

Minutes of the Meeting of Council

Held at Penclawdd Community Centre

On Thursday, 18th July 2024 at 7.00pm.

Present: Councillor Paul Tucker (Chair) presided

Councillors: Huw Davies, John Davies, Leanne Davies, James Matthews,
Adam Woolliscroft

Officers: Jeremy Parkhouse – Clerk to the Community Council

33. Apologies for Absence

Apologies for absence were received from Councillors Sarah Hughes, Mike Sheehan, Melissa Roberts and Andrew Williams. Also, from PC Simon Chaddwick, South Wales Police.

34. Disclosures of Personal and Prejudicial Interests

In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, the following interests were declared: -

The Clerk declared a personal and prejudicial interest in Minute No.41 – Reports of the Clerk – Accounts for Payment and left the meeting during discussion of this item.

35. Minutes

Resolved that the Minutes of the Council meeting held on 20th June 2024 be approved and signed as a correct record.

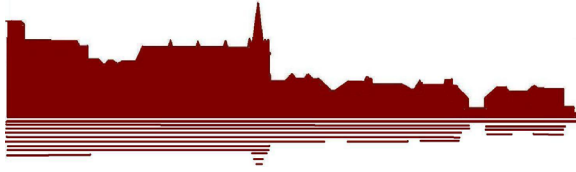
36. Chairs Announcements

The Chair made the following announcements: -

- Graig Y Coed Woodland Project – The volunteers met last week and received machinery use training off Jonathan Davis, a history talk whilst walking the site and viewed the kitchen and storage areas at Graig Y Coed. The Clerk had been tasked with contacting Swansea Council regarding the next options available, including seating, Japanese knotweed treatment and tree planting.

37. Public Question Time

None.



38. Community Reports

a) Police Report

None.

39. Council Property / Community Projects / Burial Grounds

The Clerk presented a report regarding Community Council property, community projects and burial grounds. The following were discussed: -

- Penclawdd Playground – The final arrangements for the formal opening at 4.30 p.m. on Friday, 19th July 2024 were discussed. Snacks and prizes for the children would be purchased by Councillor Leanne Davies and the Clerk.
- Signage at Playground – The quotations were noted and it was agreed that alternative options be sought.
- Foreshore Car Park – The Clerk provided an update on the situation in the car park and highlighted the next steps. **Resolved** that the authority be given to remove the items within the car park, if required.
- Community Fun Day – The Chair highlighted that the event had been a success. **Resolved** that the Clerk forwards a letter of congratulations to Alison Evans, Penclawdd RFC.
- Llanmorlais Carnival – The Chair also highlighted the success of the carnival in June 2024. **Resolved** that the Clerk forwards a letter of congratulations to Sarah Nicholas, Chair of the Carnival Committee.

40. Reports of the Clerk

The Clerk reported the following: -

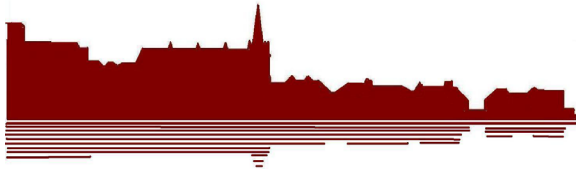
a) Accounts for Payment

- The accounts for payment were provided at Appendix A of the report.

The following were also highlighted: -

Additional Invoices

- a) £3,360.00 – Jonathan Hardy Contractors – New tarmac strip in playground.
- b) £8.99 – Amazon – Ballons.
- c) £8.70 – Amazon – Cable ties.
- d) £13.99 – Amazon – Bunting.
- e) £11.21 – Amazon – Ribbon.
- f) £32.49 – Amazon – Ceremonial scissors and ribbon.
- g) £69.98 – Amazon – Tennis net.
- h) £12.40 – Post Office – Postage.
- i) £1,558.80 – Noticeboards Online.
- j) £217.36 – E Parkhouse – Burials / Finance administration (19 hours).



- k) £1,794.00 – Tonner, Johns and Ratti Solicitors – Professional fees and advice.

Additional Income

- a) £6.08 – Projects Bank Account interest.
b) £1,000 – Gower Society Grant Funding – Penclawdd Playground.
c) £25.54 – Reserve Bank Account Interest.
d) £180 – Mount Hermon Cemetery – Cremated remains permit – additional inscription (Non-resident).
e) £427 – Parc Hendy Cemetery – New Cremated remains plot / permit (resident).

Transfers

None.

Quotations

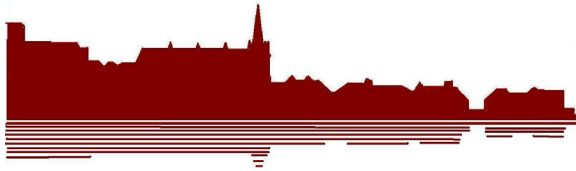
- a) Finishing shower area at disabled toilet at Parc Dany Y Graig – not received.
b) CCTV Extension at Penclawdd Recreation Ground – not received.
c) Quotations for materials to complete café area at Parc Dan Y Graig Changing Rooms – List previously provided was noted / further discussions to occur.
d) Works to improve Crofty Playground following inspection.
e) Line markings at Foreshore Car Park (approval provided by Chair / Chair of Events and Projects Committee).
f) Tarmac strip within Penclawdd Playground (approval provided by Chair / Chair of Events and Projects Committee).
g) Noticeboard at Penclawdd Playground (approval provided by Chair / Chair of Events and Projects Committee).
h) Signage at Penclawdd Playground.
i) Enforcement services at Foreshore Car Park.

Resolved that: -

- 1) The payments / additional payments / amendments be approved.
- 2) The accounts paid since 20th June 2024 meeting be noted and agreed.
- 3) The income / additional income be noted.
- 4) The bank reconciliation, bank transfers and bank account balances be noted and agreed.
- 5) The CCLA investment income be noted.
- 6) Quotation e listed above, provided by Jonathan Davis for £971.76, be approved.
- 7) Quotations e, f and g listed above, be noted / approved.
- 8) Alternative options be sought in respect of signage at Penclawdd Playground.
- 9) Additional quotations be sought in respect of enforcement services at Foreshore Car Park.
- 10) The Clerk submits a VAT repayment at the end of July 2024.

b) Budget Monitoring 2024/25

The Clerk presented 'for information' the up-to-date budget spend for 2024-25 at Appendix B.



c) Correspondence

The correspondence reported by the Clerk was provided at Appendix C of the report. All correspondence was noted, and actions / comments were made in respect of the following: -

	Details	Action / Comments
1.	S Pritchard – Request regarding Foreshore Car Park.	Resident to be requested to remove the vehicle within 2 weeks.
3.	P Bevan – Request for memorial bench at Foreshore Car Park.	Resolved that the request be approved to install a recycled plastic bench / full costs be borne by the applicant.
	Additional Correspondence	
7.	M Lovering – Request to plant roses at Memorial Gardens.	Resolved that the request be approved.

Resolved that:

- 1) All correspondence be noted.
- 2) The actions outlined in the list of correspondence be completed.

d) Work Plan 2024/25

The Clerk reported the up-to-date Work Programme 2024-25 ‘for information’.

e) Community Council Action Tracker

The Community Council Action Tracker was provided ‘for information’. All completed actions would be deleted.

41. Committee Reports

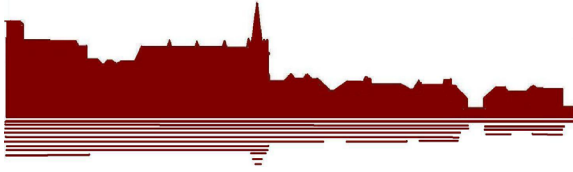
None.

42. Swansea Council Matters

a) Report of the Penclawdd Ward Member

Councillor Andrew Williams (AW) provided a written report regarding the issues he had been involved with during the previous month. The following were also discussed:

- Verge Cutting – The Ward Member be asked to request the verge from Crofty Industrial Estate to Llanmorlais Cross be cut.



b) Planning – No discussion.

c) Footpaths

- Footpath in Llanmorlais – Councillor James Matthews / the Clerk to establish the process of footpath registration.

43. Outside Bodies

- Gower National Landscape Advisory Group – The Chair attended the latest meeting on 26th June 2024.
- One Voice Wales Swansea Area Committee – Councillor Huw Davies attended the meeting on 15th July 2024 and provided an update on the discussions that took place.

The meeting ended at 8.45 p.m.

Chair