

Llanrhidian Higher Community Council

Minutes of the Finance Committee Meeting

Held at Penclawdd Community Centre

on Tuesday, 11th June 2024 at 7.30 p.m.

Present:

Councillors: Sarah Hughes, Melissa Roberts, Paul Tucker and Adam Woolliscroft

Officers: Jeremy Parkhouse – Clerk to the Community Council

Also Present: Jonathan Davis – Ground Maintenance Contractor

1. To Elect the Chair of the Finance Committee for the 2024-2025 Municipal Year

Resolved that Councillor Paul Tucker be elected Chair of the Finance Committee for the 2024-2025 Municipal year.

(Councillor Paul Tucker (Chair) presided)

2. To Elect the Vice-Chair of the Finance Committee for the 2024-2025 Municipal Year

Resolved that Councillor John Davies be elected Vice-Chair of the Finance Committee for the 2024-2025 Municipal year.

3. Apology for Absence

An apology for absence was received from Councillor John Davies.

4. Disclosures of Personal and Prejudicial Interests

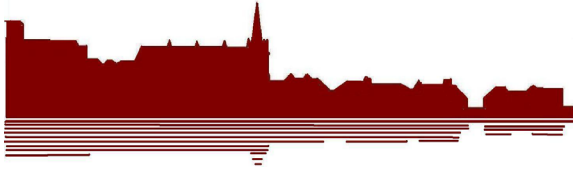
In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, the following interests were declared: -

Councillors Paul Tucker, Adam Woolliscroft and the Clerk declared personal interests in Minute No. 15 – Annual Fees / Pitch Hire Costs 2024-2025.

Councillor Paul Tucker declared a personal interest in Minute No. 14 – Grants and Donations 2024-2025.

5. Minutes

Resolved that the Minutes of the Finance Committee meetings held on 12th March 2024 be signed and approved as a correct record.



6. Public Question Time

None.

7. Quarterly Discussion with the Grounds Maintenance Contractor.

Jonathan Davis (JD), Ground Maintenance Contractor attended the meeting to discuss the Ground Maintenance Contract (GMC) 2019-2024 and any ground maintenance issues. He updated the meeting on the work completed under the terms of the GMC.

The Chair and Committee thanked JD for his ongoing work on the current Community Council projects. The meeting discussed the following: -

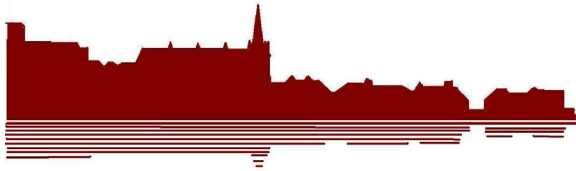
- Annual Maintenance Programme – Was currently up to date except for Dunraven being cut.
- Dan Y Graig – The Football Club had requested additional work on the goalmouth nearest the main entrance. JD highlighted the need for germination / watering.
- Penclawdd Recreation Ground – The Clerk stated that a complaint had been received from a neighbouring property to the pitch. Children had been throwing larger stones into his property and a request had been made to remove the large stones / allow them to be covered by grass. It was also proposed that the locked gate be opened.

Action(s) – 1) Allow the grass to grow over the larger stones and replace / remove the larger stones from the entrance. 2) JD arranges for the gate to be unlocked.

- Drainage at Graig Y Coed – JD provided a detailed update on the position at Graig Y Coed and the additional works that had been undertaken to remove the large amount of water from the football pitch. It was explained that progress had been by a trial-and-error process. The Chair requested that the Clerk writes to Swansea Council as landowners and highlights the additional costs being incurred and how it could result in the Community Council handing the site back to Swansea Council.

Action(s) – 1) Clerk to contact Swansea Council to highlight the issues discussed, particularly the costs.

- Bowls Green – JD stated that the rinks were being moved and requested the Clerk writes to the clubs to politely request that the rinks are not moved. The Clerk also added that the main gates were being left wide open when cars were driving to the disabled car park which could allow horses to gain access to the



ground. The Clerk also highlighted that the pipes within the changing rooms required lagging / electrical thermostat to prevent pipes bursting, which was also a request from the Council's insurers. This had been commenced as part of the insurance works last year and would be an extension of that work.

Action(s) – 1) The Clerk writes to the Bowls Clubs as outlined above. 2) Rob Watkins be requested to proceed with the necessary works to the pipework.

Resolved that the discussions be noted and the actions be added to the Community Council Tracker Report.

8. To Monitor the Biodiversity and Environment Development Action Plan.

The Clerk reported 'for information' the updated Biodiversity and Environment Development Action Plan. It was noted that the orchids on Penclawdd Recreation Ground were spreading.

9. To Monitor the Risk Management Schedule.

The Clerk presented the updated Risk Management Schedule.

Resolved that the contents of the report be noted.

10. Items Referred by Council.

None.

11. To Monitor the Council Budget 2024-2025.

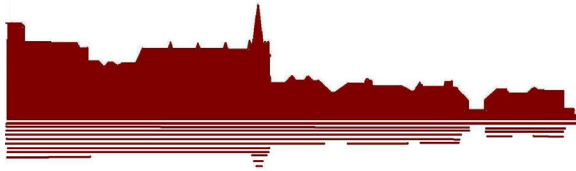
The Clerk presented the up-to-date budget spend for 2024-25.

Resolved that the contents of the report be noted.

12. The Council's Property Maintenance Schedule.

The Clerk presented the updated Council property maintenance schedule and 5-year capital works programme 'for information'. The following was discussed: -

- Tennis Nets at Llanmorlais – Councillor Melissa Roberts reported that the nets may have been damaged. **Resolved** that the Clerk orders new nets to keep in storage.
- Penclawdd Playground – Councillor Adam Woolliscroft highlighted that the tarmac strip in the centre of the playground required repair / painting. **Resolved** that the job be progressed / quotations obtained.
- Hybrid Meetings – The Clerk stated that the new Local Area Co-ordinator had requested to attend Council meetings online owing to family commitments. It was suggested that she could meet with a small group of Councillors and report



progress to them instead of attending evening meetings. **Resolved** that the Clerk progresses the option.

13. Finance Committee Work Plan.

The Finance Committee Work Plan was presented 'for information'.

14. Grants & Donations 2024-2025.

Resolved that the item be deferred to the next meeting.

15. Annual Fees / Pitch Hire Costs 2024-2025.

The Clerk presented a report which sought Committee discussion on the Annual Fees / Pitch Hire Costs 2024-2025. Table 1 provided the charges that were agreed for 2023-2024 and the Committee agreed the updated costs.

Resolved that the updated Annual Fees / Pitch Hire Costs 2024-2025 be recommended to Council for approval.

The meeting ended at 9.25 p.m.

Chair