

**Minutes of the Meeting of Council**

**Held at Penclawdd Community Centre**

**On Thursday, 21<sup>st</sup> March 2024 at 7.00pm.**

**Present:** Councillor Paul Tucker (Chair) presided

**Councillors:** Huw Davies, Sarah Hughes, James Matthews, Melissa Roberts, Andrew Williams and Adam Woolliscroft

**Officers:** Jeremy Parkhouse – Clerk to the Community Council

**Also Present:** Brian Farr – Local Area Co-ordinator, Brian Rees.

**126. Apologies for Absence**

Apologies for absence were received from Councillors John Davies and Leanne Davies.

**127. Disclosures of Personal and Prejudicial Interests**

In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, the following interests were declared.

Councillor Paul Tucker declared a personal interest in Minute No. 132a – Accounts for Payment.

The Clerk declared a personal and prejudicial interest in Minute No. 132a – Accounts for Payment and left the meeting prior to discussion on the item.

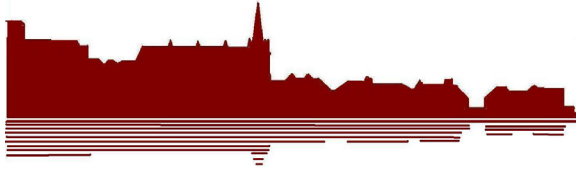
**128. Minutes**

**Resolved** that the Minutes of the Council meeting held on 8th February 2024 be approved and signed as a correct record.

**129. Chairs Announcements**

The Chair made the following announcements: -

- Mount Hermon Car Park – A bag of litter had been thrown from a car in the car park onto the area below the car park. Thankfully, a good Samaritan had cleared the litter.
- Colin Guy – the Chair referred to the recent resignation of Colin Guy as a Community Councillor and publicly thanked him for the work he completed as a



Councillor, particularly in respect of the bins in the Foreshore Car Park. **Resolved** that the Clerk sends a letter of thanks to Colin Guy.

### 130. Public Question Time

- Graig Y Coed Woodland Project – Brian Rees asked the Community Council for a progress update following the opening up of the footpaths. He also complimented Jonathan Davis, Ground Maintenance Contractor on the work completed to date and highlighted the potential for the site. The Council was asked what it planned for the next stage.

**Resolved** that: -

- 1) The Clerk investigates potential grant funding for the next phase of the project.
- 2) The Clerk meets with Terry Snell to organise a meeting with the volunteer group.
- 3) The option of placing a bin at the bottom entrance to the woodland to prevent littering, be investigated.

### 131. Community Reports

#### a) Report of Brian Farr – Local Area Co-ordinator

Brian Farr, Local Area Co-ordinator (LAC) attended his last Community Council meeting prior to his retirement at the end of March 2024. He provided a verbal report on developments since he last attended in November 2023 and highlighted that it was uncertain whether there would be a replacement appointed due to budget cuts by Welsh Government / Swansea Council.

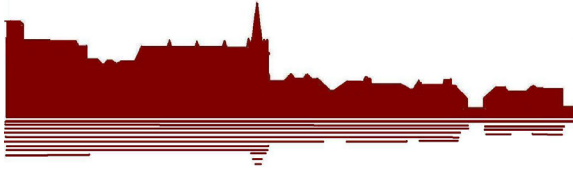
He thanked the Community Council for welcoming and supporting him during his time in the role and stated that he had been introduced to over 100 people in the area.

The Chair and Councillors thanked the LAC for his report, his time in the role supporting the community, for the manner in which he had gone about the role and for the unique insight he had provided.

Councillor Andrew Williams stated that he raised the issue with both Tonia Antoniazzi MP and Councillor Hayley Gwilym, Cabinet Member for Communities at Swansea Council. He awaited a reply.

All present wished Brian Farr a happy and healthy retirement.

**Resolved** that the Clerk send a letter of thanks to Brian Farr and to Jon Franklin, LAC Co-ordinator.



## b) Police Report

There was no report provided. Councillor Melissa Roberts highlighted a local incident where a man demanded payment from a resident for cutting back a bush in his garden and asked all to be vigilant.

## 132. Reports of the Clerk

The Clerk reported the following: -

### a) Accounts for Payment

The accounts for payment were provided at Appendix A of the report and at the Amended Appendix A which had also been circulated.

The following were highlighted: -

#### Additional Invoices for Payment

- £1,288.18 – PWLB Loan Payment for Mount Hermon Cemetery
- £15.60 – Post Office – Postage of agendas
- £340 – Penclawdd Community Centre – Hire of Meeting Room
- £85 – Llanmorlais & District Community Association – Carnival Programme Advert
- £125.04 – E Parkhouse – Transfer of burial records onto Edge IT

#### Quotations

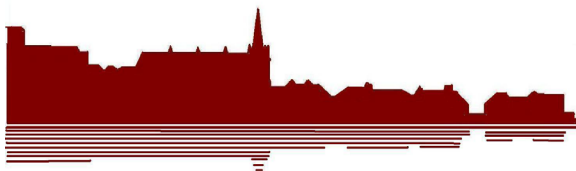
- a) Removal / Replacement of path within Penclawdd Playground – Quotation awaited.
- b) Repairs to drainage on Graig Y Coed Football pitch – Awaiting results of exploratory work.

#### **Resolved that: -**

- 1) The payments / additional payments / amendments be approved.
- 2) The accounts paid since 8<sup>th</sup> February 2024 meeting be noted and agreed.
- 3) The income / additional income be noted.
- 4) The bank reconciliation, bank transfers and bank account balances be noted and agreed.
- 5) The CCLA investment income be noted.

### b) Budget Monitoring 2023/24 and 2024/25 Budget

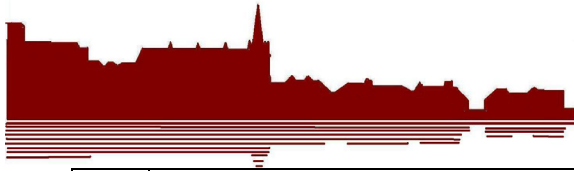
The Clerk presented 'for information' the up-to-date budget spend for 2023-24 and the agreed 2024/25 budget at Appendix B.



c) Correspondence

The correspondence reported by the Clerk was provided at Appendix C of the report. All correspondence was noted, and actions / comments were made in respect of the following: -

	Details	Action / Comments
2.	Swansea Council – Graig Y Coed Drainage.	<b>Resolved</b> that the Clerk forwards a thanks for support message to Swansea Council.
3.	Independent Remuneration Panel for Wales – Annual Report.	<b>Resolved</b> that the Clerk circulates payment forms to all Councillors.
5.	Gower AONB Advisory Group Agenda Pack – 26 <sup>th</sup> February 2024.	The Chair / Clerk updated the Council regarding the move to National Landscapes.
6.	Swansea Council – Swansea and Gower Countryside Access Plan.	<b>Resolved</b> that the Clerk circulates the Llanrhidian Higher Footpaths Plan to Councillors and obtains a price for a large map for Penclawdd Community Centre.
7.	Swansea Council – Query regarding footpath in Llanmorlais.	<b>Resolved</b> that the Clerk requests whether the path can be registered by Swansea Council and looks for options to counter the muddy path.
8.	One Voice Wales – Free portrait of His Majesty the King for Community and Town Councils in Wales.	<b>Resolved</b> that the Clerk applies for a portrait for Penclawdd Community Centre.
9.	One Voice Wales - Coedwig Genedlaethol i Gymru/The National Forest for Wales.	<b>Resolved</b> that the Clerk seeks grant funding in respect of Graig Y Coed Woodland Project.
10.	Rural Anchor - Publicity for your project.	The Clerk / Councillor Andrew Williams to progress.
15.	Cymru Football Foundation – Opening Ceremony Parc Dan Y Graig Changing Rooms.	The Clerk reported that there was no requirement to hold an opening ceremony and it was agreed that the best option would be to have a photograph. The Chair had



		given the plaque received from CFF to Penclawdd AFC.
	<b>Additional Correspondence</b>	
15.	Swansea Council - Community Council Vacancy – Llanmorlais Ward.	The Community Council were now allowed to co-opt a Councillor. <b>Resolved</b> that the Clerk contacts a previous candidate to establish if they were still interested in the role.
7.	Sandra Davis - Ascension Day and hanging basket post at St David's Church.	<b>Resolved</b> that the Clerk requests that Jonathan Davis looks to repair the post and the Ascension Day request be approved.

**Resolved that:**

- 1) All correspondence be noted.
- 2) The actions outlined in the list of correspondence be completed.

**d) Work Plan 2023/24**

The Clerk reported the up-to-date Work Programme 2023-24 'for information'.

**e) Community Council Action Tracker**

The Community Council Action Tracker was provided 'for information'. All completed actions would be deleted.

**133. Committee Reports**

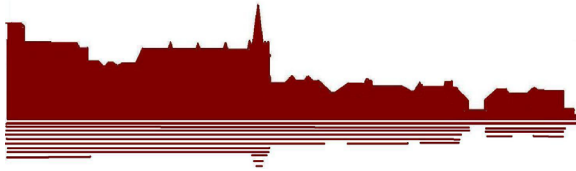
There were no reports.

**134. Council Property / Community Projects / Burial Grounds**

The Clerk presented a report regarding Community Council property, community projects and burial grounds. The following were discussed: -

- Penclawdd Playground – Councillor Adam Woolliscroft provided a verbal progress update report on the Playground Project. He highlighted that the surface drained well and did not require additional drainage requirements, which would reduce costs. The soil had been dropped off already and the next stage was laying the turf and allowing that to establish. The project was on track and running smoothly.

The meeting also discussed the interest received from people who wanted to purchase the old play equipment.



**Resolved** that Councillor Adam Woolliscroft and the Clerk negotiate the best prices for the Community Council.

- Crofty Playground Lease – The Clerk stated that National Trust had completed the lease. The lease needed to be registered with the Land Registry and it was requested that this be passed to Tonner, Johns and Ratti Solicitors to complete.

**Resolved** that the request be approved.

- Defibrillators – The Clerk reported that the new defibrillator at the top of Station Road, Llanmorlais, was now in place. The Chair stated that Swansea Council had asked for each unit to be checked weekly and asked the Clerk to confirm this with Heartbeat Trust / Life Support Training & Safety.

### 135. Swansea Council Matters

#### a) Report of the Penclawdd Ward Member

Councillor Andrew Williams (AW) provided a written report regarding the issues he had been involved with during the previous months. The following were also discussed:

- CWOTS Team – Councillors were asked to consider any areas the team could clean in the next few months over and above the usual Council maintenance. Clearing the ivy growing on the seawall opposite Ship Bank was highlighted.
- Highways resurfacing – A request had been submitted to resurface the roads from Gowerton to Penclawdd and Llanmorlais Cross to Wernffrwd.

#### b) Planning

The Chair / Clerk had received pre-application planning details in respect of a proposed application to build 12 houses at Blue Anchor. A meeting had been arranged by residents on 8<sup>th</sup> April 2024.

#### c) Footpaths

Missing Link of Penclawdd to Gowerton Cycle Track – The feasibility study had been completed and the next phase was progressing.

### 136. Outside Bodies

Gower AONB Advisory Group – The report was provided at Minute No. 132c - Correspondence.

The meeting ended at 8.35 pm

**Chair**