

Minutes of the Meeting of Council

Held at Penclawdd Community Centre

On Thursday, 17th October 2024 at 7.00pm.

Present: Councillor Paul Tucker (Chair) presided

Councillors: Huw Davies, Sarah Hughes, James Matthews, Melissa Roberts, Andrew Williams and Adam Woolliscroft

Officers: Jeremy Parkhouse – Clerk to the Community Council

57. Apologies for Absence

Apologies for absence were received from Councillors Leanne Davies and Mike Sheehan.

58. Disclosures of Personal and Prejudicial Interests

In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, no interests were declared.

59. Minutes

Resolved that the Minutes of the Council meeting held on 19th September 2024 be approved and signed as a correct record.

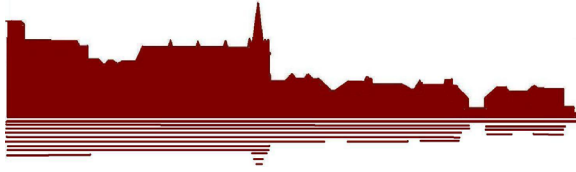
60. Chairs Announcements
The Chair made the following announcements: -
<ul style="list-style-type: none">Penclawdd AFC Ladies – The team were playing Cardiff City Ladies on Sunday, 20 October 2024 and support would be welcomed.

61. Public Question Time

Terry Snell, representing Graig Y Coed Woodland Volunteers asked for an update regarding the 70/30 grant application. It was explained that an expression of interest had been submitted and the application was ongoing.

He also outlined the plans for the volunteers going forward, who had been asked to undertake approximately 2 hours per week. The volunteers would be making bird boxes, benches etc. and would sell them to cover the cost of wood.

The Clerk explained that the tools list purchased by Jonathan Davis had been forwarded to Swansea Council for payment of the grant.



The Clerk would keep the volunteers updated and would obtain an insurance quote in respect of the man shed(s).

62. Community Reports

a) Police Report

Penclawdd Recreation Ground Rugby Pavilion – There had been an incident where children pulled off and smashed a downpipe, smashed glass and tried to kick a door in until they were disturbed. Councillor Andrew Williams had reported the incident to the Police.

63. Reports of the Clerk

The Clerk reported the following: -

a) Accounts for Payment

- The accounts for payment were provided at Appendix A of the report. The payments made in August 2024 were also provided.

The following were also highlighted: -

Additional Invoices

- £20.80 – Crofty Supermarket and Post Office – Postage.
- £477.67 – Dwr Cymru – Water at Penclawdd Recreation Ground.
- £200 – Poppy Shop – Tommy figure and postage.
- £24.50 – Poppy Shop – Wreath and delivery for Remembrance Sunday.
- £40 – One Voice Wales – Councillor Training (Chairing Meetings) – Councillor Mike Sheehan.
- £1,007.16 – Edge IT – Year 4 of 5 IT support package.
- £149.98 – McAfee Subscription (Repayment of the Clerk).

Additional Income

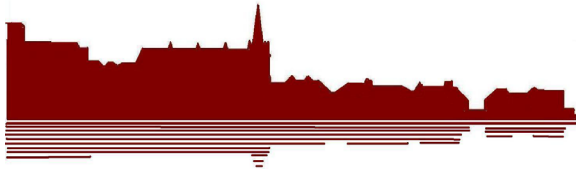
- £149.98 – National Grid – Wayleaves.

Transfers

None.

Quotations

- Finishing shower area at disabled toilet at Parc Dany Y Graig.
- Quotations for materials to complete café area at Parc Dan Y Graig Changing Rooms.
- Weed clearance at Foreshore Car Park.
- Order of Service – Remembrance Sunday.
- Shuttering at Bowls Green.



- f) Signage at Penclawdd Playground.
- g) Flooring at skateboard ramp.
- h) Camera / pipe clearing – Graig Y Coed.

Resolved that: -

- 1) The payments / additional payments / amendments be approved.
- 2) The accounts paid since 19th September 2024 meeting be noted and agreed.
- 3) The income / additional income be noted.
- 4) The bank reconciliation, bank transfers and bank account balances be noted and agreed.
- 5) The CCLA investment income be noted.
- 6) Quotation a - a site visit be arranged to view the shower area.
- 7) Quotation b - Noted that Penclawdd AFC had submitted a grant application to improve the cafe.
- 8) Quotation c – Quotation to be provided.
- 9) Quotation d – Quotation provided by Kingsbridge Print for £102 be approved.
- 10) Quotation e – Quotation provided by Jonathan Davis for £3,833 (including VAT) be approved.
- 11) Quotation f – Councillor Adam Woolliscroft looks for appropriate signage at Penclawdd Playground.
- 12) Quotation g – Flooring a skateboard ramp – quotation to be provided.
- 13) Quotation h – Jonathan Davis be requested to obtain a quotation from a drainage company.

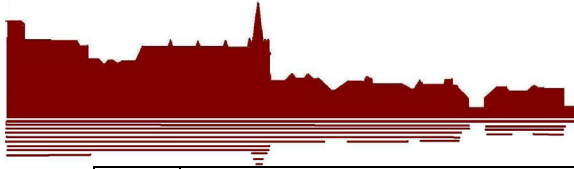
b) Budget Monitoring 2024/25

The Clerk presented ‘for information’ the up-to-date budget spend for 2024-25 at Appendix B.

c) Correspondence

The correspondence reported by the Clerk was provided at Appendix C of the report. All correspondence was noted, and actions / comments were made in respect of the following: -

	Details	Action / Comments
1.	J Peebles – Request to repair a broken bench at Mount Hermon Cemetery in memory of a family member.	Request approved.
5.	DAS Law	Clerk to complete online form.
8.	Tonner, Johns and Ratti Solicitors – Land at Dunraven / Victoria Row.	Clerk had forwarded a response.
.9.	Urdd Eisteddfod – Request for funding.	Request for £250 donation approved.
10.	Friends of Penclawdd – Christmas Fayre Donation request.	Request for £164.85 approved.



16.	SLCC Membership Renewal Notice.	Request approved.
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Resolved that: -

- 1) All correspondence be noted.
- 2) The actions outlined in the list of correspondence be completed.

d) Work Plan 2024/25

The Clerk reported the up-to-date Work Programme 2024-25 'for information'.

e) Community Council Action Tracker

The Community Council Action Tracker was provided 'for information'. All completed actions would be deleted.

64. Committee Reports

A Personnel Committee meeting and an Events & Projects Committee meeting were held on 8th October 2024. A Finance Committee meeting would be held on 4th November 2024.

65.	Council Property / Community Projects / Burial Grounds
	The Clerk presented a report regarding Community Council property, community projects and burial grounds. The following were discussed: -
	<ul style="list-style-type: none">• Critical Bleed Kit – A resident had offered to anonymously pay for a kit at Pencaerfenni Park. Councillor Sarah Hughes would make arrangements.• Layby opposite Graig Y Coed – Councillor Andrew Williams would request chippings / scalping's to fill in the large potholes.• Celtic Wildflowers – Had been requested to clear the seawall area.• Memorial Gardens – Councillor Melissa Roberts requested that the option of installing a flagpole be discussed at the next meeting.

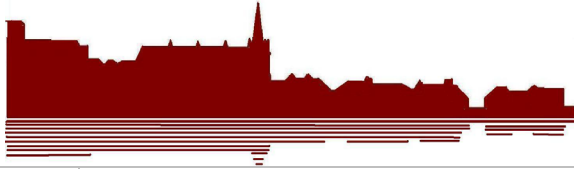
66. Swansea Council Matters

a) Report of the Penclawdd Ward Member

Councillor Andrew Williams (AW) provided a written report regarding the issues he had been involved with during the previous month. The following were also discussed:

- CWOTS Team – AW to request they clear the footpath running at the side of Pencaerfenni Park.

	<ul style="list-style-type: none">• Crofty Industrial Estate to Llanmorlais Cross – the verge had been cut by Swansea Council.
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	<ul style="list-style-type: none">• Seawall – the bottom had been requested to be cut.
	<ul style="list-style-type: none">• Station Road, Llanmorlais sign had been damaged and would be reported.
	<ul style="list-style-type: none">• Riverside sign – the wording has disappeared and required replacing.

b) Planning – No discussion.

c) Footpaths

- A new contractor had been appointed for a 3-year period which would hopefully avoid the delays that had occurred during the previous 2 years.

67.	Outside Bodies
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- Gower National Landscape Advisory Group – Lights fitted at Penclawdd Community Centre were very effective.
- Community Town Councils Forum – Councillor Mike Sheehan had been appointed to the Charter Review Sub-Group.

The meeting ended at 8.26 p.m.

Chair