

To: All Members of Llanrhidian Higher Community Council

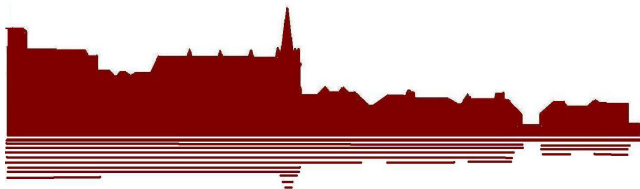
Dear Councillor,

You are hereby summoned to attend the MEETING of LLANRHIDIAN HIGHER COMMUNITY COUNCIL to be held at 7.00 p.m. on Thursday, 21st March 2024 at Penclawdd Community Centre.

Public questions are included at Item No.5 and must relate to items listed on the agenda. To access the meeting remotely via the telephone, please contact clerk@llanrhidianhighercommunitycouncil.co.uk two working days before the day of the meeting to receive an invitation.

AGENDA

		Page No.
1.	Apologies for absence.	
2.	To receive Disclosures of Personal and Prejudicial Interests.	3-4
3.	To Approve and Sign as a Correct Record the Minutes of the Council meeting held on 8 th February 2024.	5-10
4.	Chair's Announcements.	
5.	Public Question Time. (10 Minutes) <i>Questions must relate to items listed on the agenda.</i>	
6.	Community Reports.	
a)	Report of Brian Farr (Local Area Co-ordinator) (Verbal)	
b)	Police Report on Local Matters. (Verbal)	
	Business to be Transacted: -	
7.	Reports of the Clerk.	11
a)	Accounts for Payment / Quotations.	12-13
b)	Budget Monitoring 2023/24 and to Note the 2024/25 Budget.	14-16
c)	Correspondence.	17
d)	Work Plan 2023/2024.	18-19
e)	Community Council Action Tracker.	20-27
8.	Committee / Working Group Reports.	
a)	Personnel Committee – Meeting held 12 th March 2024.	
b)	Finance Committee – Meeting held 12 th March 2024.	
c)	Events & Projects Committee – No Report.	



9.	Council Property / Community Projects / Burial Grounds.	28-29
10.	City and County of Swansea Issues.	30
	a) Report of the Pen-clawdd Ward Member.	
	b) Planning Applications for Consideration.	
	c) Footpaths, Cycle Paths and Bridleways.	
11.	Reports of Delegate's on Outside Bodies. (Verbal)	
	Next Meeting: - Council Meeting – 7 p.m. on 18th April 2024.	
	<i>Jeremy Parkhouse</i>	

**Jeremy Parkhouse - Clerk to the Community Council
 14th March 2024**

Llanrhidian Higher Community Council

Councillor Huw Davies	Councillor James Matthews
Councillor John Davies	Councillor Melissa Roberts
Councillor Leanne Davies	Councillor Paul Tucker (Chair)
Vacant	Councillor Andrew Williams
Councillor Sarah Hughes (Vice Chair)	Councillor Adam Woolliscroft

Quorum – 4

Item No. 2

Disclosures of Interest

To receive Disclosures of Interest from Councillors and Officers

Councillors

Councillors Interests are made in accordance with the provisions of the Code of Conduct adopted by the Llanrhidian Higher Community Council. You must disclose orally to the meeting the existence and nature of that interest.

NOTE: You are requested to identify the Agenda Item / Minute No. / Planning Application No. and Subject Matter to which that interest relates and to enter all declared interests on the sheet provided for that purpose at the meeting.

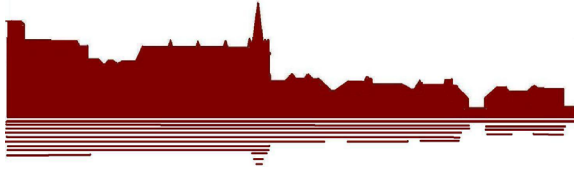
1. If you have a **Personal Interest** as set out in **Paragraph 10** of the Code, you **MAY STAY, SPEAK AND VOTE** unless it is also a Prejudicial Interest.
2. If you have a Personal Interest which is also a **Prejudicial Interest** as set out in **Paragraph 12** of the Code, then subject to point 3 below, you **MUST WITHDRAW** from the meeting (unless you have obtained a dispensation from the City and County of Swansea's Standards Committee)
3. Where you have a Prejudicial Interest you may attend the meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business, **provided** that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise. In such a case, you **must withdraw from the meeting immediately after the period for making representations, answering questions, or giving evidence relating to the business has ended**, and in any event before further consideration of the business begins, whether or not the public are allowed to remain in attendance for such consideration (**Paragraph 14** of the Code).
4. Where you have agreement from the Monitoring Officer that the information relating to your Personal Interest is **sensitive information**, as set out in **Paragraph 16** of the Code of Conduct, your obligation to disclose such information is replaced with an obligation to disclose the existence of a personal interest and to confirm that the Monitoring Officer has agreed that the nature of such personal interest is sensitive information.
5. If you are relying on a **grant of a dispensation** by the Standards Committee, you must, before the matter is under consideration:
 - i) Disclose orally both the interest concerned and the existence of the dispensation; and
 - ii) Before or immediately after the close of the meeting give written notification to the Authority containing:

- a) Details of the prejudicial interest;
- b) Details of the business to which the prejudicial interest relates;
- c) Details of, and the date on which, the dispensation was granted; and
- d) Your signature

Officers

Financial Interests

1. If an Officer has a financial interest in any matter which arises for decision at any meeting to which the Officer is reporting or at which the Officer is in attendance involving any member of the Council and /or any third party the Officer shall declare an interest in that matter and take no part in the consideration or determination of the matter and shall withdraw from the meeting while that matter is considered. Any such declaration made in a meeting of a constitutional body shall be recorded in the minutes of that meeting. No Officer shall make a report to a meeting for a decision to be made on any matter in which s/he has a financial interest.
2. A "financial interest" is defined as any interest affecting the financial position of the Officer, either to his/her benefit or to his/her detriment. It also includes an interest on the same basis for any member of the Officers family or a close friend and any company firm or business from which an Officer or a member of his/her family receives any remuneration.



Minutes of the Meeting of Council

Held at Penclawdd Community Centre

On Thursday, 8th February 2024 at 7.00pm.

Present: Councillor Paul Tucker (Chair) presided

Councillors: Huw Davies, John Davies, Colin Guy, James Matthews, Melissa Roberts, Andrew Williams and Adam Woolliscroft

Officers: Jeremy Parkhouse – Clerk to the Community Council

Also Present: PCSO Andrew Brown – South Wales Police, John Eynon and Catherine Rees.

114. Condolences

The Chair referred with sadness to the recent passing of Henri Bevan, nephew of Councillor Sarah Hughes. All those present stood in silence as a mark of sympathy and respect.

115. Apologies for Absence

Apologies for absence were received from Councillors Leanne Davies and Sarah Hughes.

116. Disclosures of Personal and Prejudicial Interests

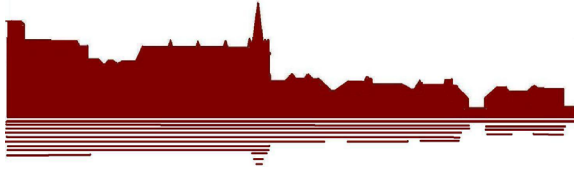
In accordance with the Code of Conduct adopted by Llanrhidian Higher Community Council, the following interests were declared.

Councillors Huw Davies, Paul Tucker, Andrew Williams, Adam Woolliscroft and the Clerk declared personal interests in Minute No. 121 c – Correspondence.

Councillor Andrew Williams declared a personal and prejudicial interest in Minute No.119 – Public Question Time in relation to Planning Application No.2023/2264 and left the meeting prior to discussion on the item.

117. Minutes

Resolved that the Minutes of the Council meeting held on 18th January 2024 be approved and signed as a correct record.



118. Chairs Announcements

The Chair made the following announcements: -

- Parc Dan Y Graig – Penclawdd AFC were decorating the old changing rooms and it was noted that the shower area had not been completed. The Clerk added that the contractor had advised that respotex was the best option to finish the shower area rather than tiles. **Resolved** to obtain prices for respotex to complete the shower area.
- Graig Y Coed Woodland Project – the Chair had visited the Project and was very impressed with the work completed.

119. Public Question Time

- Planning Application No. 2023/2264 – Construction of 11 affordable dwellings at land off Blue Anchor Road, Penclawdd – John Eynon and Catherine Rees attended the meeting to seek the support of the Community Council in opposing the application on the grounds that it is a green field site, the proposal is inappropriate for the site, the site is not in the Local Development Plan (LDP) and the application was vague in terms of ownership and maintenance of the play area.

The meeting also commented upon the reference to affordable and not social housing which was misleading. In addition, it was noted that there were very few transport links available from the site. In addition, reference was made to the current regular sewerage problems encountered in the vicinity of the site by Welsh Water, the serious flooding issues being encountered along Hendy Road, the lack of pavements to allow a safe pedestrian route along Hendy Road, congestion issues in the area and the lack of safety at the proposed entrance to the site.

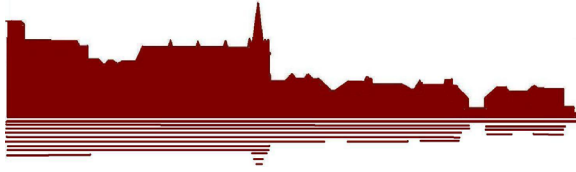
Resolved that the Community Council supports the residents' objections to the application and the Clerk informs Swansea Council of the Council's objections.

120. Police Report on Local Matters

PCSO Andrew Brown updated the meeting on local issues that had occurred recently. The meeting discussed the issues outlined in the report and reference was made to Operation SNAP, where drivers with dashcams could send details of dangerous driving into the Police, who would act upon the evidence.

Issues at the Foreshore Car Park were also highlighted, and the Clerk referred to correspondence received from a resident in relation to her parking her mobile home within the car park. The Council had sympathy with the reasons provided but it was noted that it had a duty to the community as a whole. A number of complaints had also been received in relation to the Foreshore Car Park.

The Clerk also made reference to a quotation received in respect of legal advice.



The Chair thanked PCSO Andrew Brown for providing his report

Resolved that: -

- 1) The contents of the report be noted.
- 2) The Clerk seeks an alternative quotation for legal advice.

121. Reports of the Clerk

The Clerk reported the following: -

a) Accounts for Payment

The accounts for payment were provided at Appendix A of the report and at the Amended Appendix A which had also been circulated.

The following were highlighted: -

Additional Invoices for Payment

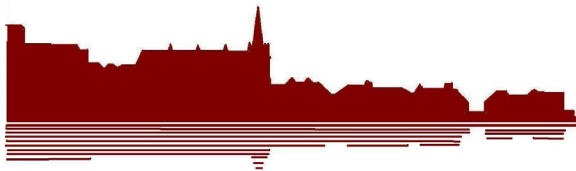
- £409.06 – RAWELEC Ltd – Electrical work at the Bowls and Graig Y Coed Pavilions.

Quotations

- a) Hanging Baskets 2024 – The Chair had gone around the basket locations with a Swansea Council Officer to reduce costs.
- b) Support Package for defibrillators at 7 sites and quotation for a new unit to be placed at the roundabout on Station Road, Llanmorlais.
- c) Extending the stone area at the entrance to Parc Dan Y Graig.
- d) Noticeboard at Foreshore Car Park – Councillor Adam Woolliscroft requested that the Clerk obtains prices for a new noticeboard / move the current noticeboard from the Memorial Gardens to the Foreshore Car Parks.
- e) Soft works areas of Penclawdd Playground for the Playground Project. Options of using turf or grass seed were presented.

Resolved that: -

- 1) The payments / additional payments / amendments be approved.
- 2) The accounts paid since 18th January 2024 meeting be noted and agreed.
- 3) The income / additional income be noted.
- 4) The bank reconciliation, bank transfers and bank account balances be noted and agreed.
- 5) The CCLA investment income be noted.
- 6) Quotation a) provided by Swansea Council for £6,572.00 including VAT, be approved.



- 7) Quotation b) provided by Life Support and training for £1,320.00 (support package) and £1,625.00 (new defibrillator unit), be approved.
- 8) The Clerk requests that Heartbeat Trust moves the defibrillator on Penclawdd Community Centre to a location near the main entrance.
- 9) Quotation c) provided by Jonathan Davis be noted and placed on hold.
- 10) The Clerk obtains relevant prices for Quotation d).
- 11) Quotation e) provided by Jonathan Davis for the soft areas of the playground to be landscaped and turfed for £7,946.40, be approved.

b) Budget Monitoring 2023/24 and 2024/25 Budget

The Clerk presented 'for information' the up-to-date budget spend for 2023-24 and the agreed 2024/25 budget at Appendix B. He also referred to the overall budget spend in respect of Penclawdd Playground, and it was noted that the Council would spend approximately £18,017 on the project and would be reclaiming the VAT from the overall spend of £166,521.00.

c) Correspondence

The correspondence reported by the Clerk was provided at Appendix C of the report. All correspondence was noted, and actions / comments were made in respect of the following: -

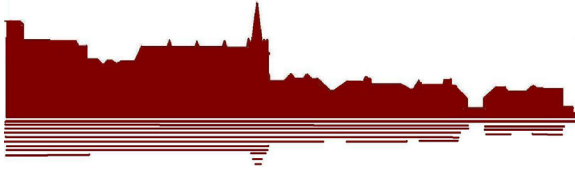
	Details	Action / Comments
	Additional Correspondence	
5.	Llanmorlais Hall Committee – Permission to use Llanmorlais Recreation Ground for Llanmorlais Carnival and request for Community Council to provide an advert for the programme.	Both requests approved.
7.	Penclawdd RFC – Request to install a portacabin style café / shelter at Graig Y Coed.	Request approved in principle.
8.	Llanmorlais Hall Committee – Permission to paint parking lines on the car park for Hall users.	Approved.

Resolved that:

- 1) All correspondence be noted.
- 2) The actions outlined in the list of correspondence be completed.

d) Work Plan 2023/24

The Clerk reported the up-to-date Work Programme 2023-24 'for information'.



e) Community Council Action Tracker

The Community Council Action Tracker was provided 'for information'. All completed actions would be deleted. The following were discussed: -

- Access road to Llanmorlais Hall in front of Tirzah Chapel, Llanmorlais – The Clerk stated that he would ask the family of a resident to see if they were aware who owned the access. Councillor Melissa Roberts stated that National Grid had cut some of the foliage away from the streetlight, but some remained which blocked the light on the access to Llanmorlais Hall. The Clerk would investigate further.
- Parking on grass at Station – Councillor Andrew Williams had spoken to the Manager at CK's who requested that the Community Council email CK's Head Office regarding the parking on the grassed area.

122. Committee Reports

The Clerk stated that meetings would be scheduled as follows: -

- Personnel Committee at 6.30 p.m. and Finance Committee at 7.15 p.m. on Thursday, 29th February 2024 at Penclawdd Community Centre.

123. Council Property / Community Projects / Burial Grounds

The Clerk presented a report regarding Community Council property, community projects and burial grounds. The following were discussed: -

- Penclawdd Playground – Councillor Adam Woolliscroft provided a verbal progress update report on the Playground Project. The timetable had been agreed with Jonathan Davis and Dragon Play and work would start on Monday, 19th February 2024. Dragon would also arrange for appropriate signage to be placed on the fencing whilst the work was ongoing.

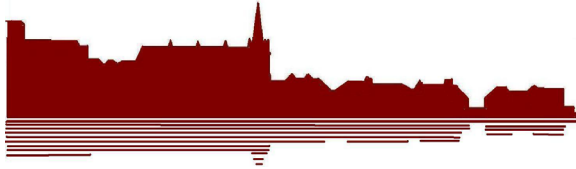
Councillor Andrew Williams confirmed that some of the equipment from Penclawdd would be moved to Crofty Playground, once National Grid had moved the lamppost situated within Crofty Playground.

- Schools Pollution Tests – Councillor Melissa Roberts highlighted that schools would be involved in pollution tests with Swansea University to sample how much pollution was in the air within the vicinity of schools.

124. Swansea Council Matters

a) Report of the Penclawdd Ward Member

Councillor Andrew Williams (AW) provided a written report regarding the issues he had been involved with during the previous months. The following were also discussed:



- Ivy growing over seawall at Ship Bank – Councillor Andrew Williams would investigate.
- CWOTS Team – They had completed a full litter pick, including clearing the polystyrene which had fallen off a lorry and littered a large part of Penclawdd. They had also cleared the foliage that had enclosed the cycle track at the top end of Gowerton Road, opposite Dan Y Lan Farm.
- Welsh Water drainage issues opposite Llynfa Road – Tonia Antoniazzi M.P. would be meeting with Welsh Water representatives shortly to discuss the problems.
- Poor road surfaces – the poor road surfaces from Llanmorlais to Llanrhidian, Henty Road, Gowerton Road and Station Terrace, were discussed.

b) Planning

The application for an extension to Swn Y Gan Nursing Home, Penclawdd was noted.

c) Footpaths

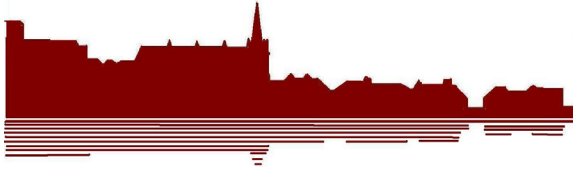
Footpath Repair – Councillor James Matthews thanked Councillor Andrew Williams for organising the footpath repair at the top of Trinity Lane, Penclawdd.

125. Outside Bodies

Gower AONB Advisory Group – The Chair reported the presentation received in respect of changing AONB's in Wales to National Landscape areas.

The meeting ended at 8.52 pm

Chair



Item No. 7

Council – 21st March 2024

Reports of the Clerk

Attached at the appendices are the following: -

a) Accounts for Payment / Financial Report

- Appendix A – Accounts for Payment / Financial Report – February 2024.
- Quotations / requests reported.
 - Removal / Replace of footpath inside Penclawdd Playground.
 - Repairs To Blown Out Drainage Runs on GYC Football Field.

b) Budget Monitoring 2023/24 and to Note the 2024/25 Budget

Attached at Appendix B.

c) Correspondence

Attached at Appendix C.

d) Work Programme 2023-2024

Attached at Appendix D.

e) Community Council Action Tracker

Attached at Appendix E.

Jeremy Parkhouse
Clerk to the Community Council
9th March 2024

Appendix A

ACCOUNTS FOR PAYMENT – 21st March 2024

Salaries	£1,143.42
Clerks Expenses	£50.97
Pinnacle - Printing costs - Invoice 96528 (£10.04 Net) (£2.01 VAT)	£12.05
Celtic Mowers - 10 Litres Line Marker (£42.06 Net) (£8.41 VAT)	£50.47
Jonathan Davis & Son - Invoice 24/06 - Monthly GMC Monthly Contract for February 2024 & Additional Works - (£5,870.28) (£1,174.05 Net)	£7,044.33
Jonathan Davis & Son - Invoice 24/07 - Establishment of 4m Wide Pedestrian Paths Through Graig Y Coed Woodland on 29/0124 to 01/02/24 - (£7,380.00) (£1,476.00 Net)	£8,856.00
PES Ltd - CCTV System service at Bowls Pavilion (£124.74 Net) (£24.95 VAT)	£149.69
One Voice Wales - Training Invoice - Chaining Skills - Councillor James Matthews	£38.00
Edge IT Systems Ltd - Microsoft 365 Annual Fees - Hosted Exchange / Outlook (Plan 1) - Invoice 37671 (£392.40 Net) (£78.48 VAT)	£470.88
Pear Technology - Mapping Support (£240.00 Net) (£48.00 VAT)	£288.00
PWLB - Loan Installment - Parc Dan Y Graig Project	£1,634.13
Swansea Council Pension Fund	£479.83
HMRC - PAYE	£467.95
Total Payments	£20,685.72
Invoices Paid since 8th February 2024	
Scottish Power - Electricity at Bowls Pavilion (£172.58) (£9.08 VAT @ 5%)	£181.66
SSE Souther Electric - Memorial Gardens (£138.84 Net) (£6.95 5% VAT)	£145.79
SSE Souther Electric - Llanmorlais Changing Rooms (£31.14 Net) (£1.56 5% VAT)	£32.70
SSE Southern Electric - Memorial Gardes - June to September £42.80 Net) (£2.14 5% VAT)	£44.94
Life Support and Training - New Defibrillator Unit - Llanmorlais Roundabout	£1,625.00
Life Support and Training - Support Package	£1,320.00
Post Office - Postage	£14.40
Crofty Supermarket - Box of Paper (£23.05 Net) (£4.61 VAT)	£27.66
Adobe Systems Software - Acrobat Pro	£19.97
Bank Service Charges	£7.00
Total	£3,419.12
Total Outgoings	£24,104.84
Income Since 8th February 2024	
CCLA - Interest - February 2024	£111.87
CCLA - Interest - March 2024	£104.21
Projects Account Interest - February 2024	£65.47
Projects Account Interest - March 2024	£80.82
Reserve Account Interest - February 2024	£15.67
Reserve Account Interest - March 2024	£25.38
Swansea Council - Grant Funding - Penclawdd Playground	£120,000.00
Mount Hermon Cemetery - Interment and permit fees (Non Resident)	£388.00
Parc Hendy Cemetery - Permit Cremated Remains (Resident)	£131.00
Parc Hendy Cemetery - Reopener Cremated Remains (Resident)	£168.00
Parc Hendy Cemetery - Cremated Remains New Plot and Permit (Resident)	£314.00
Cymru Football Foundation - Final Payment - Parc Dan Y Graig Project	£13,457.86
Total Income	£134,862.28
TRANSFERS:	
Current Account to Projects Account - 4th March 2024	£120,000.00
Current Account to Memorial Gardens Account - 23rd February 2024	£1.00
Current Account to Reserve Account - 22nd February 2024	£13,457.86
RECONCILIATION:	
Current Account Balance – 13th March 2024	£25,244.25
Less Approved Payments (March 2024)	£20,685.72
Total	£4,558.53
BANK ACCOUNTS	
Current Account Balance – 13th March 2024	£25,244.25

Reserve Account Balance - 13th March 2024	£28,865.86
CCLA Investment - 13th March 2024	£25,000.00
Memorial Gardens Charity Account - 13th March 2024	£1.00
Projects Account Balance - 13th March 2024	£162,310.38
TOTAL	£241,421.49

Financial Budget Comparison

Comparison between 01/04/23 and 05/03/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	Previous Year's Net	2023/24	Actual Net	Balance	2024/25	
INCOME						
Administration						
100	Precept	£153,999.34	£163,725.98	£164,427.73	£701.75	£180,447.15
105	Refund of bank charges	£0.00	£0.00	£0.00	£0.00	£0.00
120	Bank Interest	£0.00	£12.00	£0.00	£-12.00	£0.00
121	Bank Interest	£546.41	£12.00	£1,501.11	£1,489.11	£1,100.00
122	Bank Interest	£0.00	£0.00	£193.35	£193.35	£120.00
150	Grants received	£0.00	£0.00	£303,215.08	£303,215.08	£0.00
155	PWLB Loan	£0.00	£0.00	£0.00	£0.00	£0.00
250	Miscellaneous Income	£925.24	£2,500.00	£2,778.14	£278.14	£4,200.00
251	Miscellaneous Income - Current Account	£2,828.69	£3,500.00	£130,086.26	£126,586.26	£4,800.00
Total Administration		£158,299.68	£169,749.98	£602,201.67	£432,451.69	£190,667.15
Outside Services						
300	Cemetery Income	£7,717.00	£10,000.00	£8,300.00	£-1,700.00	£12,000.00
320	Wayleaves	£128.55	£129.00	£128.55	£-0.45	£129.00
330	Recreation Grounds	£5,629.34	£9,700.00	£4,960.75	£-4,739.25	£6,450.00
Total Outside Services		£13,474.89	£19,829.00	£13,389.30	£-6,439.70	£18,579.00
Total Income		<u>£171,774.57</u>	<u>£189,578.98</u>	<u>£615,590.97</u>	<u>£426,011.99</u>	<u>£209,246.15</u>

Financial Budget Comparison

Comparison between 01/04/23 and 05/03/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

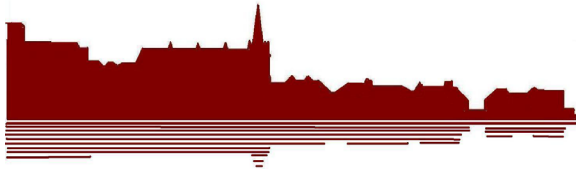
		Previous Year's Net	2023/24	Actual Net	Balance	2024/25
EXPENDITURE						
Administration						
1001	Salaries	£28,012.08	£36,500.00	£30,609.35	£5,890.65	£40,500.00
1002	Clerks Expenses	£426.15	£430.00	£792.69	-£362.69	£650.00
1010	Subscriptions	£1,073.13	£1,230.00	£460.04	£769.96	£1,410.00
1015	Office Costs	£2,937.91	£3,300.00	£2,590.30	£709.70	£3,960.00
1020	Web Site	£356.00	£850.00	£286.00	£564.00	£400.00
1025	Advertising	£85.00	£150.00	£85.00	£65.00	£150.00
1030	Insurance	£5,267.13	£5,000.00	£5,126.28	-£126.28	£5,500.00
1040	Bank Charges	£77.55	£80.00	£77.00	£3.00	£100.00
1045	Audit Fees	£681.00	£715.00	£450.00	£265.00	£775.00
1046	Accountancy Services	£0.00	£260.00	£525.00	-£265.00	£250.00
1050	Legal Costs	£0.00	£2,500.00	£0.00	£2,500.00	£1,000.00
1060	Loan Repayments	£2,576.36	£6,000.00	£1,288.18	£4,711.82	£6,000.00
1065	Training	£0.00	£800.00	£0.00	£800.00	£0.00
1070	ICO Fee	£35.00	£35.00	£35.00	£0.00	£35.00
1075	Consultancy Costs	£0.00	£300.00	£0.00	£300.00	£300.00
1076	Signage	£331.00	£500.00	£0.00	£500.00	£500.00
Total Administration		£41,858.31	£58,650.00	£42,324.84	£16,325.16	£61,530.00
Outside Services						
3000	Cemeteries	£1,492.56	£12,700.00	£3,987.22	£8,712.78	£12,400.00
3001	Grounds Maintenance	£88,608.38	£75,000.00	£65,127.49	£9,872.51	£90,000.00
3010	Playgrounds	£0.00	£7,100.00	£384.00	£6,716.00	£5,100.00
3030	Recreation Grounds	£10,920.48	£13,300.00	£204,253.91	-£190,953.91	£13,450.00
3040	Annual Plumbing Inspection Checks at Sports Pavilions	£0.00	£1,500.00	£0.00	£1,500.00	£0.00
3050	Other Outside services	£2,601.40	£11,850.00	£9,324.49	£2,525.51	£11,500.00

Financial Budget Comparison

Comparison between 01/04/23 and 05/03/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	Previous Year's Net	2023/24	Actual Net	Balance	2024/25
3051 Remembrance Sunday Service	£921.82	£1,400.00	£1,159.65	£240.35	£1,500.00
3052 War Memorial Charity	£0.00	£0.00	£1.00	-£1.00	£0.00
3055 Defibrillators	£1,625.00	£1,500.00	£2,945.00	-£1,445.00	£1,600.00
Total Outside Services	£106,169.64	£124,350.00	£287,182.76	-£162,832.76	£135,550.00
Civic					
2000 Councillor Expenses	£0.00	£3,850.00	£0.00	£3,850.00	£3,850.00
2005 Councillor Training	£630.00	£800.00	£254.00	£546.00	£800.00
2010 Meeting Costs	£360.00	£300.00	£180.00	£120.00	£600.00
2030 Election Costs	£210.00	£3,000.00	£0.00	£3,000.00	£3,000.00
2040 Financial Settlement	£0.00	£0.00	£0.00	£0.00	£0.00
Total Civic	£1,200.00	£7,950.00	£434.00	£7,516.00	£8,250.00
Grants					
4046 Donations	£450.00	£500.00	£0.00	£500.00	£500.00
4047 Section 137 Payments	£0.00	£0.00	£0.00	£0.00	£0.00
4048 Power of Well-being (Local Government Act 2000)	£4,100.00	£5,000.00	£3,500.00	£1,500.00	£5,000.00
Total Grants	£4,550.00	£5,500.00	£3,500.00	£2,000.00	£5,500.00
Total Expenditure	£153,777.95	£196,450.00	£333,441.60	-£136,991.60	£210,830.00
Total Income	£171,774.57	£189,578.98	£615,590.97	£426,011.99	£209,246.15
Total Expenditure	£153,777.95	£196,450.00	£333,441.60	-£136,991.60	£210,830.00
Total Net Balance	£17,996.62	-£6,871.02	£282,149.37		-£1,583.85

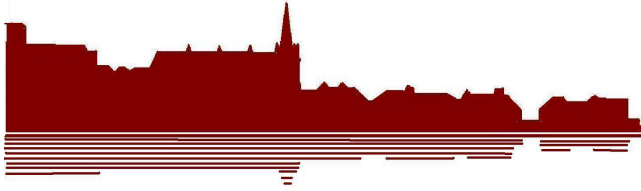


Correspondence – 21st March 2024

1.	Swansea Council - Completion certificate - Parc Dan Y Graig.
2.	Swansea Council – Graig Y Coed Drainage.
3.	Independent Remuneration Panel For Wales – Annual Report.
4.	Swansea Council - Community Asset Transfer Scrutiny Inquiry - seeking views from Community Councils.
5.	Gower AONB Advisory Group Agenda Pack - 26 February 2024
6.	Swansea Council - Swansea and Gower Countryside Access Plan.
7.	Swansea Council - Query - Footpath in Llanmorlais.
8.	One Voice Wales - Free Portrait of His Majesty The King for Community, Town and City Councils in Wales
9.	One Voice Wales - Coedwig Genedlaethol i Gymru/The National Forest for Wales.
10.	Rural Anchor - Publicity for your project.
11.	Swansea Council - Community Council Precepts for 2024/25.
12.	Cymru Football Foundation – Opening Ceremony Parc Dan Y Graig Changing Rooms.
13.	UK Deloitte Grassroots Evaluation Team - Invite to Survey – Cymru Football Foundation Funding – Facility and User Surveys.
14.	Appeal Campaign National Eisteddfod 2024.

Jeremy Parkhouse

10th March 2024



Report of the Clerk

Council – 21st March 2024

Llanrhidian Higher Community Council Work Plan 2023/2024

Purpose: This report details the Community Council Work Plan to May 2024.

Report Author: Jeremy Parkhouse

For Information

1. Introduction

1.1 The Community Council Workplan to May 2024 is attached at Appendix 1 for information.

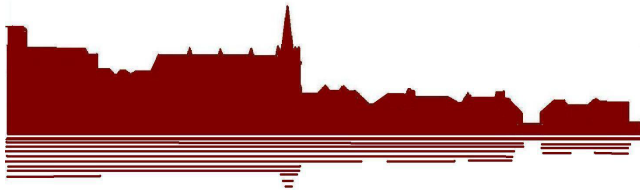
1.2 The dates included for the meetings in 2023/24 are subject to approval at the Annual Council meeting.

Appendix 1 – Community Council Workplan 2023/24.

Llanrhidian Higher Community Council Workplan 2023/24

Appendix 1

	May 2023	June 2023	July 2023	September 2023	October 2023	November 2023	December 2023	January 2024	February 2024	March 2024	April 2024
Presentations	Police Report	Police Report	Police Report Local Area Co-ordinator	Police Report	Police Report	Police Report Local Area Co-ordinator		Police Report	Police Report	Police Report Local Area Co-ordinator	Police Report
Governance	Election of Chair Election of Vice-Chair Standing Orders Financial Procedure Rules Constitutional Matters Appoint Chair / Vice Chair of Charity Assets of the Council	To Agree the Internal Audit Report and Annual Governance Statement. To Appoint an Internal Auditor for the Financial Year Ending 31st March 2024. To Approve Councillors Allowances for the 2022-2023 Financial Year.						To appoint the Grounds Maintenance Contractor To note the budget 2024/25 To Set the Precept for 2023/24 To approve the Safeguarding Policy			Annual Governance Statement - To approve the report of the External Auditor To Approve the Annual Report To Approve the Annual Plan
Clerk's Reports	Financial Report Budget Monitoring Correspondence Tracker Work Plan	Financial Report Budget Monitoring Correspondence Tracker Work Plan	Financial Report Budget Monitoring Correspondence Tracker Work Plan	Financial Report Budget Monitoring Correspondence Tracker Work Plan	Financial Report Budget Monitoring Correspondence Tracker Work Plan	Financial Report Budget Monitoring Correspondence Tracker Work Plan		Financial Report Correspondence Tracker Work Plan	Financial Report Budget Monitoring Correspondence Tracker Work Plan	Financial Report Budget Monitoring Correspondence Tracker Work Plan	Financial Report Budget Monitoring Correspondence Tracker Work Plan
Committee Reports		Finance Events & Projects	Finance - To Agree the Annual Charges for Use of Community Council Facilities by Sports Clubs. Finance - To Approve Grant Payments Personnel / Events & Projects	Events & Projects	Events & Projects	Finance – To approve the draft budget. Finance - To Agree the Annual Burial Charges Events & Projects	Finance – To recommend the appointment of the preferred contractor – Penclawdd Playground	Finance – To recommend the appointment of the Grounds Maintenance Contractor	Events & Projects	Personnel	Events & Projects
Council Assets	Council Property / Community Projects / Burial Grounds	Council Property / Community Projects / Burial Grounds	Council Property / Community Projects / Burial Grounds	Council Property / Community Projects / Burial Grounds	Council Property / Community Projects / Burial Grounds	Council Property / Community Projects / Burial Grounds		Council Property / Community Projects / Burial Grounds	Council Property / Community Projects / Burial Grounds	Council Property / Community Projects / Burial Grounds	Council Property / Community Projects / Burial Grounds
Swansea Council	Penclawdd Ward Member Report Planning Rights of Way	Penclawdd Ward Member Report Planning Rights of Way	Penclawdd Ward Member Report Planning Rights of Way	Penclawdd Ward Member Report Planning Rights of Way	Penclawdd Ward Member Report Planning Rights of Way	Penclawdd Ward Member Report Planning Rights of Way		Penclawdd Ward Member Report Planning Rights of Way	Penclawdd Ward Member Report Planning Rights of Way	Penclawdd Ward Member Report Planning Rights of Way	Penclawdd Ward Member Report Planning Rights of Way
Outside Bodies	Reports of Delegate's on Outside Bodies	Reports of Delegate's on Outside Bodies	Reports of Delegate's on Outside Bodies	Reports of Delegate's on Outside Bodies	Reports of Delegate's on Outside Bodies	Reports of Delegate's on Outside Bodies		Reports of Delegate's on Outside Bodies	Reports of Delegate's on Outside Bodies	Reports of Delegate's on Outside Bodies	Reports of Delegate's on Outside Bodies



Report of the Clerk

Council – 21st March 2024

Community Council Action Tracker

Purpose: This report details the actions recorded by the Community Council, Finance & Personnel Committees and response to the actions.

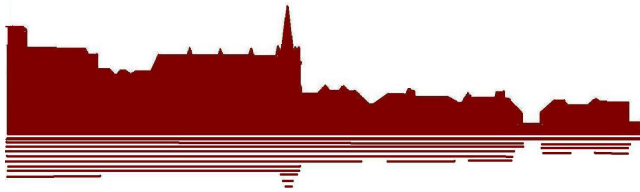
Report Author: Jeremy Parkhouse

For Information

1. Introduction

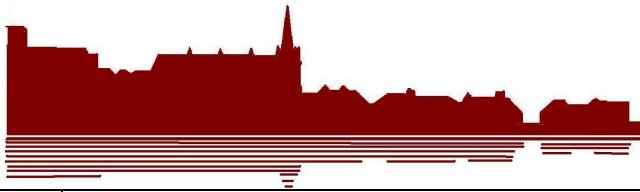
- 1.1 During the course of Community Council, Finance Committee, Personnel Committee and Playground & Memorial Gardens Working Group meetings, various actions may be decided which are recorded on the minutes of the meetings.
- 1.2 The Action Tracker has been formulated to allow actions to be monitored.
- 1.3 An Action Tracker has been created which records the decisions taken and provides an outcome for each action.
- 1.4 The Action Tracker providing outstanding actions is attached at Appendix 1.
- 1.5 The Action Tracker will be regularly updated and any completed actions will be marked 'closed'.
- 1.6 The Action Tracker will be reported to each relevant meeting for information.

Appendix 1 – Action Tracker

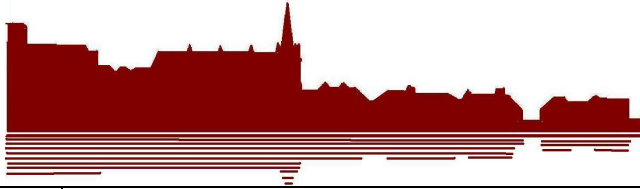


Appendix 1

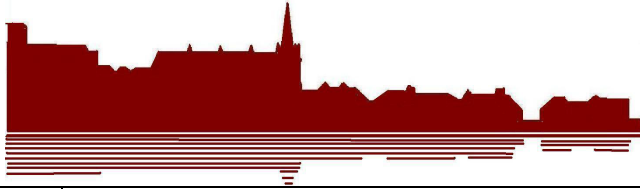
Action Tracker		
	Details	Outcome / Action
1)	21/02/19 – Council - Minute No.120 – Council Property / Community Projects / Burial Grounds	
	Parc Hendy Cemetery / Mount Hermon Cemetery - Gravestones be headstones only in the new section of Parc Hendy and next row at Mount Hermon Cemeteries.	ONGOING
2)	31/01/2022 – Finance Committee - Minute No. 45 - Council's Property Maintenance Schedule & 5-Year Capital Work Programme	
	Painting Quotations – Llanmorlais Changing Rooms - Clerk to invite quotations in respect of painting the newer section of the Changing Rooms.	Ongoing – Awaiting chairs from Llanmorlais Hall to be removed before inviting quotations. ON HOLD
3)	17/02/2022 – Council - Minute No.84 - Reports of the Clerk	
	Correspondence – 17 th February 2022 Penclawdd Community Centre Committee – Responses regarding storage and WIFI - Approval given regarding storage. The Clerk is to liaise / organise with the Chair of the Community Centre.	ONGOING - The Clerk is to wait upon further developments prior to seeking wifi quotations. ON HOLD
4)	16/06/2022 – Council - Minute No. 26 - To Approve the Report of the Internal Auditor – Internal Audit for the Year Ended 31st March 2022 and to sign the Annual Governance Statement	
	The Clerk presented the report of Lyn Llewellyn, Internal Auditor regarding his Internal Audit for the Year Ended 31 st March 2022. The work undertaken by the Internal Auditor and the appropriate sections of the Annual Governance Statement were outlined.	1) the Clerk be given authority to open a separate account in respect of the Memorial Gardens charity. CLOSED – Account opened
5)	21/07/2022 – Council – Minute 42 - Council Property / Community Projects / Burial Grounds	
	Shutters at Graig Y Coed Pavilion	ON HOLD – Clerk to obtain 3 x quotations.
6)	24/01/2023 – Finance Committee – Minute 57 - Quarterly Discussion with the Grounds Maintenance Contractor	
	Flooding to Council buildings.	<ul style="list-style-type: none"> The Clerk investigates / drafts an emergency plan. ONGOING
7)	24/01/2023 – Finance Committee – Minute 61 - The Finance and Governance Toolkit for Community and Town Councils – To Review Part 1 – The Health Check – Themes A and B	
	Finance & Governance Toolkit	<ul style="list-style-type: none"> Email addresses provided by the Council should be used by all Councillors. ONGOING Training plan to be reviewed by Personnel Committee. CLOSED Clerk to review policies, review policies available on the ACAS website / One Voice Wales. ONGOING The updated Themes A



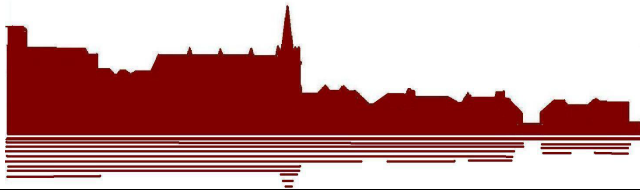
		and B sections be reported to a future meeting. ONGOING
8)	16/03/2023 – Council – Minute No.105a – Accounts for Payment	
	<p>Quotations</p> <p>a) Drainage at Parc Hendy Cemetery – Jonathan Davis.</p> <p>c) CCTV at Mount Hermon Car Park – PES Security Ltd / Tower Hire.</p>	<p>1) Quotation a) be reconsidered next year and additional quotations be sought at the time. ON HOLD</p> <p>2) The quotations at c) be noted and Mount Hermon Car Park be monitored closely for the next 6 months. ON HOLD</p> <p>3) The Clerk looks further into the Community Council obtaining the General Power of Competence. ONGOING</p>
	Item No.30 - Penclawdd sign at the entrance to the village.	Different options to be considered at a future meeting. CLOSED
9)	20/04/2023 – Council – Minute No.120 – Reports of the Clerk = Accounts for Payment	
	Quotations	<p>a) Screen for skip at Penclawdd Recreation Ground. ON HOLD - contractor be asked if the skip can be painted green.</p> <p>b) Springy at Crofty – Playground – CLOSED – to be replaced with springy from Penclawdd Playground.</p>
10)	18/05/2023 – Annual Council – Minute No. 13 – Reports of the Clerk	
	a) Accounts for Payment - Quotations: -	<p>a) Lecterns at Station Square / footpath to Gowerton – CLOSED – Current options are too expensive.</p> <p>b) Dog Waste Signs – CLOSED – Sign at Upper Killay is not bilingual and would require planning permission.</p>
11)	18/05/2023 – Annual Council – Minute No. 15 – Community Council Property / Community Projects / Burial Grounds	
	Penclawdd Playground - The Clerk discusses different options regarding the prevention of lazy parking at the entrance to the Playground with Jonathan Davis.	1) . ON HOLD – Await completion of the new playground.
12)	06/06/2023 – Finance Committee – Minute No. 7 – Quarterly Discussions with Grounds Maintenance Contractor	
	Discussions with GMC	1) JD / the Clerk speaks to the resident living near to



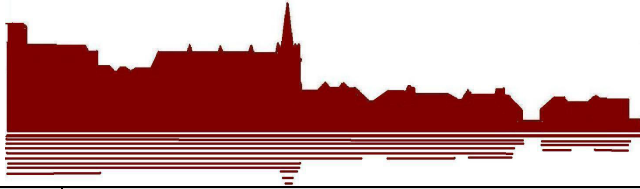
		Dunraven regarding Japanese Knotweed. ONGOING
13)	15/06/2023 – Council – Minute No. 27 – Council Property / Community Projects / Burial Grounds	
	Foreshore Car Park Bins - The Clerk / Councillor James Matthews further investigate the deterrent options discussed / signage.	1) ONGOING
14)	21/09/2023 – Council – Minute No. 51 – Swansea Council Issues	
	<ul style="list-style-type: none"> CWOTS – It was requested that the CWOTS Team clear along the base of the top wall at Parc Hendy Cemetery. 	CLOSED – Work completed.
15)	03/10/2023 – Finance Committee – Minute No. 19 – Items referred by Council	
	Penclawdd RFC – Request for financial support for floodlights at Graig Y Coed	The matter be placed on hold to allow the financial position of the Community Council to be made clear following the completion of the Parc Dan Y Graig and Bowls Pavilion refurbishment projects. ON HOLD
16)	03/10/2023 – Personnel Committee – Minute No. 15 – Personnel Matters	
	<ul style="list-style-type: none"> The Clerk obtains a quotation from PES to extend the current CCTV coverage at Penclawdd Recreation Ground. 	ONGOING
17)	19/10/2023 – Council – Minute No. 67 – Chair’s Announcements	
	<ul style="list-style-type: none"> Parking at Station Platform, Penclawdd – Susan and Rod Cooper highlighted that cars were regularly parking on the grass area near to the Station Platform. The Chair requested that the Clerk looks at the grant / lease agreement to see the powers of the Community Council in respect of the land / CK’s are contacted regarding the issue. 	CLOSED – Duplicate with No.29
18)	19/10/2023 – Council – Minute No. 68 – Police Report	
	<ul style="list-style-type: none"> Local Matters – Recreation Ground 	The ongoing issues are being monitored. ONGOING
	<ul style="list-style-type: none"> Correspondence 	<ul style="list-style-type: none"> National Trust – Lease of Crofty Playground – Signed Lease has been returned and will be completed by National Trust solicitors. CLOSED
19)	07/11/2023 – Finance Committee – Minute No. 28 - Quarterly Discussion with the Grounds Maintenance Contractor	
	<ul style="list-style-type: none"> Progress on the Bowls Pavilion Project – the work was being done by local contractors and was progressing well. Dwr Cymru – had contacted the Clerk regarding the high usage at Penclawdd Recreation Ground. JD would check the meter / turn the water off to try to locate any potential leaks. 	CLOSED – Project completed <ul style="list-style-type: none"> ONGOING – Check made and Welsh Water were due to visit to locate any leaks. JD stated that the meter at Trinity Chapel was



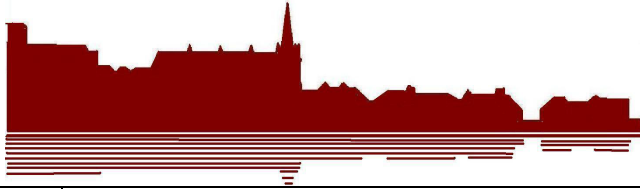
		running very slowly.
20)	07/11/2023 – Finance Committee – Minute No. 32 - The Council's Property Maintenance Schedule	
	<p>The Committee also requested that the following be added to the 5-year capital works programme: -</p> <ul style="list-style-type: none"> • Extension of Parc Hendy Cemetery. • Rugby Pavilion Roof at Penclawdd Recreation Ground. • Pitch / car park drainage at Graig Y Coed. • Conversion of second changing rooms at Llanmorlais to office / meeting accommodation. • Provision of disabled ramps to Community Council building to make them DDA compliant. 	2) The proposed list be added to the 5-year capital works programme. CLOSED
21)	07/11/2023 – Finance Committee – Minute No. 34 - To Monitor the Risk Management Schedule.	
	Benches	The list of benches be forwarded to Councillors John Davies and Sarah Hughes for the benches to be checked.
22)	16/11/23 – Council – Minute No. 81 - Report of Brian Farr, Local Area Co-ordinator	
	Brian Farr added that he would be retiring in March 2024 but would attend one further meeting in the New Year.	CLOSED – Item on agenda.
23)	06/12/23 – Council – Minute No. 92 – To Approve the Preferred Tender in Respect of the Penclawdd Playground Project	
	<p>Councillors Leanne Davies and Adam Woolliscroft reported that the Invitation to Tender (ITT) in respect of Penclawdd Playground was issued to potential contractors on 10th November 2023 and was forwarded to five firms. The ITT was attached at Appendix A.</p> <p>The deadline for submission of tenders was 1st December 2023 and a working group consisting of Councillors Leanne Davies and Councillor Adam Woolliscroft met on 1st December 2023 to open the tenders received. Two tenders were submitted before the deadline date. These were listed as Contractor 1 and Contractor 2.</p> <p>The Events and Projects Committee met on 6th December 2023 at 7 p.m. and recommended that Contractor 1 be appointed. The reasons supporting that decision were outlined.</p>	<p>1) Contractor 1 be approved, subject to approval and receipt of grant funding from Swansea Council. CLOSED</p> <p>4) Councillors Leanne Davies and Adam Woolliscroft be given the authority as project managers to fine tune the contract with the successful contractor. CLOSED – Final contract details agreed.</p>
24)	18/01/24 – Council – Minute No. 104 – Chair's Announcements	
	Site Visit to Parc Dan Y Graig by Cymru Football Federation -	ONGOING - the Clerk would arrange an opening ceremony, inviting the Cymru Football Federation to attend.
25)	18/01/24 – Council – Minute No. 109 – Reports of the Clerk - Quotations	



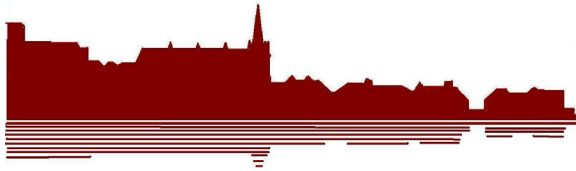
	<p>a) Stone dressing of paths at Graig Y Coed Woodland Project.</p> <p>b) Re-establishment of steps to path from Graig Y Coed perimeter path to the Graig footpath.</p> <p>c) Semi-permanent car park markings at Llanmorlais Car Park.</p> <p>d) Installation of ACO drainage channels to Llanmorlais Hall Car Park.</p> <p>e) Repairs to drainage on Graig Y Coed Football Field.</p>	<p>a) CLOSED – Not required.</p> <p>b) Quotation b) provided by Jonathan Davis be noted and the work placed on hold. ON HOLD</p> <p>c) CLOSED – Llanmorlais Hall Committee will complete the job.</p> <p>d) ONGOING - Quotation d) provided by Jonathan Davis for £979.50 be approved.</p> <p>e) ONGOING - Quotation e) provided by Jonathan Davis be placed on hold, subject to additional information being received from Swansea Council regarding the drainage system.</p>
26) 18/01/24 – Council – Minute No. 109 – Reports of the Clerk - Correspondence		
	<p>Swansea Council Rural Anchor – RA080 – Grant application in principle – Graig Y Coed Woodland Project. The Clerk stated that he had to attend a meeting on Tuesday, 23rd January 2024 in order for the grant to be approved. He added that Jonathan Davis was prepared to commence the work within the next fortnight.</p>	<p>CLOSED – Work completed.</p>
	<p>Penclawdd AFC – Requests regarding Graig Y Coed / Parc Dan Y Graig.</p>	<p>CLOSED – Penclawdd AFC to apply for grant funding.</p> <p>ONGOING - 9x9 marking behind Graig Y Coed Rugby Pitch – approved.</p> <p>ONGOING - Marking Rugby Pitch with coloured football markings and installing mobile goals. Club to mark following first mark – approved.</p> <p>ON HOLD - Clearing grassed area at entrance to Parc Dan Y Graig and installing chippings to allow additional parking – Jonathan Davis be asked to provide a quotation.</p>
	<p>Confirmation letter in respect of ERF Funding for Penclawdd Playground.</p>	<p>ONGOING - Clerk had signed and returned the offer, which has been approved. Funding will be provided retrospectively on a quarterly basis.</p>
27) 18/01/24 – Council – Minute No. 110 – Committee Reports – Events & Projects Committee		
	<p>Councillor Andrew Williams stated that he would pay for the Penclawdd Playground climbing frame to be re-installed at Crofty Playground, from his community budget and requested</p>	<p>CLOSED – Request approved.</p>



	Council authority to proceed.	
28)	18/01/24 – Council – Minute No. 111 – Council Property / Community Projects / Burial Grounds	
	Foreshore Car Park – the Clerk reported incidents of fly-tipping.	ONGOING – Clerk requested to follow-up on progress.
	Defibrillators	CLOSED – New defibrillator at Station Road Roundabout approved and management agreement approved.
29)	18/01/24 – Council – Minute No. 112 – Swansea Council Matters	
	Lane past Tirzah Chapel - The Clerk stated that he would ask the family of a resident to see if they were aware who owned the access. Councillor Melissa Roberts stated that National Grid had cut some of the foliage away from the streetlight, but some remained which blocked the light on the access to Llanmorlais Hall. The Clerk would investigate further.	ONGOING - Clerk to find out if the lane is private land as the streetlight is covered in ivy and required clearing.
	Land at Station - Cars were still parking on the grass and causing damage.	ONGOING – The Community Council has an agreement to cut the grass only. The Clerk has contacted CK's Head office as requested on 08/02/24.
30)	08/02/24 – Council – Minute No. 118 – Chair's Announcements	
	Parc Dan Y Graig – Penclawdd AFC were decorating the old changing rooms and it was noted that the shower area had not been completed. The Clerk added that the contractor had advised that respotex was the best option to finish the shower area rather than tiles.	ONGOING – Clerk to obtain prices to complete the shower area.
31)	08/02/24 – Council – Minute No. 119 – Public Question Time	
	Planning Application No. 2023/2264 – Construction of 11 affordable dwellings at land off Blue Anchor Road, Penclawdd.	ONGOING - Community Council supports the residents' objections to the application and the Clerk informs Swansea Council of the Council's objections.
32)	08/02/24 – Council – Minute No. 120 – Police Report on Local Matters	
	Issues at the Foreshore Car Park	CLOSED - Quotation for legal advice approved by Chair.
33)	08/02/24 – Council – Minute No. 121 – Reports of the Clerk - Accounts for Payment	
	<ul style="list-style-type: none"> a) Hanging Baskets 2024 – The Chair had gone around the basket locations with a Swansea Council Officer to reduce costs. b) Support Package for defibrillators at 7 sites and quotation for a new unit to be placed at the roundabout on Station Road, Llanmorlais. c) Extending the stone area at the entrance to Parc Dan Y Graig. d) Noticeboard at Foreshore Car Park – Councillor Adam Woolliscroft requested that the Clerk obtains prices for a 	<ul style="list-style-type: none"> a) Quotation a) provided by Swansea Council for £6,572.00 including VAT, be approved. b) Quotation b) provided by Life Support and training for £1,320.00 (support package) and £1,625.00 (new defibrillator unit), be approved. c) The Clerk requests that Heartbeat Trust moves the defibrillator on



	<p>new noticeboard / move the current noticeboard from the Memorial Gardens to the Foreshore Car Parks.</p> <p>e) Soft works areas of Penclawdd Playground for the Playground Project. Options of using turf or grass seed were presented.</p>	<p>Penclawdd Community Centre to a location near the main entrance.</p> <p>d) Quotation c) provided by Jonathan Davis be noted and placed on hold.</p> <p>e) The Clerk obtains relevant prices for Quotation d).</p> <p>f) Quotation e) provided by Jonathan Davis for the soft areas of the playground to be landscaped and turfed for £7,946.40, be approved.</p>
34)	08/02/24 – Council – Minute No. 121 – Reports of the Clerk - Correspondence	
	Llanmorlais Hall Committee – Permission to use Llanmorlais Recreation Ground for Llanmorlais Carnival and request for Community Council to provide an advert for the programme.	CLOSED – Both requests approved and Llanmorlais Hall Committee informed.
	Penclawdd RFC – Request to install a portacabin style café / shelter at Graig Y Coed.	CLOSED – Request approved in principle and Penclawdd RFC informed.
	Llanmorlais Hall Committee – Permission to paint parking lines on the car park for Hall users.	CLOSED – Request approved and Llanmorlais Hall Committee informed.
35)	08/02/24 – Council – Minute No. 122 – Committee Reports	
	<ul style="list-style-type: none"> Personnel Committee at 6.30 p.m. and Finance Committee at 7.15 p.m. on Tuesday, 12th March 2024 at Penclawdd Community Centre. 	CLOSED – Meetings held.
36)	08/02/24 – Council – Minute No. 123 – Council Property/Community Projects/Burial Grounds	
	<ul style="list-style-type: none"> Penclawdd Playground – Councillor Adam Woolliscroft provided a verbal progress update report on the Playground Project. The timetable had been agreed with Jonathan Davis and Dragon Play and work would start on Monday, 19th February 2024. Dragon would also arrange for appropriate signage to be placed on the fencing whilst the work was ongoing. Councillor Andrew Williams confirmed that some of the equipment from Penclawdd would be moved to Crofty Playground, once National Grid had moved the lamppost situated within Crofty Playground. 	ONGOING – Project progressing.
37)	08/02/24 – Council – Minute No. 124 – Swansea Council Matters - a) Report of the Penclawdd Ward Member	
	<ul style="list-style-type: none"> Ivy growing over seawall at Ship Bank – Councillor Andrew Williams would investigate. 	ONGOING



Item No. 9

Council – 21st March 2024

Council Property / Community Projects / Burial Grounds

1. Dan Y Graig

SSE Southern Electric installed their phase-3 meter in February. However, 5 of the 8 showers are faulty and the Clerk is actively pursuing MAC Containers in order to get the units replaced / repaired. This has further delayed the project being completed which is very disappointing.

The Clerk is awaiting a quote to finish off the disabled toilet / shower area. will forward the final invoices to CFF once received.

2. Parc Hendy Cemetery

The surveyor's updated design was approved in September 2023. The Community Council is aware of the potential costs of drainage improvements and should look to progress matters in the new financial year.

3. The Dock / Penclawdd Playground

The work commenced in February as planned and Dragon Play are scheduled to commence installing the new equipment the week commencing 11th March 2024.

Legal advice is awaited regarding fly-tipping / camper vans being parked overnight in the car park.

4. Memorial Gardens

The Christmas Tree has been planted inside the Memorial Gardens for use in future years.

5. Recreation Ground / Bowls Green

The refurbishment project has been completed and the Bowls Clubs / Weights have full access to the facilities.

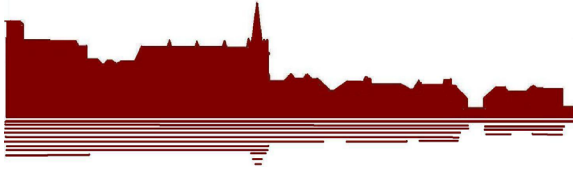
The gate access from Penclawdd RFC car park have been bolted shut following damage to the padlocks and chains. Welsh Water are due to check the meter usage as a result of heavy use in the summer / autumn.

6. Crofty Playground

The 25-year lease has been signed and forwarded to the National Trust who are proceeding with matters prior to completion.

7. Llanmorlais Changing Rooms / MUGA / Recreation Ground

A replacement door is required for the storage shed next to the changing rooms. The quotation in respect of additional drainage work in the car park



was approved in January. The Clerk was asked to discuss parking options with the Hall Committee.

8. Mount Hermon Cemetery & Car Park

The Council agreed to monitor the position at the Car Park, prior to making any decisions regarding the purchase of CCTV.

9. Graig Y Coed

Swansea Council have exposed all the water outlets from the playing fields and the position is being monitored to see if the fields drain properly.

10. Defibrillators

The support arrangements have been finalised with David Nicholas / Heartbeat Trust A new unit is due to be installed at the roundabout at the top of Station Road, Llanmorlais.

11. Risk Inspections

The Council Contractor undertakes risk inspections prior to work on all sites and has completed weekly forms in respect of the Council's playgrounds.

Councillors are to check sites under their responsibility on a regular basis.

12. Graig Y Coed Woodland Project

Work was completed in February and the Clerk has submitted a quarterly claim for funds. Terry Snell is organising the volunteers for the next stage of the project / training.

13. Asset Transfer Request – Layby opposite Graig Y Coed

The Community Council agreed to proceed with the 'licence' to take over the layby and further progress from Swansea Council is awaited.

Jeremy Parkhouse,
Clerk to Llanrhidian Higher Community Council,
9th March 2024

Item No. 10

Council – 21st March 2024

Swansea Council Issues

1) Report of the Penclawdd Ward Member – Swansea Council.

Report of Councillor Andrew Williams, Pen-clawdd Ward Member on Swansea Council on issues dealt with since the previous Community Council meeting: -

1)	I have had all routine meetings including, full Council, Planning Committee, South Wales Police and Brian Farr (LAC).
2)	CWOT Teams have carried out litter picking, cleaning of the cycle track and cleared the weeds outside the top entrance at Parc Hendy Cemetery.
3)	I have thanked the Head of Corporate Property for the release of £120,000 grant funding for Penclawdd Playground development.
4)	New trees have been planted within the ward by Swansea Council Officers.
5)	A complaint has been received regarding cars / vans parking on pavements in Pencaerfenni Park.
6)	Met Welsh Water representatives with Tonia Antoniazzi MP to discuss the ongoing sewage spilling onto the cycle track on Gowerton Road.
7)	More parking issues have been raised regarding the Foreshore Car Park.

8) Planning Applications.

Pen-clawdd Ward planning applications were circulated in the weekly list. Councillors can verbally raise any applications they wish to discuss.

9) Footpaths, Cycle Paths and Bridleways.

Councillor Colin Guy reported a fallend tree on the cycle track at Llanmorlais. The Clerk informed Sustrans regarding the issue.

13th March 2024