

To: All Members of Llanrhidian Higher Community Council

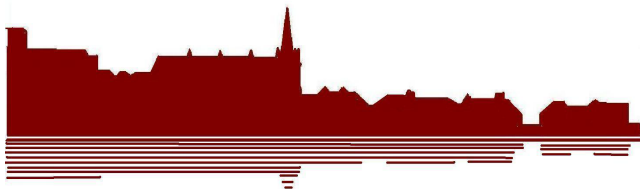
Dear Councillor,

You are hereby summoned to attend the COUNCIL MEETING of LLANRHIDIAN HIGHER COMMUNITY COUNCIL to be held at 7.00 p.m. on Thursday, 16th July 2026 at Penclawdd Community Centre.

Public questions are included at Item No.5 and must relate to items listed on the agenda. To access the meeting remotely via the telephone, please contact clerk@llanrhidianhighercommunitycouncil.co.uk two working days before the day of the meeting to receive an invitation.

AGENDA

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1.	Apologies for absence.	
2.	To receive Disclosures of Personal and Prejudicial Interests.	3-4
3.	To Approve and Sign as a Correct Record the Minutes of the meeting of Council held on 18 th June 2026.	5-12
4.	Chair's Announcements.	
5.	Public Question Time. (10 Minutes) <i>Questions must relate to items listed on the agenda.</i>	
6.	Community Reports.	
a)	Police Report on Local Matters. (Verbal)	
	Business to be Transacted: -	
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Llanrhidian Higher Community Council
Cyngor Cymuned Llanrhidian Uchaf

10.	City and County of Swansea Issues.	52
	a) Report of the Pen-clawdd Ward Member.	
	b) Planning Applications for Consideration.	
	c) Footpaths, Cycle Paths and Bridleways.	
11.	Reports of Delegate's on Outside Bodies. (Verbal)	
	Next Meeting: - Council Meeting at 7 p.m. on Thursday, 10th September 2026 at Penclawdd Community Centre.	
	<i>Jeremy Parkhouse</i>	

Jeremy Parkhouse - Clerk to the Community Council
9th July 2026

<u>Llanrhidian Higher Community Council</u>	
Councillor Huw Davies	Councillor Melissa Roberts
Councillor Leanne Davies	Councillor Mike Sheehan (Vice Chair)
Councillor Russell Garrington	Councillor Paul Tucker (Chair)
Councillor Sarah Hughes	Councillor Andrew Williams
Councillor James Matthews	Councillor Adam Woolliscroft
Quorum – 4	

Item No. 2
Disclosures of Interest

To receive Disclosures of Interest from Councillors and Officers

Councillors

Councillors Interests are made in accordance with the provisions of the Code of Conduct adopted by the Llanrhidian Higher Community Council. You must disclose orally to the meeting the existence and nature of that interest.

NOTE: You are requested to identify the Agenda Item / Minute No. / Planning Application No. and Subject Matter to which that interest relates and to enter all declared interests on the sheet provided for that purpose at the meeting.

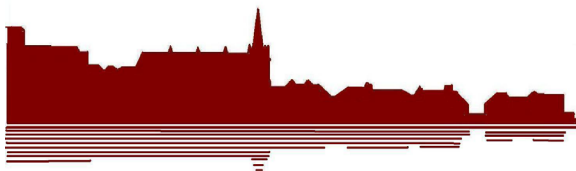
1. If you have a **Personal Interest** as set out in **Paragraph 10** of the Code, you **MAY STAY, SPEAK AND VOTE** unless it is also a Prejudicial Interest.
2. If you have a Personal Interest which is also a **Prejudicial Interest** as set out in **Paragraph 12** of the Code, then subject to point 3 below, you **MUST WITHDRAW** from the meeting (unless you have obtained a dispensation from the City and County of Swansea's Standards Committee)
3. Where you have a Prejudicial Interest you may attend the meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business, **provided** that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise. In such a case, you **must withdraw from the meeting immediately after the period for making representations, answering questions, or giving evidence relating to the business has ended**, and in any event before further consideration of the business begins, whether or not the public are allowed to remain in attendance for such consideration (**Paragraph 14** of the Code).
4. Where you have agreement from the Monitoring Officer that the information relating to your Personal Interest is **sensitive information**, as set out in **Paragraph 16** of the Code of Conduct, your obligation to disclose such information is replaced with an obligation to disclose the existence of a personal interest and to confirm that the Monitoring Officer has agreed that the nature of such personal interest is sensitive information.
5. If you are relying on a **grant of a dispensation** by the Standards Committee, you must, before the matter is under consideration:
 - i) Disclose orally both the interest concerned and the existence of the dispensation; and
 - ii) Before or immediately after the close of the meeting give written notification to the Authority containing:

- a) Details of the prejudicial interest;
- b) Details of the business to which the prejudicial interest relates;
- c) Details of, and the date on which, the dispensation was granted; and
- d) Your signature

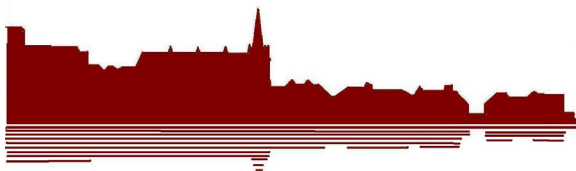
Officers

Financial Interests

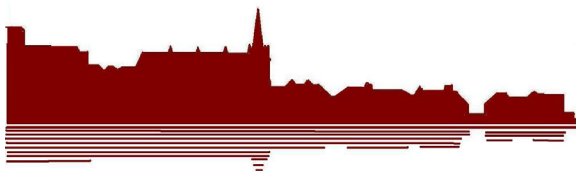
1. If an Officer has a financial interest in any matter which arises for decision at any meeting to which the Officer is reporting or at which the Officer is in attendance involving any member of the Council and /or any third party the Officer shall declare an interest in that matter and take no part in the consideration or determination of the matter and shall withdraw from the meeting while that matter is considered. Any such declaration made in a meeting of a constitutional body shall be recorded in the minutes of that meeting. No Officer shall make a report to a meeting for a decision to be made on any matter in which s/he has a financial interest.
2. A "financial interest" is defined as any interest affecting the financial position of the Officer, either to his/her benefit or to his/her detriment. It also includes an interest on the same basis for any member of the Officers family or a close friend and any company firm or business from which an Officer or a member of his/her family receives any remuneration.



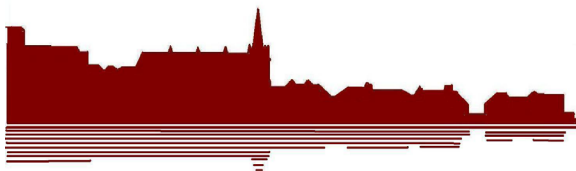
Minutes of the Meeting of Council	
Held at Penclawdd Community Centre	
On Thursday, 18th June 2026 at 7.00pm.	
Present:	Councillor Paul Tucker (Chair) presided
Councillors:	Huw Davies, Leanne Davies, Russell Garrington, Sarah Hughes, James Matthews, Melissa Roberts, Mike Sheehan and Andrew Williams
Officers:	Jeremy Parkhouse - Clerk to the Community Council
20. Apologies for Absence	
	Apologies for absence were received from Councillors James Matthews and Adam Woolliscroft.
21. To Receive Disclosures of Personal and Prejudicial Interests	
	In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, no interests were declared.
22. Minutes	
	Resolved that the Minutes of the Annual Meeting of Council held on 21 st May 2026, be approved and signed as a correct record, subject to the following amendment: -
	Minute No.11 – Constitutional Matters 2026/27 – Paragraph 1 – amend ‘appoints’ to appoint’.
23. Chair’s Announcements	
	The Chair announced the following: -
	Foreshore Car Park – Following a meeting earlier in June, the Chair had spoken to John Davies MS. The issues faced by the Community Council had been raised with Llyr Gruffydd, Cabinet Member for Rural Resilience and Sustainability. Any developments would be reported back to the Community Council.



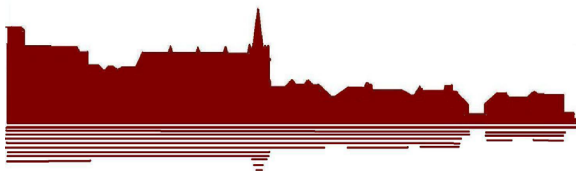
24. Public Question Time	
	None.
25. Community Reports – South Wales Police	
	There were no South Wales Police officers present.
26. To Approve the Report of the Internal Auditor – Internal Audit for the Year Ended 31st March 2026 and to sign the Annual Governance Statement.	
	The Clerk presented the report of Lyn Llewellyn, Internal Auditor regarding the Annual Return for the year ended 31st March 2026. The work undertaken by the Internal Auditor and the appropriate sections of the Annual Governance Statement were outlined.
	The Council thanked the Clerk for his work on the accounts / Annual Governance Statement.
	Resolved that: -
	1) The report of the Internal Auditor for Annual Return for the year ended 31st March 2026 be approved.
	2) The Annual Return be signed by the Chair and Clerk and forwarded to the External Auditor for approval.
27. To Appoint an Internal Auditor for the Financial Year Ending 31st March 2027.	
	The Clerk presented a report which sought to appoint an Internal Auditor for the financial year ended 31st March 2027.
	Resolved that: -
	1) Lyn Llewellyn be appointed Internal Auditor for the financial year ending 31st March 2027.
	2) The terms of reference for the Internal Audit be noted and approved.
28. To Approve Councillor Expenses 2025/2026.	
	The Clerk presented a report which sought approval of the Councillor Allowances for the 2025-2026 Financial Year.



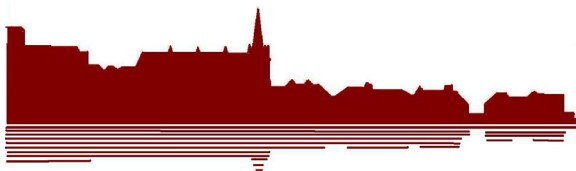
	Resolved that: -		
	1) The Councillor Expenses 2025/26 at Appendix A be approved.		
	2) The Councillor Expenses 2025/26 are published on the Community Council website.		
	3) The Councillor Expenses 2024/25 are forwarded to the Democracy and Boundary Commission Cymru (DBCC).		
29.	Reports of the Clerk		
	a) Accounts for Payment / Quotations		
	The accounts for payment were provided at Appendix A of the report.		
	The following were also discussed: -		
	<u>Additional Expenditure</u>		
	£75 – Currys Cloud Storage (Repayment of the Clerk) £67.78 – Adobe Annual Fee		
	<u>Additional Income</u>		
	£150 – J Hitchins – Memorial Permit at Parc Hendy Cemetery		
	<u>Quotations</u>		
	A list of quotations / outstanding issues was provided.		
	1) The payments / additional payments / amendments be approved.		
	2) The payments paid since 21 st May 2026 meeting be noted and agreed.		
	3) The income / additional income be noted.		
	4) The bank reconciliation, bank transfers and bank account balances be noted and agreed.		
	5) The CCLA investment income be noted.		
	6) The actions in respect of the following quotations be approved / noted: -		
		Quotation Details	Action
	1.	Removal of ivy from fence at Parc Dan Y Graig and treatment of the roots.	Additional quotation reported. Chair and Clerk visit the site and speak to the owner of the adjoining property regarding access.



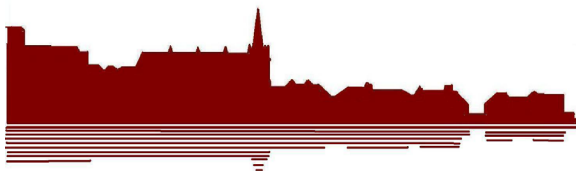
2.	Repair of grave at Parc Hendy Cemetery.	Clerk to arrange a quote for a retaining wall.
3.	Removal / replacement of stock fencing at Graig Y Coed.	Awaiting additional quotations.
4.	Replacement of tennis court fencing at Llanmorlais.	Site visit identified the option to remove current fencing of court backing onto the MUGA and remove vegetation from the bank between the courts / MUGA. A quotation would be requested.
5.	Replacement Rugby Posts at Graig Y Coed.	Health & safety concerns have been raised regarding the current posts. Councillor Andrew Williams would approach Swansea Council regarding replacement posts.
6.	Clearance of run-off ditch at Llanmorlais Recreation Ground.	Awaiting quotation.
7.	Repair of Metal Door at Bowls Pavilion.	Awaiting quotation.
8.	Cyber Security Insurance	Resolved that the quotation for £420.25 provided by Clear Insurance, be approved.
9.	Marquee, flooring and stage – Remembrance Sunday 2026.	Resolved that the quotation for £660 (including VAT) provided by Gower Events & Equipment Hire Ltd, be approved.
10.	Transfer of burial / cremation records onto software.	The Clerk reported that there was no additional cost to provide this service by Edge IT.
11.	Mapping for St Gwynour's Cemetery.	Awaiting quotation.
12.	Replacement fence at Parc Hendy Cemetery and topsoil to repair ground adjacent to entrance road.	Clerk to ask Ground Maintenance Contractor for a quotation.
13.	Emergency repair to roof at Llanmorlais Changing Rooms.	The Clerk reported that emergency repair works to fix roof leaks were



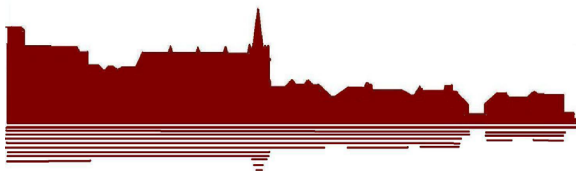
			required. Resolved that the outline quotation for £850 provided by Andrew Evans, be approved.	
			b) To Monitor the Council Budget 2026-2027	
			The Clerk presented the up-to-date Council budget spends for 2026-2027. The high spend during May / June was noted	
			He added that the 2025-2026 files would have to be transported to Audit Wales in Cardiff early in August 2026.	
			Resolved that the report be approved.	
			c) Correspondence	
			The correspondence reported by the Clerk was provided at Appendix C of the report. All correspondence was noted and actions / comments were made in respect of the following: -	
			1) Item 6 – Somerset Trust – Resolved that the Clerk seeks an update from Somerset Trust.	
			2) Item 7 – One Voice Wales – Practice Development Notes – Resolved that the Clerk research Martyn's Law / undertakes appropriate training in respect of future Remembrance Sunday services.	
			3) Item 8 – Swansea Council – Penclawdd Brass Band Hall – Request for a CAT – Councillor Andrew Williams updated the meeting regarding progress. A meeting will be held on 2 nd July 2026 with Education Department and an update would be provided to the next meeting.	
			<u>Additional Correspondence</u>	
			• SLCC – Confirmation of Remembrance and Town & Parish Councils training on 30 th June 2026 – Clerk to attend.	
			d) Work Plan 2026/2027	
			The report was provided for information.	
			e) Community Council Action Tracker	
			The report was provided for information. The following were discussed: -	



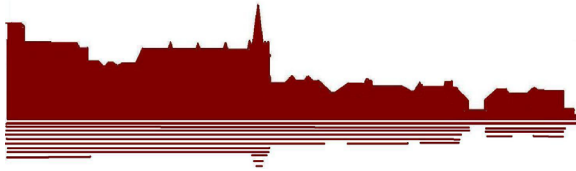
	Item 19 – Land at Llanmorlais Cross – It was noted that the grass needed cutting and the surrounding fence was in disrepair. Resolved that the Clerk contacts the owners to establish if they are interested in selling the land.
	Item 36 – Himalayan Balsam – The Chair noted that the Clerk had responded to all requests regarding this issue and had taken the issue as far as possible on behalf of the Community Council. Resolved that the Clerk seeks further advice on the issue from Swansea Council.
30.	Committee / Working Group Reports
	None.
31.	Council Property / Community Projects / Burial Grounds
	The Clerk presented a report regarding Community Council property, community projects and burial grounds. The following were discussed: -
	1) Parc Dan Y Graig – The Clerk reported that he had forwarded suggestions raised by the Police in respect of parking during match days. The football club would consider the issues raised and report back. Councillor Andrew Williams added that he had sought a quotation regarding installing double yellow lines from Mill Street down to the parking layby at Nurses Corner. He had consulted with residents and received positive feedback regarding the proposal.
	2) Defibrillators - The Chair, Councillor Andrew Williams and the Clerk discussed adding an additional defibrillator cabinet at Station Square, Penclawdd with David Nicholas, Life Support Training and Safety, who had a spare defibrillator unit which could be used at the site. He requested that a cabinet be purchased to house the defibrillator. Resolved that the Community Council and Councillor Andrew Williams each contribute £250 each to purchase a new cabinet. Councillor Leanne Davies stated that potential grant funding was available to purchase defibrillators. She would let the Clerk know the funding source.
	3) Community Shed – Councillor Andrew Williams reported that the Community Shed wanted to expand and add a new container to the site. It had been confirmed that Planning consent was not required. The Shed would look for grant funding for the new container.
	It was added that the Shed had recently completed and installed a new noticeboard at Crofty Supermarket & Post Office. A photograph of the new



	noticeboard to include Shed members and Councillors would be organised.
	4) Lay-by Opposite Graig Y Coed Playing Fields – The Clerk queried if the Community Council were still interested in pursuing a community asset transfer (CAT) of the land. Resolved that the CAT still be pursued.
	5) Registration of Dunraven / Quarry at Victoria Road – Councillors highlighted that the land had been fenced off by neighbouring properties. The Clerk would query progress with the Council's Solicitors.
	32. Swansea Council Issues
	a) Report of the Penclawdd Ward Member
	Councillor Andrew Williams (AW) provided a written report regarding the issues he had been involved with during the previous month. The following were also discussed: -
	Road repairs – It was outlined that repairs had been completed at the Rhallt. It was added that Highways would be asked to complete additional works. Councillor Leanne Davies highlighted a dangerous pothole between the old Penuel Chapel and the Bryn which was causing cars to cross to the wrong side of the road on a bend and was dangerous. The Chair commented that the road at Osborne Place was in a poor state of repair and needed addressing. Councillor Andrew Williams would notify Highways regarding the road surface issues.
	Weeds at Pen Y Lan – Councillor Huw Davies stated that there was an overgrowth of weeds throughout Pen Y Lan. Councillor Andrew Williams would ask for the weeds to be cleared as soon as possible.
	Lay-by opposite Graig Y Coed – The Chair stated that the overgrowth surrounding the memorial bench needed cutting back. Councillor Andrew Williams would inform the CWOTS Team.
	c) Footpaths
	Councillor Andrew Williams stated that Swansea Council had finally awarded the contract to cut footpaths, but work was delayed due to the slow administrative process.



33.	Outside Bodies
	Gower National Landscape Advisory Group – Monday, 22nd June 2026 at 6pm. The Chair would attend.
	The meeting ended at 8.31 p.m.
	Chair



Item No. 7

Council – 16th July 2026

Reports of the Clerk

- a) **Accounts for Payment / Financial Report**
The report is attached at Appendix A for approval and the list of quotations is attached at Appendix A.1.
- b) **To Monitor the Council Budget 2026-2027**
The report is attached at Appendix B for approval.
- c) **Correspondence**
The list of correspondence for discussion is attached at Appendix C.
- d) **Work Programme 2025/2026**
The report is attached for information at Appendix D.
- e) **Community Council Action Tracker**
The report is attached for information at Appendix E.

Jeremy Parkhouse
Clerk to the Community Council
9th July 2026

Appendix A

ACCOUNTS FOR PAYMENT – 16th July 2026

Salary Costings	£4,745.01
Clerks Expenses	£51.23
Pinnacle - Printing costs - Invoice 194859 (€48.21 Net) (£9.64 VAT)	£57.85
SSE Energy Solutions - Electricity charges at Graig Y Coed Pavilion 1st to 31st May 2026. Invoice IV04595953 (£96.62 Net) (£4.83 - 5% VAT)	£101.45
EDF Energy - Electricity at Bowls Pavilion (£67.05 Net) (£3.35 - 5% VAT)	£70.40
Butterfield Morgan - Payroll Services for the year ended 5th April 2026 (£240 Net) (£48 VAT)	£288.00
One Voice Wales - Training for Councillor Mike Sheehan - New Councillor Induction	£44.00
One Voice Wales - Training for Councillor Mike Sheehan - Module 1 - The Council	£44.00
One Voice Wales - Training for Clerk - Module 24 - Finance & Governance Toolkit	£44.00
Graig Y Coed Community Shed - Invoice GYC1001 - Craft and install oak lockable noticeboard at Crofty Supermarket & Post Office	£500.00
Play Inspection Company - Annual Inspection of Crofty & Penclawdd Playgrounds (£380 Net) (£76 VAT)	£456.00
Audit Wales - 2023-2024 External Audit Fees - Invoice No. ARINV/015229	£614.43
Audit Wales - 2024-2025 External Audit Fees - Invoice No. ARINV/015471	£494.10

Jonathan Davis & Son - Invoice 26/58 - Monthly Costing June 2026 - Additional Works - Clean Up of Silt, Weeds and Overhanging Branches from Around the Changing Rooms at Llanmorlais Hall Car Park, Works Carried Out on 17/6/2026 (£378) & Supply & Placement of 2no Limestone Boulders to GYC Car Park to Stop Vehicles Damaging the Grass Bank, Works Carried Out on 17/6/2026 (£156) (£6,452.58 Net) (£1,290.51 VAT)	£7,743.09
Total Payments	<u>£15,253.56</u>
<u>Invoices paid since 16th June 2026</u>	
Crofty Supermarket & Post Office - Postage (Finance & Events Committee)	£10.80
Information Commissioners Office - Annual Fee	£47.00
SSE Energy Solutions - Electricity Charge for Llanmorlais Pavilion - 1st March to 31st May 2026 (£107.91 Net) (£5.40 - 5% VAT)	£113.31
C & R Metal Recycling Ltd - Removal of 16-yard skip at Penclawdd Recreation Ground (£404.17 Net) (£80.83 VAT)	£485.00
Andrew Evans - Emergency work to Llanmorlais Changing Rooms roof	£850.00
Crofty Supermarket & Post Office - Paper and envelopes (£23.67 Net) (£4.73 VAT)	£28.40
PES Systems Ltd - Contract period 1st July 2026 to 30th June 2027 - CCTV System (One inspection per annum) (£129.73 Net) (£25.95 VAT)	£155.68
Institute of Cemetery and Crematorium Management - Corporate membership 2026/27	£83.00

Clear Insurance - Community Council / Sports Association Cyber Insurance Policy	£420.25
SSE Energy Solutions - Electricity Charge for Graig Y Coed Pavilion - 1st to 31st May 2026 (£96.62 Net) (£4.83 - 5% VAT)	£101.45
Adobe Systems Software - Acrobat Pro	£19.97
Bank Service Charges	£8.50
<u>Total</u>	<u>£2,323.36</u>
<u>Total Outgoings</u>	<u>£17,576.92</u>
<u>Income since 16th June 2026</u>	
HMRC - VAT Refund	£7,884.12
Mount Hermon Cemetery - New memorial permit (Non-resident)	£300.00
Mount Hermon Cemetery - New memorial permit (Resident)	£190.00
Mount Hermon Cemetery - Additional inscription (Resident)	£150.00
Mount Hermon Cemetery - New cremated remains plot (Resident)	£250.00
CCLA - Interest for July 2026	£78.69
Reserve Account Interest	
<u>Total Income</u>	<u>£8,852.81</u>

TRANSFERS:	
None	
RECONCILIATION:	
Current Account Balance – 9th July 2026	£24,096.65
Less Approved Payments (July 2026)	£15,253.56
<u>Total</u>	<u>£8,843.09</u>
<u>BANK ACCOUNTS</u>	
Current Account Balance – 9th July 2026	£24,096.65
Reserve Account Balance - 9th July 2026	£69,457.47
CCLA Investment - 9th July 2026	£25,000.00
Memorial Gardens Charity Account - 9th July 2026	£1.00
Projects Account Balance - 9th July 2026	£5,053.02
<u>TOTAL</u>	<u>£123,608.14</u>

1) Quotations

Below is the list of quotations for discussion and decision.

	Quotation Details	Action
1.	Removal of ivy from fence at Parc Dan Y Graig and treatment of the roots.	Quotation provisionally approved by Finance & Events Committee. For Decision
2.	Repair of grave at Parc Hendy Cemetery.	Awaiting quotations to install a retaining wall.
3.	Removal / replacement of stock fencing at Graig Y Coed.	For Decision
4.	Replacement of tennis court fencing at Llanmorlais.	Awaiting quotation
5.	Cutting Graig Y Coed Paths.	For Decision
6.	Replacement Rugby Posts at Graig Y Coed.	For Decision
7.	Clearance of run-off ditch at Llanmorlais Recreation Ground.	For Decision
8.	Repair of Metal Door at Bowls Pavilion.	Awaiting quotation
9.	Mapping for St Gwynour's Cemetery.	Quotation pending
10.	Skip Purchase for Penclawdd Recreation Ground.	For Decision
11.	CCTV hard drive at Bowls Pavilion.	For Decision
12.	Electricity rates at Graig Y Coed, Memorial Gardens and Llanmorlais.	For Decision
13.	New posts & topsoil at Parc Hendy Cemetery.	For Decision
14.	Playground works following annual inspection.	For Decision
15.	Clearance of vegetation between the tennis courts and MUGA at Llanmorlais Recreation Ground.	For Decision

Financial Budget Comparison

Comparison between 01/04/26 and 06/07/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/26

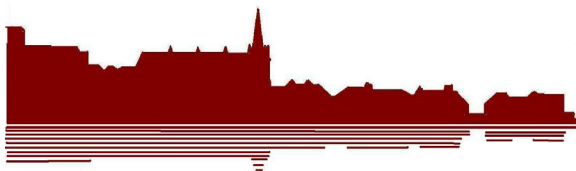
		Period 2026/27	Actual Net	Balance	Variance
INCOME					
Administration					
100	Precept	£64,957.39	£64,957.39	£0.00	0.00%
105	Refund of bank charges	£0.00	£0.00	£0.00	
120	Bank Interest	£0.00	£0.00	£0.00	
121	Bank Interest	£533.33	£308.83	£-224.50	-42.09%
122	Bank Interest	£333.33	£6.36	£-326.97	-98.09%
150	Grants received	£500.00	£3,013.00	£2,513.00	502.60%
155	PWLB Loan	£0.00	£0.00	£0.00	
250	Miscellaneous Income	£2,666.67	£0.00	£-2,666.67	-100.00%
251	Miscellaneous Income - Current Account	£6,666.67	£0.00	£-6,666.67	-100.00%
252	Miscellaneous Income - Projects Account	£333.33	£0.00	£-333.33	-100.00%
Total Administration		£75,990.72	£68,285.58	£-7,705.14	-10.14%
Outside Services					
300	Cemetery Income	£4,833.33	£2,540.00	£-2,293.33	-47.45%
320	Wayleaves	£43.33	£0.00	£-43.33	-100.00%
330	Recreation Grounds	£2,216.67	£12,467.52	£10,250.85	462.44%
Total Outside Services		£7,093.33	£15,007.52	£7,914.19	111.57%
Total Income		£83,084.06	£83,293.10	£209.04	0.25%
EXPENDITURE					
Administration					
1001	Salaries	£20,166.67	£14,235.03	£5,931.64	-29.41%
1002	Clerks Expenses	£183.33	£169.45	£13.88	-7.57%
1010	Subscriptions	£500.00	£164.76	£335.24	-67.05%
1015	Office Costs	£1,433.33	£245.84	£1,187.49	-82.85%
1020	Web Site	£96.67	£0.00	£96.67	-100.00%
1025	Advertising	£50.00	£85.00	£-35.00	70.00%
1030	Insurance	£2,766.67	£9,179.11	£-6,412.44	231.78%
1040	Bank Charges	£33.33	£25.08	£8.25	-24.76%
1045	Audit Fees	£416.67	£495.00	£-78.33	18.80%
1046	Accountancy Services	£86.67	£0.00	£86.67	-100.00%
1050	Legal Costs	£1,500.00	£0.00	£1,500.00	-100.00%
1060	Loan Repayments	£1,948.21	£0.00	£1,948.21	-100.00%
1065	Training	£133.33	£0.00	£133.33	-100.00%
1070	ICO Fee	£11.67	£47.00	£-35.33	302.86%
1075	Consultancy Costs	£0.00	£0.00	£0.00	
1076	Signage	£166.67	£0.00	£166.67	-100.00%
Total Administration		£29,493.21	£24,646.27	£4,846.94	-16.43%
Outside Services					
3000	Cemeteries	£1,930.00	£0.00	£1,930.00	-100.00%
3001	Grounds Maintenance	£28,666.67	£12,003.76	£16,662.91	-58.13%
3010	Playgrounds	£1,700.00	£0.00	£1,700.00	-100.00%

Financial Budget Comparison

Comparison between 01/04/26 and 06/07/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/26

		Period 2026/27	Actual Net	Balance	Variance
3030	Recreation Grounds	£7,400.00	£19,784.85	-£12,384.85	167.36%
3040	Annual Plumbing Inspection Checks at Sports Pavilions	£0.00	£0.00	£0.00	
3050	Other Outside services	£7,783.33	£3,742.36	£4,040.97	-51.92%
3051	Remembrance Sunday Service	£666.67	£0.00	£666.67	-100.00%
3052	War Memorial Charity	£0.33	£0.00	£0.33	-100.00%
3055	Defibrillators	£666.67	£0.00	£666.67	-100.00%
Total Outside Services		£48,813.67	£35,530.97	£13,282.70	-27.21%
Civic					
2000	Councillor Expenses	£800.00	£0.00	£800.00	-100.00%
2005	Councillor Training	£166.67	£0.00	£166.67	-100.00%
2010	Meeting Costs	£150.00	£0.00	£150.00	-100.00%
2030	Election Costs	£1,666.67	£0.00	£1,666.67	-100.00%
2040	Financial Settlement	£0.00	£0.00	£0.00	
Total Civic		£2,783.33	£0.00	£2,783.33	-100.00%
Grants					
4046	Donations	£200.00	£0.00	£200.00	-100.00%
4047	Section 137 Payments	£0.00	£0.00	£0.00	
4048	Power of Well-being (Local Government Act 2000)	£1,666.67	£0.00	£1,666.67	-100.00%
Total Grants		£1,866.67	£0.00	£1,866.67	-100.00%
Total Expenditure		£82,956.87	£60,177.24	£22,779.63	-27.46%
Total Income		£83,084.06	£83,293.10	£209.04	0.25%
Total Expenditure		£82,956.87	£60,177.24	£22,779.63	-27.46%
Total Net Balance		£127.18	£23,115.86		



Correspondence – 16th July 2026

1.	North Gower Food Hub – Support for residents.
2.	The Play Inspection Company – Inspection reports for Crofty and Penclawdd Playgrounds.
3.	BRAMM – Confirmation of membership.
4.	One Voice Wales – Training certificate – Councillor Mike Sheehan – New Councillor Induction.
5.	PES - CCTV System Corrective / Callout Worksheet / Certificate at Bowls Pavilion.
6.	Somerset Trust – Update following meeting with Councillors.
7.	ICO – Renewal confirmation.
8.	Ursula Jones – Response regarding Graig Y Coed Woodland Project.
9.	Gower National Landscape Team – Gower Show 2026.
10.	Audit Wales - 2024-25 Completion of audit.
11.	Laugharne Township Community Council – Cockling issues.
12.	One Voice Wales – Swansea Area Committee Agenda / Papers – 13 th July 2026.
13.	One Voice Wales – The Voice Issue 3.
14.	Laugharne Township Community Council - Three Rivers Cockle Fishery – Opening Date.
15.	Laugharne Township Community Council - Public safety and enforcement FOI.
16.	One Voice Wales – New Digital Training Modules.
17.	Audit Wales - Incomplete information being provided for audit.
18.	One Voice Wales – Training Handouts – Finance & Governance Toolkit – Module 24.
19.	One Voice Wales – Training certificate – Clerk – Governance and Finance Toolkit.
20.	SLCC - West Wales Branch Meeting - 16th July 2026.
21.	One Voice Wales – Training certificate – Councillor Mike Sheehan – Health & Safety.
22.	One Voice Wales – Training Dates To September 2026.
23.	BRAMM – Response regarding Parc Hendy Cemetery.
24.	Institute of Cemetery and Crematorium Management (ICCM) -
25.	Swansea Council - Swansea Rural Renewable Energy Grant.
26.	N Swift – Floral Display & General Appearance of Penclawdd.

Jeremy Parkhouse

Clerk to the Community Council

8th July 2026

Meeting Schedule by Date

The following schedule sets out the principal items of business for each meeting date. Standard agenda items, as listed below, are expected to appear at most ordinary meetings unless otherwise determined by the Council.

Standard Agenda Items

- **Police Report**
- **Financial Report**
- **Budget Monitoring Report**
- **Correspondence**
- **Action Tracker**
- **Work Plan**
- **Committee Reports**
- **Community Council Property, Burial Grounds & Community Projects**
- **Swansea Council Issues**
- **Reports of Delegates on Outside Bodies**

21 May 2026**Annual Meeting and Governance**

- Election of the Chair
- Election of the Vice-Chair
- To Review and Adopt Standing Orders, Financial Regulations, Annual Report 2025/25 & Annual Plan 2026/27
- Democracy & Boundary Commission Cymru (DBCC) Annual Report 2026-2027
- Constitutional Matters 2026/27
- General Power of Competence (GPoC) Declaration
- To Review and Approve the Councillors Training Programme
- Community Council Fixed Assets – May 2026

18 June 2026

Audit, Governance and Finance

- To Approve the Report of the Internal Auditor – Internal Audit for the Year Ended 31st March 2026 and to sign the Annual Governance Statement
- To Appoint an Internal Auditor for the Financial Year Ending 31st March 2027
- Approval of councillors' allowances for the 2025–2026 financial year

16 July 2026

Audit, Governance and Finance

- Audit Wales: completion of the audit of the Annual Return 2022/23
- Approval of grant payments
- Approval of the annual charges for the use of Community Council facilities by sports clubs

10 September 2026

Policy

- Consideration of the Employers' Data Retention Policy
- Audit Wales: completion of the audit of the Annual Return 2022/23

15 October 2026

Audit

- Audit Wales: Completion of the audit of the Annual Return 2025/26

20 November 2026

Finance

- Approval of the draft budget
- Approval of the annual burial charges
- Approval of grant payments
- Approval of extension of Ground Maintenance Contract / Ground Maintenance Contract 01/04/2027 to 31/03/2030

21 January 2027

Budget and Precept

- Approval of the budget for 2027/28
- Setting of the precept for 2027/28

18 February 2027

No additional substantive items are scheduled beyond the standard agenda items.

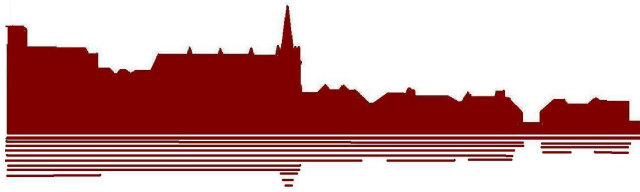
18 March 2027

Annual Business and Finance

- Approval of the draft Annual Report
- Approval of the draft Annual Plan
- Approval of grant payments

15 April 2027

No additional substantive items are scheduled beyond the standard agenda items.



Report of the Clerk

Council – 16th July 2026

Community Council Action Tracker

Purpose: This report details the actions recorded by the Community Council, Finance & Personnel Committees and response to the actions.

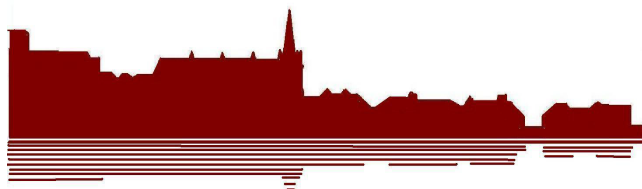
Report Author: Jeremy Parkhouse

For Information

1. Introduction

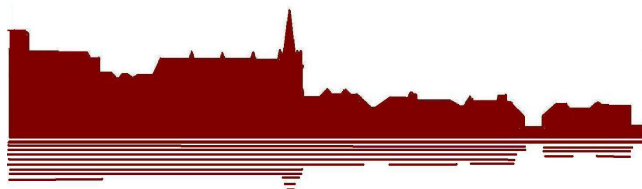
- 1.1 During the course of Community Council and Committee meetings, various actions may be decided which are recorded on the minutes of the meetings.
- 1.2 The Action Tracker has been formulated to allow actions to be monitored.
- 1.3 An Action Tracker has been created which records the decisions taken and provides an outcome for each action.
- 1.4 The Action Tracker providing outstanding actions is attached at Appendix 1.
- 1.5 The Action Tracker will be regularly updated and any completed actions will be marked 'closed'.
- 1.6 The Action Tracker will be reported to each relevant meeting for information.

Appendix 1 – Action Tracker

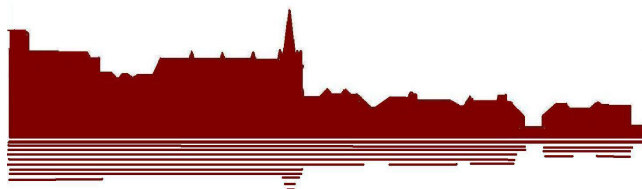


Appendix 1

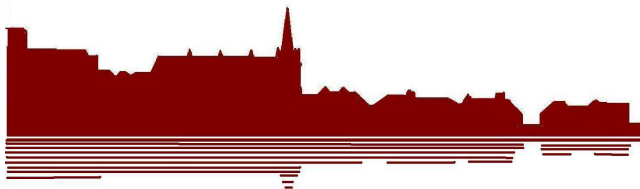
Action Tracker		
	Details	Outcome / Action
1)	12/03/24 – Finance Committee – Minute No. 46 - Quarterly Discussion with the Grounds Maintenance Contractor	
	Drainage at Graig Y Coed	ONGOING 2) Manhole covers to be replaced. Boulders are now in place.
	Crofty Playground Lease	ONGOING Awaiting confirmation of registration from Land Registry via solicitors.
2)	03/06/25 – Finance Committee – Minute No.11 – Property Maintenance Schedule, Capital Works Programme and Health & Safety Action Plan	
	Llanmorlais Changing Rooms – Llanmorlais Hall be asked to remove the remainder of the chairs / carnival equipment. Community Council files would also have to be moved to Penclawdd Community Centre.	ONGOING – Files removed to Penclawdd Community Centre in March 2026.
3)	03/06/25 – Events & Projects Committee – Minute No. – 7 – Projects	
	Hopscotch - A stencil was required to re-instate the hopscotch. A favour was owed to Jonathan Davis which would allow the hopscotch to be reinstalled. The work was included into the GMC work programme.	ONGOING
4)	02/09/25 – Finance Committee - Minute No.16 – Quarterly Discussion with the Grounds Maintenance Contractor	
	Marking tennis courts. The work was included into the GMC work programme.	ONGOING
	Fencing at Llanmorlais Tennis Courts. A quotation would be forwarded.	CLOSED – Duplicate with No.25.
5)	07/10/25 – Events & Projects Committee – Minute No.12 – Events & Projects Report – Parc Dan Y Graig	
	Steps into new changing / officials' rooms.	ONGOING
6)	16/10/25 – Council – Minute No.64c – Clerks Reports – Correspondence	
	Mid & West Wales Fire Authority – Training be organised in the New Year.	ONGOING
	Llanmorlais Hall – Wedding request – 11/07/26 - Request approved subject to the relevant insurance cover being provided.	CLOSED Request approved and relevant insurance policies confirmed.
	Noticeboard at Crofty Supermarket – The Clerk would discuss further with Chris Hopkins and report to the next meeting.	CLOSED – New noticeboard provided by Community Shed.
7)	20/11/25 – Council – Minute No. – 73 - Public Question Time	
	Painting Football Pavilion (internally and externally) – The Community Council pays for the paint / painting equipment and Penclawdd AFC carries out the works.	ONGOING
8)	20/11/25 – Council – Minute No. 78 – Swansea Council Matters	
	Footpaths – Footpath LH78 – It was reported that the fence post at the end of the footpath was rotten. As the land is unregistered, the Clerk was requested to ask Jonathan Davis to assist, if possible.	ONGOING



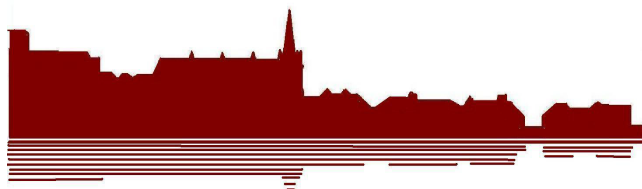
9)	15/01/26 – Council – Minute No. 87a – Accounts for Payment	
	Quotation 1 – the verbal quotation for emergency repair work at Penclawdd Rugby Pavilion for £100 provided to the Chair by Penclawdd Forge, be approved.	CLOSED – Duplicate with No.14.
	Quotation 5 – the quotation for £897.87 plus VAT provided by Jonathan Davis for the installation of ACO drainage channels to Llanmorlais Hall Car Park, be approved.	ONGOING
10)	15/01/26 – Council – Minute No. 89 – Council Property / Community Projects / Burial Grounds	
	Additional Parking on Benson Estates Land - the Clerk be given authority to negotiate a lease / planning permission / progress with Benson Estates.	CLOSED – Duplicate with No.33.
	Station Platform – Councillor James Matthews proposed that the Council considers installing some form of ceramic style tiles depicting a historical scene relating to the area. Further research be undertaken and the issue be discussed at a future meeting.	ONGOING
	Planning - Councillor Melissa Roberts requested an update regarding the bricked-up windows at the Bellevue Studios, Bellevue, Penclawdd. The Ward Member would seek a progress update.	ONGOING
11)	12/02/26 – Council – Minute No. 99 – Reports of the Clerk - Quotations	
	Repair of grave at Parc Hendy Cemetery – An additional quotation be sought.	CLOSED – Duplicate with No.24.
	Removal / replacement of stock fencing at Graig Y Coed – 3 quotations be sought.	CLOSED – Quotation provided.
12)	12/02/26 – Council – Minute No. 101 – Council Property / Community Projects / Burial Grounds	
	Land at Llanmorlais Cross – The possibility of purchasing the land was discussed. The Clerk sought the authority to negotiate with the landowners. It was also proposed that the landowners name be used to name the site, if it was purchased. The Clerk be given the authority to contact the landowner to progress matters.	ONGOING – Reminder sent to landowner.
13)	03/03/26 – Finance Committee – Minute No. 52 – Quarterly Discussion with the Grounds Maintenance Contractor – Quarter 3 2025-26	
	Llanmorlais Recreation Ground - JD to provide a quotation to clear the run-off ditch.	CLOSED – Duplicate with No.18.
	Memorial Gardens – A new plinth was required to hold the wreaths on the Memorial stone. The Clerk to investigate the options available.	CLOSED – Duplicate with No.17.
	Metal door at Bowls Pavilion – This would require repair. JD to provide quotation in respect of the repair.	CLOSED – Duplicate with No.18.
14)	03/03/26 – Finance Committee – Minute No. 54 – Financial Report	
	Councillor Paul Tucker would contact Penclawdd Forge regarding the required work at Penclawdd Rugby Pavilion.	ONGOING
	Quotation A for 5m aluminium socketed posts for £1,512.00 plus £1,343.20 plus VAT for fitting new rugby posts at Graig Y Coed, be recommended to Council for approval.	CLOSED – Duplicate with No.30
	Redressing the surface of the Foreshore Car Park – The quotation for £680 (Plus VAT) provided by Jonathan Davis & Son, be approved and the Clerk be requested to write to all businesses near to the Car Park and cackle firms to ask for	ONGOING – Approved.



	donations towards the redressing.	
	General Tidy of Bottom End of the Car Park Area (40m x 9m) – The quotation for £2,193.60 (Plus VAT) provided by Jonathan Davis & Son, be approved.	ONGOING – Approved.
	Annual Playground Inspections of Penclawdd and Crofty Playgrounds – The quotation for £380 (Plus VAT) provided by The Play Inspection Company Ltd, be approved.	CLOSED – Report provided.
15)	16/04/26 – Council – Minute No. 123a – Reports of the Clerk – Accounts for Payment	
	The Clerk writes to businesses in the vicinity of the Foreshore Car Park for donations towards the car park maintenance.	ONGOING
16)	16/04/26 – Council – Minute No. 123c – Reports of the Clerk – Correspondence	
	D Rees – Parc Hendy Cemetery – The Clerk stated that he would write to Jamie Hitchins requesting payment of the permit fee which he had charged Mr Rees for but had not paid the Council or completed the relevant forms.	CLOSED – Letter sent to Jamie Hitchins. £150 permit payment received.
17)	16/04/26 – Council – Minute No. 125 – Council Property / Community Projects / Burial Grounds	
	Memorial Gardens – The need for a new plinth to house the wreaths was highlighted. The Clerk would progress the issue.	ONGOING
	Defibrillators – The possibility of adding a new defibrillator at Llotrog was highlighted. The Clerk investigates the land ownership and reports back to a future meeting.	ONGOING
18)	21/05/26 – Annual Council – Minute No. 14 – Reports of the Clerk - a) Accounts for Payment / Quotations	
	Removal of ivy from fence at Parc Dan Y Graig and treatment of the roots - Awaiting additional quotations.	CLOSED – Quotation provided by JD Gardening Services approved.
	Removal / replacement of stock fencing at Graig Y Coed - Awaiting additional quotations.	CLOSED – Quotation provided.
	Replacement of tennis court fencing at Llanmorlais - Awaiting quotation.	CLOSED – Duplicate with No.25.
	Clearance of run-off ditch at Llanmorlais Recreation Ground - Awaiting quotation.	CLOSED – Duplicate with No.36.
	Repair of Metal Door at Bowls Pavilion - Awaiting quotation.	CLOSED – Duplicate with No.30.
	WIFI at Penclawdd Community Centre - 2 quotations were discussed. Agreed that the quotation provided by Uplands Radio be approved, subject to further discussions.	ONGOING
19)	21/05/26 – Annual Council – Minute No. 14 – Reports of the Clerk – c) Correspondence	
	Welsh Government – Burry Inlet Cockle Fishery – The meeting discussed the ongoing situation and the issues faced at the Foreshore Car Park. Agreed that the Clerk writes to the appropriate Welsh Government Minister / newly elected Senedd Members highlighting the current situation and the concerns of the Community Council.	CLOSED – Letter sent.
20)	21/05/26 – Annual Council – Minute No. 18 – Swansea Council Issues	
	Footpaths - The Clerk stated that he had contacted Swansea Council Drainage Team regarding the Himalayan Balsam issue	CLOSED – The Clerk has contacted West



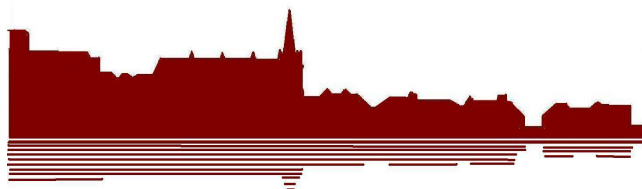
	raised by Councillor Melissa Roberts at the previous meeting. He had also contacted a Sketty Park Estate representative who had checked the field next to the River Morlais but could not find any evidence of the plant. It was added that Swansea Council had also highlighted the issue with Natural Resources Wales (NRW).	Wales Rivers Trust to establish if they have capacity to manage the river. Clerk has taken the issue as far as possible.
21)	11/06/26 – Personnel Committee - Minute No. 8 – Personnel Matters	
	To oversee the transfer of ownership of St Gwynour's Cemetery, Llanyrnewydd to the Community Council.	ONGOING - Quotations regarding mapping / administration of burials were scheduled to be approved by Council.
	To work towards the resolution of issues at the Foreshore Car Park.	CLOSED - The Clerk was requested to contact Somerset Trust and Benson Estates.
	To organize CPR training and to monitor the defibrillators within the Ward.	ONGOING: - 1) Agreed to proceed with the option at Station Square. 2) The Clerk arranges suitable dates for CPR / Fire training.
	To continue with the training programme for Councillors / the Clerk.	CLOSED: - 1) The Council purchases Institute of Cemetery and Crematorium Management (ICCM) membership. ONGOING - 2) The Clerk proceeds with booking memorial testing training, subject to the location of the training.
	To oversee the increase in hours of the Clerk to full-time (37 hours a week).	ONGOING: - 1) The Clerk contacts other community / town councils regarding their administrative organization. 2) The Clerk discusses the current ground maintenance contract with the contractor, particularly items that need to be removed / added. 3) The Clerk seeks further advice from Swansea Council procurement regarding organizing the procurement of the ground maintenance contract 2027-2030.



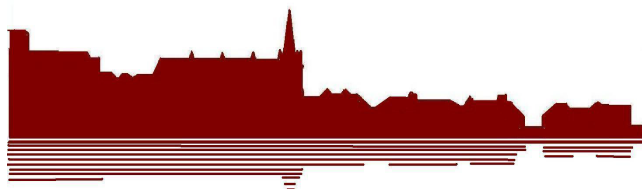
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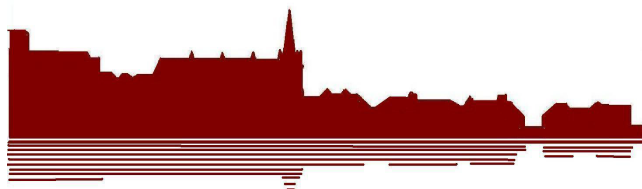
22)	11/06/26 – Finance & Events Committee - Minute No. 7 – Gower Nature Communities - Graig y Coed Community Woodland – Biodiversity Improvement Plan	
	Hazel coppicing be commenced as soon as possible, including training for volunteers.	ONGOING
	Signage / interpretation panels be erected at access points, including warning signage regarding the quarry.	ONGOING
	The bracken be cut back as soon as it is practicable.	CLOSED – Quotation provided.
	Fire breaks be installed within the Woodland as soon as it is practicable.	ONGOING
	Japanese Knotweed within the Woodland be treated as part of the knotweed treatment programme.	ONGOING
23)	11/06/26 – Finance & Events Committee - Minute No. 8 – Financial Report	
	The quotation received for providing a marquee, flooring and stage for the Remembrance Sunday Service, be agreed and recommended to Council for approval.	CLOSED – Approved by Council on 18 th June 2026.
24)	11/06/26 – Finance & Events Committee - Minute No.9 – Events & Projects Report	
	Readings – list of readings to be agreed.	ONGOING – Clerk to contact Rita Ridgeway.
	Participation.	ONGOING - The Clerk / Council contacts the following: - Penclawdd Brass Band. - Veterans – Including Clive Francis, Mark Hayes. - Learn a Skill Group. - Penclawdd Cubs / Scouts / Brownies / Guides. - Penclawdd Primary School. - Churches / Chapels. - Penclawdd W.I.
	Order of Service.	ONGOING - Clerk to confirm participation and deadline with Kingsbridge Print.
	Post event reception.	CLOSED - Penclawdd WI have confirmed that they will attend and manage the post event reception.
	Marquee / Flooring / Stage.	ONGOING – Quotation approved. The position of the marquee could change. The Clerk will ask Learn a Skill Group regarding the location of the tree poppies.
	Learn a Skill Group.	ONGOING - The Clerk will ask the Group if they will be providing plastic



		poppies and knitted poppies for the tree / perimeter fence.
	Newsletter – 2026.	CLOSED – Duplicate with No.39.
	Repair of collapsing grave.	CLOSED – Duplicate with No.30.
	Transfer of documentation.	ONGOING - The Clerk would continue to liaise with the Church.
	Future administration.	ONGOING - A quotation in respect of grave mapping is awaited.
	New signage.	ONGOING - Clerk to progress / obtain quotations following the transfer.
25)	11/06/26 – Finance & Events Committee - Minute No.10 – Property Maintenance Schedule, Capital Works Programme and Health & Safety Action Plan	
	Llanmorlais Tennis Courts.	ONGOING - The Clerk discusses the suggestion to remove the fence / foliage on the bank between the courts and the MUGA be removed during the winter months, with the Ground Maintenance Contractor.
	Llanmorlais Car Park.	ONGOING - Arrangements be made for the parking bays / disabled bay markings to be replaced.
	Llanmorlais Changing Rooms – The Clerk reported that there were leaks in the roof and a roofer had been requested to undertake emergency repairs.	CLOSED - Emergency works undertaken.
	Penclawdd Recreation Ground – It was proposed that the French drain repair be added to the 5-year Capital Works Programme.	CLOSED - The French drain repair has been added to the 5-year Capital Works Programme.
26)	11/06/26 – Finance & Events Committee - Minute No.13 – Grants & Donations	
	Grants & Donations.	CLOSED - The request made by Penclawdd Brass Band for £920 toward the cost of replacing the outer door to the Band Room be agreed and forwarded to Council for approval.
	Grants & Donations.	CLOSED - The request made by Llanmorlais Community Hall for



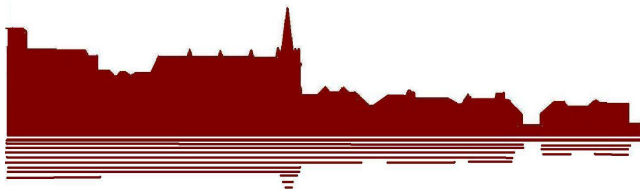
		£1,000 towards the cost of replacing a fridge, replacing guttering and to assist with the cost of purchasing heating oil for the Hall, be agreed and forwarded to Council for approval.
27)	18/06/26 – Council - Minute No.26 - To Approve the Report of the Internal Auditor – Internal Audit for the Year Ended 31st March 2026 and to sign the Annual Governance Statement	
	The Annual Return be signed by the Chair and Clerk and forwarded to the External Auditor for approval.	ONGOING – Will be delivered to Audit Wales in August.
28)	18/06/26 – Council - Minute No.27 - To Appoint an Internal Auditor for the Financial Year Ending 31st March 2027	
	To appoint an internal auditor.	CLOSED - Lyn Llewellyn be appointed Internal Auditor for the financial year ending 31st March 2027.
29)	18/06/26 – Council - Minute No.28 - To Approve Councillor Expenses 2025/2026	
	Councillor Allowances for the 2025-2026 Financial Year.	CLOSED – - The Councillor Expenses 2025/26 are published on the Community Council website. - The Councillor Expenses 2024/25 are forwarded to the Democracy and Boundary Commission Cymru (DBCC).
30)	18/06/26 – Council - Minute No.29 – Reports of the Clerk - Accounts for Payment / Quotations	
	Removal of ivy from fence at Parc Dan Y Graig and treatment of the roots.	CLOSED – Duplicate with No.38.
	Repair of grave at Parc Hendy Cemetery.	ONGOING - Clerk to arrange a quote for a retaining wall.
	Removal / replacement of stock fencing at Graig Y Coed.	CLOSED - Awaiting additional quotations.
	Replacement Rugby Posts at Graig Y Coed.	ONGOING - Health & safety concerns have been raised regarding the current posts. Councillor Andrew Williams would approach Swansea Council regarding replacement posts.
	Clearance of run-off ditch at Llanmorlais Recreation Ground.	CLOSED – Duplicate with No.36.



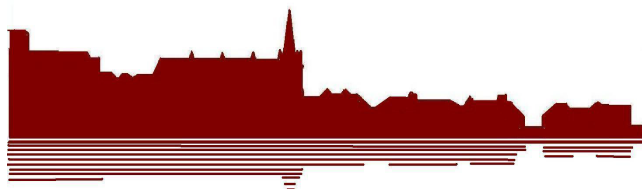
Llanrhidian Higher Community Council

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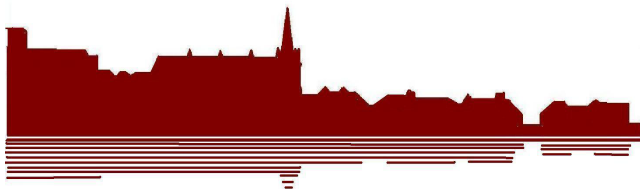
	Repair of Metal Door at Bowls Pavilion.	ONGOING – Awaiting quotation.
	Mapping for St Gwynour's Cemetery.	ONGOING - Awaiting quotation.
	Replacement fence at Parc Hendy Cemetery and topsoil to repair ground adjacent to entrance road.	ONGOING - Clerk to ask Ground Maintenance Contractor for a quotation.
	Emergency repair to roof at Llanmorlais Changing Rooms.	CLOSED – Work completed and invoice paid.
31)	18/06/26 – Council - Minute No.29 – Reports of the Clerk - Correspondence	
	Item 6 – Somerset Trust	ONGOING - The Clerk seeks an update from Somerset Trust.
	Item 7 – One Voice Wales – Practice Development Notes	ONGOING - The Clerk research Martyn's Law / undertakes appropriate training in respect of future Remembrance Sunday services.
	Additional Correspondence - SLCC – Confirmation of Remembrance and Town & Parish Councils training on 30th June 2026.	CLOSED – Clerk attended the training.
32)	18/06/26 – Council - Minute No.29 – Reports of the Clerk – Community Council Action Tracker	
	Item 19 – Land at Llanmorlais Cross – It was noted that the grass needed cutting and the surrounding fence was in disrepair.	ONGOING - The Clerk to contact the owners to establish if they are interested in selling the land.
	Item 36 – Himalayan Balsam – The Chair noted that the Clerk had responded to all requests regarding this issue and had taken the issue as far as possible on behalf of the Community Council	CLOSED - Advice on the issue from Swansea Council received and circulated.
33)	18/06/26 – Council - Minute No.31 – Council Property / Community Projects / Burial Grounds	
	- Parc Dan Y Graig – The Clerk reported that he had forwarded suggestions raised by the Police in respect of parking during match days. The football club would consider the issues raised and report back. - Councillor Andrew Williams added that he had sought a quotation regarding installing double yellow lines from Mill Street down to the parking layby at Nurses Corner. He had consulted with residents and received positive feedback regarding the proposal.	ONGOING – Response awaited. CLOSED – Quotation approved.
	Defibrillators - The Chair, Councillor Andrew Williams and the Clerk discussed adding an additional defibrillator cabinet at Station Square, Penclawdd with David Nicholas, Life Support Training and Safety, who had a spare defibrillator unit which could be used at the site. He requested that a cabinet be purchased to house the defibrillator.	CLOSED - The Community Council and Councillor Andrew Williams each contribute £250 each to purchase a new cabinet. Councillor Leanne Davies confirmed that



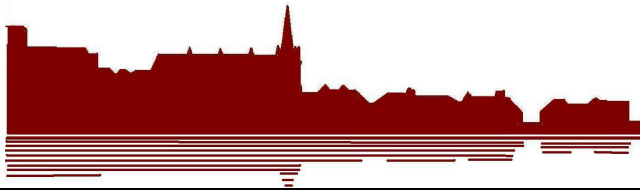
		the grant funding was for fishermen only.
	Community Shed – the Shed had recently completed and installed a new noticeboard at Crofty Supermarket & Post Office. A photograph of the new noticeboard to include Shed members and Councillors would be organised.	ONGOING
	Lay-by Opposite Graig Y Coed Playing Fields – The Clerk queried if the Community Council were still interested in pursuing a community asset transfer (CAT) of the land.	ONGOING – Agreed that the CAT still be pursued.
	Registration of Dunraven / Quarry at Victoria Road - Councillors highlighted that the land had been fenced off by neighbouring properties. The Clerk would query progress with the Council's Solicitors.	ONGOING
34)	18/06/26 – Council - Minute No.32 – Swansea Council Issues	
	Road repairs - Councillor Leanne Davies highlighted a dangerous pothole between the old Penuel Chapel and the Bryn which was causing cars to cross to the wrong side of the road on a bend and was dangerous. The Chair commented that the road at Osborne Place was in a poor state of repair and needed addressing. Councillor Andrew Williams would notify Highways regarding the road surface issues.	CLOSED – Large patchwork completed.
	Weeds at Pen Y Lan – Councillor Huw Davies stated that there was an overgrowth of weeds throughout Pen Y Lan. Councillor Andrew Williams would ask for the weeds to be cleared as soon as possible.	CLOSED
	Lay-by opposite Graig Y Coed – The Chair stated that the overgrowth surrounding the memorial bench needed cutting back. Councillor Andrew Williams would inform the CWOTS Team.	ONGOING
35)	18/06/26 – Council - Minute No.33 – Outside Bodies	
	Gower National Landscape Advisory Group – Monday, 22nd June 2026 at 6pm. The Chair would attend.	CLOSED – Chair attended the meeting.
36)	29/06/26 – Finance & Events Committee - Minute No.18 - Quarterly Discussion with the Grounds Maintenance Contractor – Q1 2026/27	
	Penclawdd Playground Inspection – Heavy footfall on the grassed areas had caused significant wear, which would be difficult to repair due to usage. Different options were discussed. It was noted that the mount on the pendulum swing had been identified as being worn. It was requested that photographs of all work identified / completed be taken as evidence. JD stated that he would go through the items identified and forward a quotation for the required work.	ONGOING - Actions: 1) JD to provide a quotation in respect of the work identified. 2) Repair of grassed areas be included in the Ground Maintenance Contract. 3) A grassed area be used to experiment turf / matting.
	Crofty Playground Inspection – The inspection report had been forwarded to JD. It was requested that photographs of all work identified / completed be taken as evidence. JD stated that he would go through the items identified and forward a quotation for the required work.	ONGOING - Actions: 1) JD to provide a quotation in respect of the work identified. 2) Weeds within the playground be treated, which would require the playground to be closed



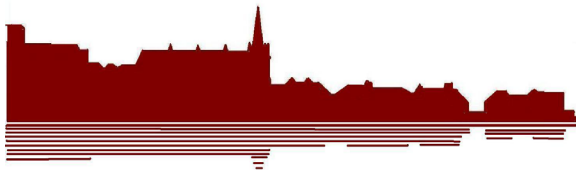
		for a day.
	Llanmorlais Tennis Courts – The findings of the site visit were discussed, particularly removing the fencing backing onto the MUGA and clearing the vegetation from the bank behind the fence.	ONGOING - Actions: 1) JD to provide a quotation to remove the vegetation on the bank between the tennis courts and MUGA. 2) JD to provide a quotation to replace the fencing.
	Graig Y Coed – JD had previously highlighted that the current rugby posts were a health and safety risk due to corrosion.	ONGOING - Actions: 1) The current posts be removed as they are a health and safety risk. 2) A decision be made by Council on 16th July 2026, to allow the delivery and installation of new posts prior to the new playing season on 1st September 2026. 3) CLOSED - JD provides a quotation in respect of removing the stock fencing.
	Graig Y Coed Woodland – The actions required following the survey by Swansea Council were noted.	Actions: CLOSED - 1) JD to provide a quotation to cut the paths within the woodland. 2) Path cutting x 3 per calendar year, be added to the GMC. 3) JD to provide a quotation to treat the knotweed on site. 4) Knotweed treatment at the woodland be added to the GMC.
	Llanmorlais Recreation Ground / Car Park – The request by a resident to clear the run-off ditch at the rear of Trem Y Mor was discussed. JD highlighted that the drainage in the field below the Recreation Ground would also have to be cleared if the drainage was to be effective. It was noted that the disabled sign had faded.	ONGOING - Actions: 1) JD to provide a quotation to clear the run-off ditch. 2) JD to discuss the issue with the owner of the field below the Recreation Ground. 3) Clearance of the run-off ditch be added to the 5-year capital work programme. 4) JD to provide a quotation to replace the faded disabled sign.
	St Gwynour's Cemetery – JD highlighted that the operatives cutting the grass had encountered a lot of dog faeces within the cemetery.	ONGOING - Action: The Clerk obtains quotations for new signage.



37)	29/06/26 – Finance & Events Committee - Minute No.20 Annual Fees / Pitch Hire Costs 2026/27	
	The Clerk presented a report seeking approval of the sports pitch hire and annual fees for 2026/27.	CLOSED – 1) The annual fees / pitch hire costs for 2026/27 be provisionally agreed. 2) The annual fees / pitch hire costs 2026/27 be recommended to Council for approval.
38)	29/06/26 – Finance & Events Committee - Minute No.22 - Financial Report	
	a) Electricity at Llanmorlais, Memorial Gardens and Graig Y Coed – The quotations were provided by Utility Aid.	CLOSED - The quotations provided by Utility Aid be recommended to Council for approval.
	b) Removal of ivy from fence at Parc Dan Y Graig and treatment of roots. The Chair and Clerk had visited the site and spoken with the shop owner adjacent to the site regarding access from his property, which was agreed.	ONGOING - The quotation provided by JK Gardening Services for £1,950 plus VAT, be approved and the work be commenced after 1st September 2026.
	Treatment of the Community Shed roof.	ONGOING - The Council agrees in principle to cover the cost of the materials / job and the Clerk confirms the specifics of the job.
39)	29/06/26 – Finance & Events Committee - Minute No.23 – Events & Projects Report	
	Remembrance Sunday	ONGOING - Councillor Huw Davies would clarify arrangements with Penclawdd Primary School.
	Newsletter	ONGOING - Councillor Adam Woolliscroft would progress the newsletter with a delivery target of autumn 2026.
40)	29/06/26 – Finance & Events Committee - No.24 – Property Maintenance Schedule, Capital Works Programme and Health & Safety Action Plan	
	Llanmorlais Recreation Ground	ONGOING - The clearance of the run-off ditch be added to the 5-year capital work programme.



41)	29/06/26 – Finance & Events Committee - No.25 – To Discuss the Renewal of the Ground Maintenance Contract 2027-2030	
	The Clerk presented a report which sought the instructions of the Committee in respect of the extension of the Ground Maintenance Contract (GMC) 2024-2027 or the renewal of the GMC 2027-2030.	ONGOING – 1) The term of the current contract be extended to 31st March 2029, subject to confirmation of the Council's legal obligations. 2) If the Council cannot extend the current contract, Councillor Adam Woolliscroft assists the Clerk with the renewal of the Ground Maintenance Contract 2027-2030.



Item No. 8a)

Report of the Finance & Events Committee

Council – 16th July 2026

Grants & Donations

Purpose:	The report seeks the approval of grant and donations agreed by the Finance & Events Committee.
Report Author:	Jeremy Parkhouse
Recommendation:	It is recommended that grants be made to the following under the Power of Well-being (Local Government Act 2000): - 1) Penclawdd Brass Band - £920. 2) Llanmorlais Community Hall - £1,000.

1. Introduction

This report outlines the Community Council powers to make grants, donations, and payments. A new Grants and Donations Policy was agreed in March 2025 and for guidance, is attached at Appendix A.

2. Grants Awarded

The Community Council has not awarded any grants to date for the 2026-2027 financial year.

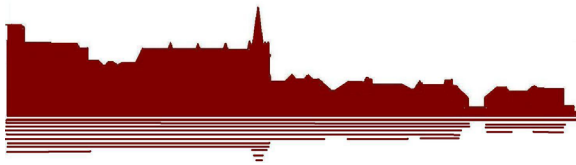
3. Powers Available

The Community Council can make grant awards under the following: -

a)	Section 137(4) (A) of the Local Government Act 1972	Section 137(1) of the 1972 Act permits each Community or Town Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Community and Town Councils are also permitted under section 137(3) to incur expenditure for certain charitable and other purposes. Often referred to as the “Power of
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		last resort”, when there are no other powers available to incur expenditure, but where the Council can justify its use in benefitting all or some of the inhabitants or the area.
b)	Power of Well-being (Local Government Act 2000)	The Power of Well-being gives all Community Councils in Wales the power to do anything they consider is likely to achieve any one or more of the following objectives: i) The promotion or improvement of the economic well-being of their area. ii) The promotion or improvement of the social well-being of their area. iii) The promotion or improvement of the environmental well-being of their area. The power may be used in relation to or for the benefit of i) the whole or any part of the Community Council’s area, or ii) all or any person’s resident or present in its area. Section 2(5) of the Local Government Act 2000 enables a Community Council to use the Power of Well-being to do anything in relation to, or for the benefit of, any person or area situated outside its area if it considers that it is likely to achieve any one or more of the above.
c)	Local Government (Miscellaneous Provisions) Act 1976 s.19.	Grants or Donations to Organisations that provide Recreational Facilities in or outside the Council’s area.
	Summary of Powers	Should the Council determine to make any payments then it should always seek to state the specific power under legislation that it is relying on to make the payment. If the expenditure is under Section 137 of the Local Government Act 1972 or under the Power of Well-being (Local Government Act 2000) then its subject to a maximum spend of £11.10 per elector in 2025-2026. If any grants / donations are agreed, the Finance Committee will recommend to Council a list for approval. The decision to award grant money will be made by the Community Council and that decision shall be final.



4. Grants / Donations Budget 2026-2027

The Community Council approved the following grants and donations budget for 2026-2027: -

Type	Amount
Donations	£600
Grant Funding	£5,000

5. Applications Received

A report was presented to the Finance & Events Committee on 11th June 2026. The Committee discussed two applications received and recommended that they be agreed and recommended to Council for approval. The applications received were as follows: -

Organisation	Reason(s)	Amount Requested
Penclawdd Brass Band	To contribute towards the cost of replacing the outer door to the Band Room.	£920
Llanmorlais Community Hall	To contribute towards the cost of replacing a fridge, replacing guttering and to assist with the cost of purchasing heating oil for the Hall.	£1,000

Appendices:

Appendix A – Grants & Donations Policy.

Jeremy Parkhouse
Clerk to Llanrhidian Higher Community Council
7th July 2026



Grants and Donations Policy

1. Introduction

- 1.1 Section 137 of the Local Government Act 1972 provides the Council with the power to give grants to Organisations for the direct benefit to the community.

2. Budget Setting for Grants & Donations

- 2.1 The maximum sum set aside each financial year for grants & donations, shall be agreed annually at the Council meeting in which the precept is set.
- 2.2 All applications must be made in writing (preferably via email) and submitted to the Clerk.
- 2.3 All donation applications must be decided by Council.
- 2.4 The Council must satisfy itself that the donation will benefit the area and a significant number of residents. Ideally there should be clear evidence of local need or demand for the proposed activity.

3. Applications & Supporting Documentation

- 3.1 Each application must be accompanied by supporting documents:
- Summary of the applicants' accounts for the last financial year.
 - Details of the applicant's organization, Committee, and meeting structure, appointed officers, etc. Councillors must feel confident that appropriate management mechanisms and financial controls are in place within the applicant's Organization.
 - Other funding sources applied for in relation to the donation concerned.
- 3.2 If the donation requests received exceed the donation monies available in a financial year, then Councillors will target donations which benefit as many people as possible within the Community.
- 3.3 Council shall consider requests for grants or donations on a four-monthly basis.

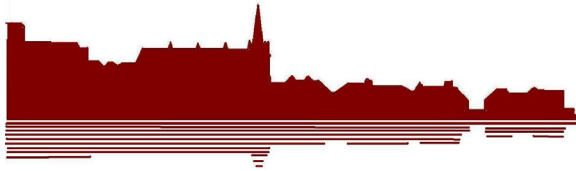


4. Donations Conditions

- 4.1 Donations will not normally be awarded to individuals.
- 4.2 Donations will not be made retrospectively.
- 4.3 Donations will not be awarded to fund activities of a political nature, nor activities considered to be the responsibility of the Principal Authority.
- 4.4 Donations will not be awarded to organisations that make, or attempt to make, profit for the benefit of members or owners over and above revenue expenditure, e.g., running costs, staff costs, premises maintenance and general overheads.
- 4.5 Organisations applying for a donation should be properly constituted, with appointed officers.
- 4.6 Donations will be awarded on the assumption that other sources of income have been sought.
- 4.7 Any donation application received after setting of the precept for the year may not be considered.
- 4.8 Donations will only be considered accompanied by sufficient and appropriate documentation which may require inclusion of financial records. If there is insufficient documentary evidence the application will not be considered.
- 4.9 If the organisation / body is unable to use the donation for the stated purpose, monies must be returned to the Council.
- 4.10 The donation must be used for the purpose for which the application was made.

5. No Right of Appeal against the Council's Decision

- 5.1 All donations are awarded at the Community Council's discretion. The Council's decision is final and there is no right of appeal.



Report of the Finance & Events Committee

Council – 16th July 2026

Annual Fees / Pitch Hire Costs 2026-2027

Purpose:	The report seeks approval of the Annual Fees / Pitch Hire Costs 2026-2027.
Report Author:	Jeremy Parkhouse
Recommendation:	It is recommended that: - 1) The Annual Fees / Pitch Hire Costs 2026-2027 agreed by the Finance & Events Committee, be approved.

1) Introduction

The Finance & Events Committee discussed the proposed annual fees / pitch hire costs for 2026-2027 at its meeting held on 29th June 2026. The proposed annual fees for 2026-2027 are attached at Appendix A,

2) Previous Annual Fees / Pitch Hire Costs

As part of its consideration of the annual fees / pitch hire costs, previous costs from 2022 to 2026, were considered. This allowed the Committee to have a balanced approach and to consider any changes in line with previous charges.

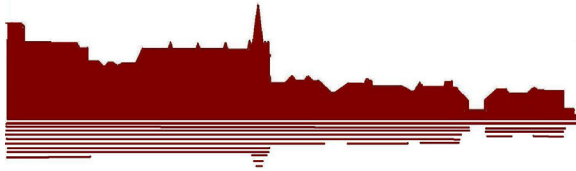
3) Pitch Hire Permit Fees

The cost of pitch hire permits from 1st September 2026 onwards, for the football pitch at Llanmorlais Recreation Ground, will be charged in line with Swansea Junior Football League charges per team, per game (currently £12 per team). The proposed pitch hire permit fees are attached at Appendix B.

The clubs who pay the annual fee will be able to hire out the pitches during the playing season but must consult with the Community Council beforehand. In line with this policy, the Council's Ground Maintenance Contractor will continue to decide upon pitch availability / surface condition throughout the playing season.

4) Previous Request – Penclawdd AFC

A request was previously received from Penclawdd AFC Seniors and Juniors to extend the annual fee to cover Dan Y Graig, Graig Y Coed and Llanmorlais. The deal worked well previously and the club has indicated that it would like the



Llanrhidian Higher Community Council
Cyngor Cymuned Llanrhidian Uchaf

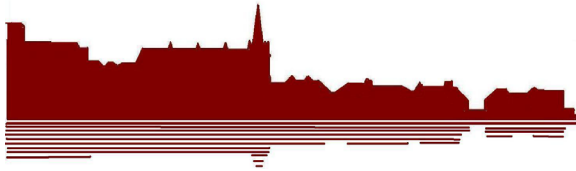
arrangement to continue. As part of this deal, invoices would still be issued to away teams in respect of all games at Llanmorlais. The football club also train on Graig Y Coed Rugby Pitch on Wednesday evenings during the winter months and have agreed floodlight costs separately with Penclawdd RFC, who own the floodlights.

Appendices:

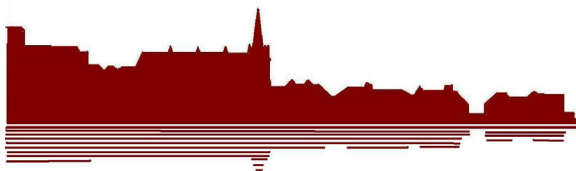
Appendix A - Annual Fees for 2026-2027

Appendix B - Pitch Hire Permit Fees 2026-2027

Jeremy Parkhouse
Clerk to the Community Council
7th July 2026

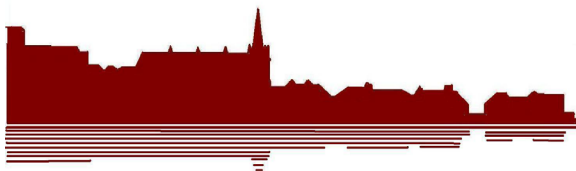


Clubs	Annual Fee 2026-2027	Utilities Arrangements
Penclawdd Bowls Clubs	£700 (£350 per club) (From 01/01/2027)	Pay for electricity and water (Usage only for utilities)
Penclawdd RFC Weights Club	£250 (From 01/01/2027)	Pay for electricity and water (Usage only for utilities)
Penclawdd RFC Seniors & Juniors – Penclawdd Recreation Ground	£900 (£550 – Seniors) (£350 – Juniors) (From 01/09/2026)	Pay for water & electricity in full at Rugby Pavilion (Electricity is paid directly to supplier)
Penclawdd AFC Seniors & Juniors – Graig Y Coed	£900 (£550 – Seniors) (£350 – Juniors) (From 01/09/2026)	
Penclawdd RFC Seniors & Juniors – Graig Y Coed	£900 (£550 – Seniors) (£350 – Juniors) (From 01/09/2026)	
Penclawdd AFC Seniors & Juniors – Parc Dan Y Graig	£900 (£550 – Seniors) (£350 – Juniors) (From 01/09/2026)	Pay for water & electricity in full at Pavilions (This is paid directly to suppliers)
Penclawdd AFC Juniors – Llanmorlais Recreation Ground	£350 (Juniors Only) (Visiting teams to be charged per game at Swansea Junior Football League rates) (From 01/09/2026)	
Llwchwr Schools Under 11's Rugby – Monday Evening Training at Graig Y Coed	£250 (From 01/01/2027)	



Pitch Hire	From 01/09/2026	Price
Football / Rugby – Self Managed		
Senior		£80
Youth		£60
Junior (Rugby Full Pitch) (Under 11 to Under 16)		£40
Junior (Football 11 a side) (Under 12 to Under 16)		£40
Junior (Rugby Full Pitch) (Under 10 to Under 11)		£36
Minis (Football (Under 10 to Under 11) (£12 a team)		£36
Mini minis (Football) (Under 8 to Under 9) (£12 a team)		£36
Junior Mini Rugby Under 7 to Under 9) (£12 a team)		£36

*The amount per team is based on Swansea Junior Football League rates – Currently £12 a game but will be amended if League rates increase.



Item No. 9

Council – 16th July 2026

Community Council Property, Burial Grounds & Community Projects

Purpose:	The report provides information regarding Community Council property, burial grounds and community projects.
Report Author:	Jeremy Parkhouse
Recommendation:	It is recommended that: - 1) The report be approved. 2) Any additional actions discussed be included in the Community Council Action Tracker.

1. Introduction

The report provides the Community Council with information in respect of the various sites under its ownership or control, progress in respect of community projects and any issues regarding its burial grounds.

2. Community Council Property

a) Dan Y Graig

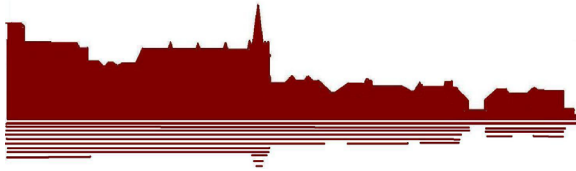
Penclawdd AFC volunteers have plastered the inside of the café area and will be undertaking painting very soon. The Community Council has agreed to cover the cost of materials.

The planning application in respect of the path, stand and dugouts has been approved. Unfortunately, the submitted grant application has been turned down.

The Football Club has been requested to provide feedback regarding the suggestions made by South Wales Police. They have also been requested for feedback regarding the suggested overspill car park at the Dock, Penclawdd.

b) Penclawdd Recreation Ground / Bowls Green

The French drain on the bank side of the rugby pitch will be monitored for the next year. The new fencing at the Greenacres access to the ground has been installed. Seeding / levelling works have been completed in preparation for the forthcoming rugby season.



c) Llanmorlais Recreation Ground / Changing Rooms / MUGA

Andrew Colwill Garage Doors have installed the 3 metal doors on the changing rooms / storage room. The Ground Maintenance Contractor carried out a general clearance around the changing rooms prior to Llanmorlais Carnival. Emergency works to the changing room roof has also been completed by Andrew Evans, Roofer.

The drainage of the car park will be monitored over the next year. The sandbags currently stored in a storage container will be moved into the storage room following the installation of the new doors.

A site visit took place on 4th June 2026 and looked at the interior and exterior of the changing rooms, the skateboard area, MUGA and tennis courts. The Finance & Events Committee would monitor any required works.

d) Graig Y Coed Playing Fields

A quotation has been submitted to remove the stock fencing from the fencing backing onto the car park on the football and rugby pitches.

The Finance & Events Committee asked the Ground Maintenance contractor to remove the current posts due to health and safety concerns. A decision is required regarding installation of new posts prior to the start of the rugby season.

e) Foreshore Car Park

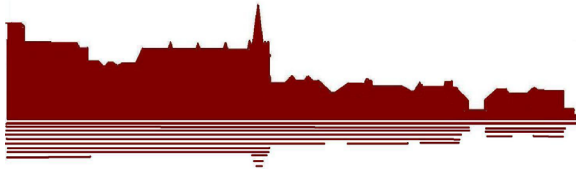
The boating equipment has been cleared from the car park area and the weeds within the car park have been cut. The main thoroughfare to the car park and the area at the west of the car park, will be redressed shortly.

Benson Estates have responded to Community Council requests and it is hoped a solution to the parking issues during football games at Parc Dan Y Graig can be negotiated. However, a response is awaited from Penclawdd AFC.

Councillors Paul Tucker and Andrew Williams met with Somerset Trust representatives on 28th May 2026 and highlighted the current issues, which would be given consideration by the Trust.

John Davies MS met with the Chair, Councillor Andrew Williams and the Clerk to discuss the launching of boats from the car park to gather cockles. The Clerk forwarded a letter and the issue will be raised with Llyr Gruffydd, Welsh Government Cabinet Minister for Rural Resilience and Sustainability.

The Clerk attended a meeting with the Three Rivers Community Organisation (St. Ishmaels Community Council, Llansteffan & Llanybri Community Council and Laugharne Township Community Council) with cockle industry buyers on



29th June 2026. The meeting discussed access to the cockle beds, the impact upon the local communities and illegal gathering.

A metal bench situated beyond the boulders has been removed and scrapped by the Ground Maintenance Contractor due to its condition.

f) Penclawdd Playground

The annual playground inspection report has been forwarded and the Ground Maintenance contractor will provide a quotation to complete the work.

g) Memorial Gardens

The noticeboard is in a poor state of repair owing to a broken seal / lock following storm damage. The Community Shed will examine it to see if it is repairable.

The Clerk is seeking quotes to install a new plinth to hold wreaths on the Memorial stone.

h) Crofty Playground

The 25-year lease has been signed and forwarded to Tonner, Johns and Ratti Solicitors for completion with the Land Registry. The delay with the Land Registry has taken significant time.

The annual playground inspection report has been forwarded and the Ground Maintenance contractor will provide a quotation to complete the work.

i) Dunraven / Quarry at Victoria Road

The Clerk has instructed the Tonner, John & Ratti Solicitors to register the land at Dunraven and the Quarry with the Land Registry.

j) Asset Transfer Request – Layby opposite Graig Y Coed

No progress has been made on the asset transfer of the land. The Clerk has contacted Swansea Council for an update, but a response has not been provided.

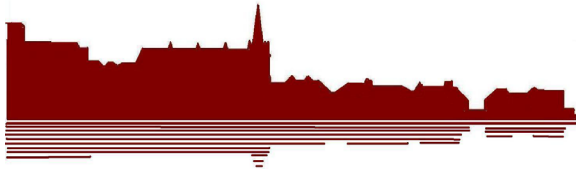
k) Land at Llanmorlais Cross

The Clerk has contacted the owner of the land regarding the Community Council purchasing the land. A follow-up has also been sent and a response is awaited.

l) Defibrillators

The Chair, Councillor Andrew Williams and the Clerk discussed adding an additional defibrillator cabinet at Station Square, Penclawdd with David Nicholas, Life Support Training and Safety, who had a spare defibrillator unit which could be used at the site. David Nicholas will progress matters.

The Clerk has been requested to establish the ownership of land at Llotrog as a potential site for a new defibrillator.



m) Risk Inspections

The Council Contractor undertakes risk inspections prior to work on all sites and has completed weekly forms in respect of the Council's playgrounds.

Councillors are to check sites under their responsibility on a regular basis. The Finance & Events Committee monitors the Council's risks on a quarterly basis. Playground inspections took place in June 2026.

3. Burial Grounds

a) Mount Hermon Cemetery & Car Park

A request has been received to repair a bench in the graveyard in memory of a family member. This was approved and would be arranged by the family who requested to complete the work.

A large amount of fly-tipping was deposited in the car park which was kindly checked and removed by Swansea Council. If any details are found within the bags, the person involved will be prosecuted.

The Community Council is now BRAMM registered, which requires all memorial masons working within the Council's cemeteries to also be BRAMM registered.

The Council is also a member of the Institute of Cemetery and Crematorium Management (ICCM).

b) Parc Hendy Cemetery

The surveyor's updated design was approved in September 2023. Drainage work to the new burial area and the repair of the top boundary wall have been added to the Council's 5-year capital projects plan.

A site visit took place on 4th June 2026 and the Clerk was asked to obtain additional quotations to build a retaining wall within the Cemetery.

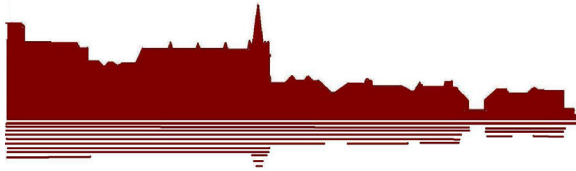
The Community Council is now BRAMM registered, which requires all memorial masons working within the Council's cemeteries to also be BRAMM registered.

The Council is also a member of the Institute of Cemetery and Crematorium Management (ICCM).

c) St Gwynour's Cemetery

The transfer of ownership to the Community Council is ongoing and is being dealt with by Tonner, Johns and Ratti Solicitors

The Clerk has been requested to obtain quotations for signage at the site, including dog waste signs.



4. Community Projects

a) Graig Y Coed Community Shed

The Community Shed has increased in numbers are completing requests from the community. The Shed is also considering expanding, to include another container to sit alongside the current Shed.

The Shed has completed the new noticeboard for Crofty Supermarket & Post Office. The Clerk has been asked to arrange a photograph to publicise the work.

b) Graig Y Coed Woodland Project

Ursula Jones, Swansea Council presented the Gower Nature Communities - Graig y Coed Community Woodland – Biodiversity Improvement Plan to Finance & Events Committee on 11th June 2026.

There are several recommendations contained in the report and the Clerk is liaising with the Officer regarding their delivery. An action plan will be presented to Finance & Events Committee on 1st September 2026.

Jeremy Parkhouse

Clerk to Llanrhidian Higher Community Council

9th July 2026

Item No. 10

Council – 16th July 2026

Swansea Council Issues

1) Report of the Penclawdd Ward Member – Swansea Council.

Report of Councillor Andrew Williams, Pen-clawdd Ward Member
on Swansea Council on issues dealt with since the previous
Community Council meeting: -

1)	I have attended all routine meetings including Council and Cabinet.
2)	I have met with the Local Area Co-ordinator (LAC) to discuss local issues.
3)	A large amount of fly-tipping has recently been cleared from Mount Hermon Cemetery Car Park, which is becoming a problem for the Community Council.
4)	Weed spraying has been carried out throughout the Ward.
5)	Double yellow lines have been ordered for Hendy Road and the entrance to Cae Folland, Penclawdd.
6)	Litter picking has been carried out weekly throughout the Ward.
7)	The litter bin by Graig Y Coed layby will be moved due to ongoing fly-tipping and litter issues.
8)	Swansea Council Highways have been requested to clear the pavement on Gowerton Road, leading out of Penclawdd.
9)	Swansea Council Hot Spot Team have cleared weeds in the Pen Y Lan area of Penclawdd.
10)	I made a donation to Llanmorlais Carnival Association for bin removal.
11)	I attended a meeting which discussed a new lease for the Band Room at Penclawdd Primary School, between Penclawdd Brass Band and the Education Department, Swansea Council.
12)	I made a donation to Gower Volunteer Transport.

2) Planning Applications.

Pen-clawdd Ward planning applications were circulated in the weekly list.

3) Footpaths, Cycle Paths and Bridleways.

The Clerk has contacted West Wales Rivers Trust to establish if they have the work capacity to manage the River Morlais. A community interest group would also have to be established.

8th July 2026