

Llanrhidian Higher Community Council

Cyngor Cymuned Llanrhidian Uchaf

MEMORIAL PERMIT APPLICATION

The safe installation of memorials in Municipal cemeteries in Parc Hendy / Hermon Cemeteries is permitted between 8.30am - 4.30pm Monday to Thursday and 8.30am – 4.00pm Friday. Work is also permitted on a Saturday between 10.00am – 4.00pm. Work is NOT permitted at any time beyond the aforementioned hours, including Sunday or any public holiday.

All works carried out within Parc Hendy / Hermon cemeteries must be done so in accordance with the requirements of the Statutory Instrument “Local Authorities’ Cemeteries Order 1977 (LACO)”. Copies are available upon request.

To safeguard the welfare of staff and visitors to our cemeteries, all works undertaken by any contractor shall be permitted **by agreement of the Clerk to the Community Council only**, whereupon a minimum of 24hrs notice is required by the Clerk to the Community Council in order to correlate with funerals and any other planned appointments.

No installation shall take place prior to the issuing of a memorial permit and no installation shall take place until a minimum period of 6 months after each coffin burial has elapsed. Only then can a mutually convenient agreement be requested. Evidence of BRAMM Memorial Licence and relevant approved permit should always be available for inspection [f requested by the Clerk to the Community Council.

CEMETERY: _____

FULL NAME OF GRAVE OWNER (Please Print): _____

ADDRESS: _____

FULL NAME OF JOINT GRAVE OWNER (If applicable): _____

ADDRESS: _____

NAME OF LAST INTERMENT IN GRAVE: _____

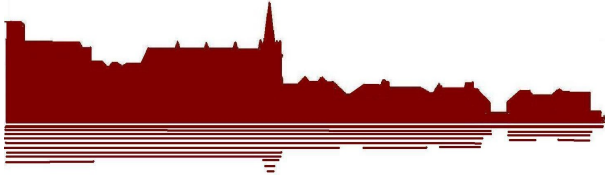
I / We, being the person(s) entitled to the ‘EXCLUSIVE RIGHT of BURIAL’ in the above mentioned grave, acknowledge the cemetery regulations that apply and have given permission for the memorial works described overleaf to be carried out.

I / We understand the benefits of the memorial being installed to a nationally approved standard and that continued maintenance of the memorial is my / our responsibility. I / We hereby indemnify Llanrhidian Higher Community Council in respect of any claims or demands that may arise in connection with such works being undertaken and that the Community Council shall not be accountable for any damage, loss or breakage that may occur to the same.

I / We agree **not** to place any permanent items on the grave which extend beyond the permitted enclosed area directly in front of the memorial i.e. ornaments, chippings, edging kerbs / fencing etc. Failure to adhere to this cemetery policy will result in any unauthorised items being removed from the grave by the Community Council without prior notice and stored safely for collection.

Signed: _____ Date: _____
Signature of grave owner

Signed: _____ Date: _____
Signature of joint grave owner (if applicable)



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NAME OF MEMORIAL MASON: _____

ADDRESS: _____

NAME OF SUB CONTRACTOR (If applicable): _____

ADDRESS: _____

NEW MEMORIAL ADDITIONAL INSCRIPTION REPAIR / REPLACE

As a memorial mason authorised to carry out work within Llanrhidian Higher Community Council cemeteries, I hereby declare that I will conform to the Authorities' Regulations for memorial masons and the requirements of the British Register of Accredited Memorial Masons (BRAMM) scheme.

I acknowledge that all works in connection with the installation of memorials will be carried out under the strict control of the Clerk to the Community Council and that all materials used and methods of fixing must be in accordance with any industry standard that is **fully compliant with the British Standard BS8415**.

Signed: _____ Date _____

Fee Paid: _____ Date Issued: _____

Clerk to the Community Council: _____ Agreed Installation Date(s): _____

***IN ORDER FOR THIS APPLICATION TO BE CONSIDERED FOR APPROVAL, ALL AREAS OF THE FORM MUST BE COMPLETED, OTHERWISE IT WILL NOT BE PROCESSED.**