

Minutes of the Extraordinary Meeting of Council

Held at Penclawdd Community Centre

On Wednesday, 4th January 2024 at 7.00 p.m.

Present: Councillor Paul Tucker (Chair) presided

Councillors: John Davies, Sarah Hughes, James Matthews, Melissa Roberts, Andrew Williams and Adam Woolliscroft

Officers: Jeremy Parkhouse – Clerk to the Community Council

94. Condolences

The Chair referred with sadness to the recent passing of Mr Owen Pugh, father-in-law of the Clerk. All those present stood in silence as a mark of sympathy and respect.

95. Apologies for Absence

Apologies for absence were received from Councillors Huw Davies, Leanne Davies and Colin Guy.

96. Disclosures of Personal and Prejudicial Interests

In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, no interests were declared.

97. Chairs Announcements

The Chair thanked the Events & Projects Committee for the ongoing work in respect of Penclawdd Playground. He added that a site visit had been arranged on Saturday, 6th January 2024, with consultants in respect of the Parc Dan Y Graig Project. The Chair and Vice-Chair confirmed that they would attend.

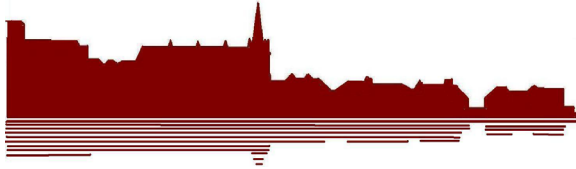
98. Public Question Time

None.

99. Exclusion of the Public

Resolved that the public be excluded from the meeting during consideration of the following item(s) of business on the grounds that that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted as set out in the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

(Closed Session)



100. To Approve the Preferred Tender in Respect of the Ground Maintenance Contract 2024-2027.

The Clerk reported that the current ground maintenance contract was due to expire on 31st March 2024 and the Finance Committee was given the responsibility to oversee its renewal.

The Committee discussed its options at its meeting on 3rd October 2023 and the Clerk was requested to update the contract document prior to the contract document being circulated to potential contactors / advertised.

Following approval of the contract on 3rd October 2023, documents were circulated to four contractors and advertised on the Community Council website. Three contractors declined to submit a tender. Tenderer One informed the Clerk that it no longer had the personnel available to complete the work required, Tenderer Two had stopped taking on ground maintenance work and Tenderer Three failed to submit a tender by the required deadline. Tenderer Four's tender was submitted before the deadline of 5pm on Friday, 22nd December 2023 and this was considered by the Finance Committee meeting held prior to the Community Council meeting.

The Finance Committee recommended that Tenderer Four be appointed.

Resolved that: -

- 1) Tenderer Four be appointed the 2024-2027 Grounds Maintenance Contractor.
- 2) The Community Council notes that the contract can be extended by 2 years, if required.

The meeting ended at 7.32 p.m.

Chair