of 1% in the precept. The Council meeting on 21<sup>st</sup> November 2024 recommended a 2% increase. The Clerk noted that the number of Band D properties had increased from 1,599 to 1,608 properties. It was added that Council were not aware of this change when recommending a 2% increase, so the increase was based on 1,599 properties. The Council were requested to consider the figures provided.

It was added that as part of the budget monitoring process, reports had been provided to all Community Council / Finance Committee meetings for income and expenditure to be monitored. The Clerk outlined the budget information in detail, highlighting the income / expenditure and the level of Reserves, including the CCLA investment.

**Resolved that:**

- 1) The Budget figures for the remainder of 2024/25 be noted.
- 2) The level of Reserves / Projects / CCLA accounts be noted.
- 3) The minimum level of Reserves be agreed at £50,000 for 2025/26.
- 4) The Budget for 2025/26 be agreed and the City & County of Swansea be informed of the Precept figures by 31<sup>st</sup> January 2025.
- 5) The Precept be set at £184,051.68 (2% increase). This is based on 1,608 Band D equivalent properties at £114.46 per property.

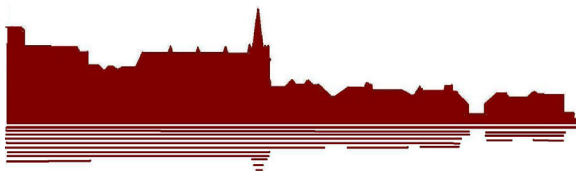
Noted: Cllr Melissa Roberts abstained to vote in respect of the 2% rise to the Precept.

**87. Reports of the Clerk**

The Clerk reported the following:

**a) Accounts for Payment**

- The accounts for payment were provided at Appendix A of the report. The payments made in December 2024 were also provided.



The following were also highlighted:

Additional Invoices

- a) £31.50. Post Office. Postage.
- b) £1,210.82. RAWELEC. Stock of Trace Heating Equipment for Water Pipes.

Quotations

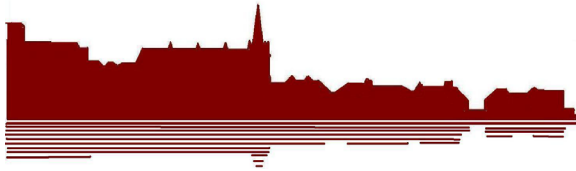
- a) Finishing shower area at disabled toilet at Parc Dany Y Graig.
- b) Quotations for materials to complete café area at Parc Dan Y Graig Changing Rooms.
- c) Weed clearance at Foreshore Car Park.
- d) Signage at Penclawdd Playground.
- e) Flooring at skateboard ramp.
- f) Drainage camera investigations - Graig Y Coed.
- g) Safety barrier at Penclawdd Playground.
- h) Hanging Baskets 2025.
- i) Rose Bed at Memorial Gardens.

**Resolved that:**

- 1) The payments / additional payments / amendments be approved.
- 2) The payments paid since 21<sup>st</sup> November 2024 meeting be noted and agreed.
- 3) The income / additional income be noted.
- 4) The bank reconciliation, bank transfers and bank account balances be noted and agreed.
- 5) The CCLA investment income be noted.
- 6) Quotation a - a site visit be arranged to view the shower area.
- 7) Quotation b - Noted that Penclawdd AFC had been successful in obtaining grant funding and the work would be completed as soon as possible.
- 8) Quotation c – Quotation previously agreed.
- 9) Quotation d – Noted that the work has been completed.
- 10) Quotation e – Flooring at skateboard ramp. The Clerk to seek quotes for the required works.
- 11) Quotation f – The works have been scheduled.
- 12) Quotation g – The quote was accepted and the Clerk was requested to work with Jonathan Davis to remove the concrete lumps which had appeared following a period of heavy rain.
- 13) Quotation h – The quote was accepted and the Clerk was to seek clarity why a planter could not be placed at Station Square, Penclawdd and a hanging basket at the Llanmorlais sign.
- 14) Quotation i - Rose Bed at Memorial Gardens. The quote was accepted.

**b) Correspondence**

The correspondence reported by the Clerk was provided at Appendix C of the report. All correspondence was noted, and actions / comments were made in respect of the following:



	Details	Action / Comments
4.	One Voice Wales. Information on RAAC in buildings.	Noted & Pass to Finance Committee.
5.	Swansea Council. Community Council Precepts 2025/2026.	Clerk to respond.
6.	Swansea Council. Flowers 2025 Quotation.	The quotation was accepted.
8.	S Dalton. Rugby Training at Graig-y-Coed.	The Teams have been informed of the issue and the litter has been cleared.
10.	Tonner, Johns and Ratti Solicitors. Land at Victoria Road / Dunraven Close and Foreshore Car Park.	<p>Councillors expressed concern at the ongoing issue. They referred to oil leakage from the boats.</p> <p>The Clerk to draft a letter of complaint and concern to Natural Resources Wales (NRW).</p> <p>The Clerk to explore the option of placing formal signage up stating that vehicles / vessels etc. would be towed away at a cost to the owner.</p> <p>The issue to be added as an item for the next Council meeting.</p>
14.	DCMS Grassroots Facilities Evaluation: Cymru Football Foundation.	The Clerk to complete survey and respond.

**Resolved** that:

- 1) All correspondence be noted.
- 2) The actions outlined in the list of correspondence be completed.

**c) Work Plan 2024/25**

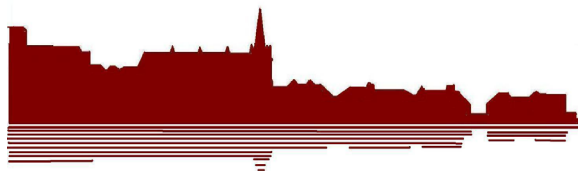
The Clerk reported the up-to-date Work Programme 2024-25 'for information'.

**d) Community Council Action Tracker**

The Community Council Action Tracker was provided 'for information'. All completed actions would be deleted.

**88. Committee Reports**

None.



**89. Council Property / Community Projects / Burial Grounds**

The Clerk presented a report regarding Community Council property, community projects and burial grounds. The following were discussed:

- Llanmorlais Hall. Councillor Melissa Hall stated that the Llanmorlais Hall were in the process of repairing the hall floor at a cost of approximately £5,500. She asked if future consideration could be given for a grant to be allocated to assist the Hall Management with the works.
- Memorial Gardens. Councillor Leanne Davies asked that future consideration be given to erecting a Bandstand at the Memorial Gardens. It was agreed that the item be discussed at a future Council meeting.
- Foreshore Playground. Councillors asked for the reinstatement of the Hopscotch area within the playground.

**90. Swansea Council Matters**

a) Report of the Penclawdd Ward Member

Councillor Andrew Williams (AW) provided a written report regarding the issues he had been involved with during the previous month. The following were also discussed:

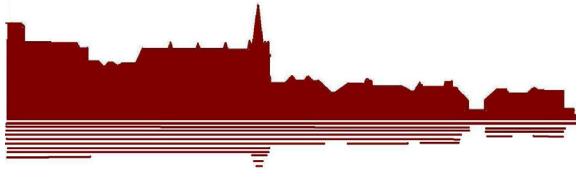
- Street Lighting. Please inform AW of any street lighting issues or report them directly at [www.swansea.gov.uk/reportit](http://www.swansea.gov.uk/reportit)
- SCFC Match Day Tickets. AW had passed 5 tickets to the Penclawdd Brass Band.
- Penclawdd Cycle Path. The CWOT Team had cleared the weeds from the path making it wider.
- Man Shed. The Man Shed Project at Graig y Coed had been successful in obtaining a grant of £25,000, 70% from Swansea Council and 30% from Councillor Andrew Williams Community Budget. Further discussion would be required regarding naming, mixed use and safeguarding.
- Road Drain near to Berthlwyd. AW to raise issue with Swansea Council.
- Buses not turning up or braking down. AW to raise issue with Swansea Council.
- Old Gym. Concern was expressed that the windows at the Old Gym had been bricked up. AW to raise issue with Swansea Council.
- Tesco Blue Tokens. Councillors were reminded that Tesco were currently operating a Blue Token scheme which would raise money for Penclawdd Primary School.

b) Planning. There was one application namely The Anchorage, Beach Road.

c) Footpaths. Swansea Council operatives would be clearing the paths of weeds and overgrowth early in the spring season.

**91. Outside Bodies**

None.



**92. Meeting – 13<sup>th</sup> February 2025**

Noted that the next meeting was one week earlier than normal.

Councillors asked that the April 2025 be brought forward one week to 10 April 2025 to avoid any clashes with Easter.

**Resolved** that the request be approved.

The meeting ended at 8.16 p.m.

**Chair**