

**Minutes of the Meeting of Council**

**Held at Penclawdd Community Centre**

**On Thursday, 18<sup>th</sup> April 2024 at 7.00pm.**

**Present:** Councillor Paul Tucker (Chair) presided

**Councillors:** Huw Davies, John Davies, Sarah Hughes,  
Andrew Williams and Adam Woolliscroft

**Officers:** Jeremy Parkhouse – Clerk to the Community Council

**Also Present:** Mike Sheehan, Simon Chadwick – South Wales Police.

**137. Co-option to Vacant Councillor Position in the Llanmorlais Ward**

The Clerk presented a report which provided the details of the co-option procedure to fill the Councillor vacancy in the Llanmorlais Ward.

**Resolved** that Mike Sheehan be appointed as a Community Councillor for the Llanmorlais Ward.

**138. Apologies for Absence**

Apologies for absence were received from Councillors Leanne Davies, James Matthews and Melissa Roberts.

**139. Disclosures of Personal and Prejudicial Interests**

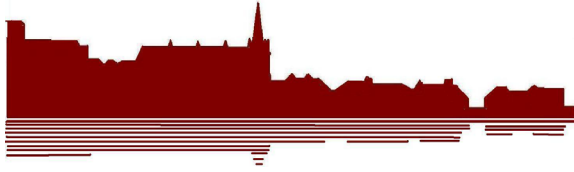
In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, the following interests were declared.

Councillors Huw Davies, Paul Tucker, Andrew Williams and Adam Woolliscroft declared personal interests in Minute No. 144a – Accounts for Payment.

The Clerk declared a personal interest in Minute No. 144a – Accounts for Payment. and left the meeting prior to discussion on the item.

**140. Minutes**

**Resolved** that the Minutes of the Council meeting held on 21<sup>st</sup> March 2024 be approved and signed as a correct record.



**141. Chairs Announcements**

The Chair made the following announcements: -

- Penclawdd AFC – The Chair congratulated the club for recently winning the cup and their current league position.
- Penclawdd RFC Pool Team – The Chair congratulated the team for winning their league.
- End of the Municipal Year – The Chair thanked all Councillors and the Clerk for their work throughout the Municipal year.
- Bins at Foreshore Car Park – Concern was expressed regarding the amount of litter being deposited in the bins at the entrance to the Playground and into the larger bins. The impact of the new Welsh Government recycling regulations upon businesses was noted and had resulted in the Roma Fish Bar bins being stored in front of the garage next to the Playground. It was highlighted that the area would be covered with litter in the busier summer months which would be a health and safety concern for the children using the Playground. **Resolved** that the Chair, Councillor Andrew Williams and the Clerk meet with Tom Francis, Roma Fish Bar as soon as possible to discuss possible solutions.
- Defibrillator at Penclawdd Community Centre – Had been moved to the main entrance as requested.

**142. Public Question Time**

None.

**143. Community Reports**

**a) Police Report**

PC Simon Chadwick, South Wales Police updated the meeting on local issues that had occurred recently. The meeting was also updated on Police resources, speed camera coverage in the area and traffic / parking issues locally.

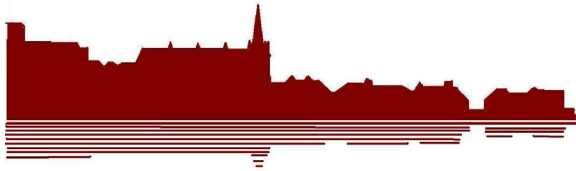
The Chair thanked the Officer for attending the meeting.

**144. Reports of the Clerk**

The Clerk reported the following: -

**a) Accounts for Payment**

The accounts for payment were provided at Appendix A of the report and at the Amended Appendix A which had also been circulated / published on the website.



The following were highlighted: -

Additional Invoices for Payment

- £181.66 – Scottish Power – Electricity at Bowls Pavilion
- £1,203.97 – Welsh Water – Water charges at Recreation Ground

Quotations

- a) Removal / Replacement of path within Penclawdd Playground – £2,939.58.
- b) Removal of old French Drain and installation of new at Penclawdd Recreation Ground - £8,979.79.
- c) Removal of wooden fence and installation of new fence / hedge at Greenacres entrance to Penclawdd Recreation Ground - £2,930.40.

**Resolved that: -**

- 1) The payments / additional payments / amendments be approved.
- 2) The accounts paid since 21<sup>st</sup> March 2024 meeting be noted and agreed.
- 3) The income / additional income be noted.
- 4) The bank reconciliation, bank transfers and bank account balances be noted and agreed.
- 5) The CCLA investment income be noted.
- 6) Quotations a, b and c listed above, provided by Jonathan Davis, be approved.

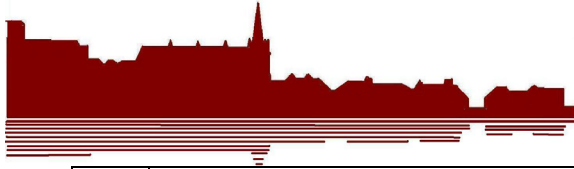
**b) Budget Monitoring 2023/24 and 2024/25 Budget**

The Clerk presented 'for information' the up-to-date budget spend for 2023-24 and the agreed 2024/25 budget at Appendix B.

**c) Correspondence**

The correspondence reported by the Clerk was provided at Appendix C of the report. All correspondence was noted, and actions / comments were made in respect of the following: -

	<b>Details</b>	<b>Action / Comments</b>
3.	One Voice Wales - Swansea Area Committee – 15 <sup>th</sup> April 2024.	The Clerk provided a report on discussions held.
5.	Tonner, Johns and Ratti Solicitors – Professional advice.	<b>Resolved</b> that the Clerk obtains the costs discussed and arranges for the boulders to be moved to prevent access.
12.	Swansea Lions Rugby League – Request to use facilities, April to Mid-August.	<b>Resolved</b> that the request be refused due to ongoing pitch



		maintenance and repair concerns.
	<b>Additional Correspondence</b>	
13.	R & M Williams – Response regarding restoration of ground at Graig Y Coed.	Noted – Jonathan Davis to spread the soil and seed it.
14.	NRW – Crofty Flood Plan.	Clerk to circulate.

**Resolved that:**

- 1) All correspondence be noted.
- 2) The actions outlined in the list of correspondence be completed.

**d) Work Plan 2023/24**

The Clerk reported the up-to-date Work Programme 2023-24 'for information'.

**e) Community Council Action Tracker**

The Community Council Action Tracker was provided 'for information'. All completed actions would be deleted.

**f) Annual Report 2023-2024**

The Clerk presented for approval, the Annual Report 2023-2024.

**Resolved** that the Annual Report 2023-2024 be approved and published on the Council's website, subject to the contact details for Councillor Mike Sheehan being added.

**g) Annual Plan 2024-2025**

The Clerk presented for approval, the Annual Plan 2024-2025.

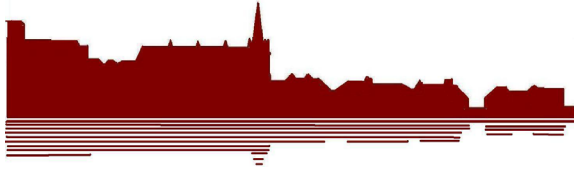
**Resolved** that the Annual Plan 2023-2024 be approved and published on the Council's website, subject to the contact details for Councillor Mike Sheehan being added.

**145. Committee Reports**

There were no reports.

**146. Council Property / Community Projects / Burial Grounds**

The Clerk presented a report regarding Community Council property, community projects and burial grounds. The following were discussed: -



- Penclawdd Playground – Councillor Adam Woolliscroft informed the meeting that the project was on time and progressing well.
- Crofty Playground Lease – The Clerk stated that National Trust had completed the lease. The lease had been forwarded to Tonner, Johns and Ratti Solicitors who were progressing matters.

**147. Swansea Council Matters**

a) Report of the Penclawdd Ward Member

Councillor Andrew Williams (AW) provided a written report regarding the issues he had been involved with during the previous months. The following were also discussed:

- Roads in the Ward – A Swansea Council engineer examining the roads throughout the Ward and work that was needed. Work to Hendy Road would commence on 22<sup>nd</sup> April 2024 to resurface the road.

b) Planning

Down To Earth had circulated pre-planning consultation regarding a café / facility at Salthouse Point, Crofty.

c) Footpaths

None.

**148. Outside Bodies**

The Clerk reported on discussions that took place at One Voice Wales - Swansea Area Committee AT Minute No.144 c.

The meeting ended at 8.42 pm

**Chair**