

Minutes of the Meeting of Council

Held at Penclawdd Community Centre

On Thursday, 19th September 2024 at 7.00pm.

Present: Councillor Paul Tucker (Chair) presided

Councillors: Huw Davies, James Matthews, Melissa Roberts, Mike Sheehan, Andrew Williams and Adam Woolliscroft

Officers: Jeremy Parkhouse – Clerk to the Community Council

44. Apologies for Absence

Apologies for absence were received from Councillors Sarah Hughes and Leanne Davies.

45. Disclosures of Personal and Prejudicial Interests

In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, the following interests were declared: -

The Clerk declared a personal and prejudicial interest in Minute No.41 – Reports of the Clerk – Accounts for Payment and left the meeting during discussion of this item.

46. Minutes

Resolved that the Minutes of the Council meeting held on 20th June 2024 be approved and signed as a correct record.

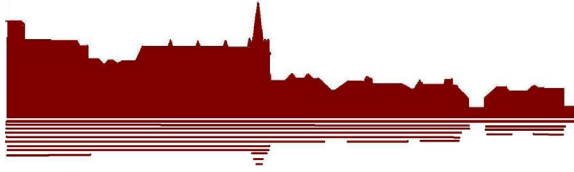
47. Chairs Announcements

The Chair made the following announcements: -

- Foreshore Car Park – A message had been left for a user to contact the Chair to discuss the clearance of items left within the car park boundary which would allow the Community Council to maintain weed growth and replenish the surface. The Clerk was requested to obtain a quotation for weed control in the Foreshore Car Park and to ask Celtic Wildflowers when they intended clearing the seawall area.

48. Public Question Time

None.



49. Community Reports

a) Police Report

None.

50. To Review and Adopt the Model Standing Orders (Wales) 2023.

Resolved that: -

- 1) The Model Standing Orders (Wales) 2023 provided at Appendix A, be adopted.
- 2) The Model Standing Orders be published on the Council website.

51. Reports of the Clerk

The Clerk reported the following: -

a) Accounts for Payment

- The accounts for payment were provided at Appendix A of the report. The payments made in August 2024 were also provided.

The following were also highlighted: -

Additional Invoices

- a) £152.78 – Xerox – multi-functional device.
- b) £114.06 (£108.63 Net) (£5.43 5% VAT) – SSE – Electricity at Llanmorlais Changing Rooms.
- c) £16.80 – Crofty Supermarket & Post Office – postage costs.
- d) £3.40 – Crofty Supermarket & Post Office – envelopes.
- e) £675.00 – RAWELEC – Survey works
- f) £206 – Supply of paint and labour for painting Penclawdd Playground gates (Repayment of Councillor Paul Tucker).

Additional Income

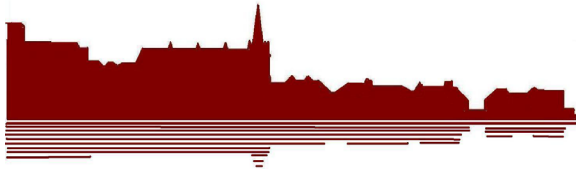
- a) £582 – Reopener at Parc Hendy Cemetery (Resident).
- b) £10,080.00 – Swansea Council Rural Anchor Funding for Graig Y Coed Woodland Project.

Transfers

None.

Quotations

- a) Finishing shower area at disabled toilet at Parc Dany Y Graig.
- b) CCTV Extension at Penclawdd Recreation Ground.
- c) Quotations for materials to complete café area at Parc Dan Y Graig Changing Rooms.



- d) Frost survey works at Bowls Pavilion, Graig Y Coed.
- e) Signage at Penclawdd Playground.
- f) Enforcement services at Foreshore Car Park - Two quotations were reported.

Resolved that: -

- 1) The payments / additional payments / amendments be approved.
- 2) The accounts paid since 18th July 2024 meeting be noted and agreed.
- 3) The income / additional income be noted.
- 4) The bank reconciliation, bank transfers and bank account balances be noted and agreed.
- 5) The CCLA investment income be noted.
- 6) Quotation a - a site visit be arranged to view the shower area.
- 7) Quotation b – proposed work be discontinued.
- 8) Quotation c - Noted that Penclawdd AFC had submitted a grant application to improve the cafe.
- 9) Quotation d - Provided by RAWELEC for £5,150.00, be approved.
- 10) Quotation e – Councillor Adam Woolliscroft looks for appropriate signage at Penclawdd Playground.
- 11) Quotation f – No charges be introduced for parking and a no overnight camping notice be placed on the camper van which had remained in the car park for a number of months.

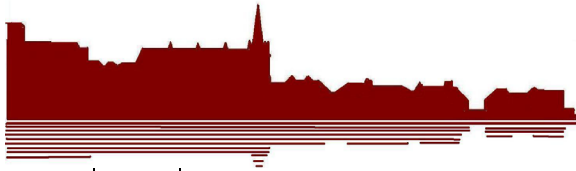
b) Budget Monitoring 2024/25

The Clerk presented ‘for information’ the up-to-date budget spend for 2024-25 at Appendix B.

c) Correspondence

The correspondence reported by the Clerk was provided at Appendix C of the report. All correspondence was noted, and actions / comments were made in respect of the following: -

	Details	Action / Comments
6.	Tonner, Johns & Ratti Solicitors – Update.	Proceed with investigating removal of equipment. Clerk to discuss public liability / risk with the Council’s insurers.
11.	Bowls Club Request – shuttering on Bowls Green.	Chair, Councillor Andrew Williams, Jonathan Davis and Clerk to attend site visit at Bowls Green.
16.	Resignation – John Davies.	Clerk to write o letter of thanks to John Davies.



	Additional Correspondence	
17.	S Pritchard – Request regarding Foreshore Car Park.	The car had been sold and would be shortly removed.
18.	Urdd Eisteddfod – request for funding.	Additional clarification sought and decision to be made at 17 October 2024 meeting.
19.	Penclawdd Brass Band Concert.	Councillors to inform Clerk if they can attend.
20.	Swansea Council – Notice than an election had been called in respect of the Penclawdd Ward vacancy.	Further details would be provided in due course. The anticipated date for an election was 7 th November 2024.

Resolved that: -

- 1) All correspondence be noted.
- 2) The actions outlined in the list of correspondence be completed.

d) Work Plan 2024/25

The Clerk reported the up-to-date Work Programme 2024-25 ‘for information’.

e) Community Council Action Tracker

The Community Council Action Tracker was provided ‘for information’. All completed actions would be deleted.

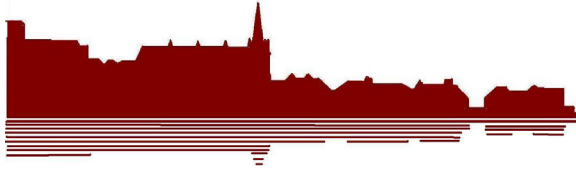
52. Committee Reports

None.

53. Council Property / Community Projects / Burial Grounds

The Clerk presented a report regarding Community Council property, community projects and burial grounds. The following were discussed: -

- Penclawdd Playground – Clerk to confirm delivery date of the new notice board.
- Memorial Gardens – Mr Marcus Lovering had kindly agreed to donate 20 plants. 2 new beds were required to accommodate the plants.
- Foreshore Car Park – Councillor Andrew Williams would forward the bench brochure to Mr P Bevan for his preferred design. A final price would be agreed at the next meeting, if a response is received.
- Remembrance Sunday – Maureen Lewis had requested assistance to check the woollen poppies, which had been stored when wet. The Clerk would arrange a suitable day / time.
- Café at Rugby Pavilion – It was confirmed that Penclawdd RFC had responsibility. The Clerk was requested to confirm the drainage options at the rear of the café.



54. Committee Reports.

Resolved that the Clerk arranges Events & Projects, Finance and Personnel Committee meetings.

55. Swansea Council Matters

a) Report of the Penclawdd Ward Member

Councillor Andrew Williams (AW) provided a written report regarding the issues he had been involved with during the previous month. The following were also discussed:

- CWOTS Team – AW to check if the weeds at the base of the seawall at Seaview Terrace could be cleared.
- 30/70 Community Grant – The project to purchase a man shed / make improvements to Graig Y Coed Pavilion were outlined. It was noted that the project would cost approximately £20,000 in total and 70% of the cost would be covered by Swansea Council. Resolved that authority be given to proceed with the project which would cost the Community Council approximately £5,000.
- Hendy Road – Resurfacing works had recommenced.

b) Planning – No discussion.

c) Footpath LH 5 – Cycle track to Mount Hermon Chapel. The rotten railway sleepers at the entrance to the fields below the Chapel had been removed.

- Footpath LH 1 from Pencaerfenni Park to Crofty Industrial Estate. AW had employed Jonathan Davis to place chippings on the muddy path, which was widely used by children walking to catch the school bus. Caroline Gregg, Swansea Council had agreed to the work being completed.

56. Outside Bodies

No reports.

The meeting ended at 8.55 p.m.

Chair